

Charter Revision Commission

Special Meeting Minutes

May 10, 2023

Town Hall Conference Room

1. CALL TO ORDER: Mike Ninteau called the Meeting to order at 7:05 Present: Chairman Mike Ninteau, Keith LaPorte, Karen Buffkin, Harold Nelson, Paula McDowell and Sandra Tremblay.

2. MINUTES: Motion to approve minutes of March 29, 2023, by Harold Nelson, second Keith LaPorte. Moved Unanimously

3. Finalize draft charter revision based on recommendations received from the Board of Selectmen. (BOS) From their May 2, 2023, meeting.

BOS: Reconsider the Commission on Aging's charge with the suggestion by the Board of Selectmen that the Commission be advisory-only and that oversight of the Senior Center and the Senior Center Director fall to the chief executive officer of the town and or the Board of Selectmen.

Charter # 8,1.1 The Senior Center Director shall have the day-to-day responsibility for the operation of the Senior Center and work under the direction of the Town Manager.

BOS: Clarify the intent of the Charter regarding compensation for elected officials such as the Treasurer.

Charter # 10.1 Compensation and reimbursement. Unless otherwise provided in the Charter (or by law) regular and alternate members of elective and appointive, and non-hired officials, shall serve without compensation.

BOS: Consider the inclusion of provisions regarding the process for appointing an acting or interim town manager in the event of vacancy or incapacitation or unavailability of the town manager

Charter # 5.1 In the event of a vacancy in the position of the Town Manager, incapacity or long-term absence of the Town Manager, the Board of Selectmen can appoint a Town Manager to serve on an interim basis.

Charter # 5.2 In the event the Town Manager is unavailable to perform their duties for a brief period due to absence or illness for a short duration the Town Manager shall designate an acting Town Manager to serve.

BOS: Reconsider the proposal for the Annual Town Budget to automatically go to referendum instead of being voted upon at Town Meeting.

Charter Commission: The consensus was no change. The Commission felt this question should be a ballot question.

4. Vote regarding sending revised Charter to Board of Selectmen.

The Lebanon Charter Revision Commission voted unanimously in favor of these changes.

Karen Buffkin, Paula McDowell, Michael Nintean, Chairman, Sandra Tremblay, Harold Nelson and Keith LaPorte.

5. There were no further topics at the time.
6. The future date of May 24, 2023, our regular meeting will remain until further notice.
7. ADJOURN: Chairman Mike Nintean called the meeting adjourned. 8:45. PM

Minutes submitted by Sandra Tremblay