

2024 LEBANON FARMERS MARKET VENDOR APPLICATION

Lebanon Farmers Market is sponsored by the Town of Lebanon in conjunction with the Department of Agriculture. Application approval by the Town of Lebanon is required to participate. Farmers Market takes place Saturdays June 1 thru October 12, 2024, from 9:00 a.m.-12:00 p.m. at Lebanon Town Hall, 579 Exeter Road. **Applicants must read and agree to Lebanon Farmers Market RULES AND REGULATIONS printed on the back of application.**

Name(s): _____ Farm/Business Name: _____

Mailing Address: _____

Home Farm Address: _____

Cell Phone: _____ Email: _____

List **all** produce, products or items you wish to sell at Lebanon Farmers Market and where they come from:

Items to be Sold at Market	Location where produce or products come from if other than home farm.	Approval (for market use only)

- If any of your produce or products are not grown or produced on your farm you must indicate above where they are grown/produced.
- Changes in the type of produce or products you intend to sell require an amended application and approval by Town of Lebanon.

Will you offer samples of your produce/products at the Market? (please circle) Y or N

Does your product require a cottage food permit or use of a commercial kitchen? (please circle) Y or N
If yes, please provide appropriate certifications with this application.

Does your product require a food service license? (please circle one) Y or N
If yes, please provide copy of license with this application.

Please submit a Crop Plan with this application. Have you submitted a Crop Plan? (please circle) Y or N

I affirm to the accuracy of the information provided in this application.

Name (please print)

Signature

Date

2024 LEBANON FARMERS MARKET RULES AND REGULATIONS

Lebanon Farmers Market is sponsored and administered by the Town of Lebanon, in conjunction with the Connecticut Dept. of Agriculture. Lebanon Farmers Market takes place Saturdays, June 1 through October 12, 2024, from 9:00 a.m. to 12:00 p.m. at Lebanon Town Hall, 579 Exeter Road. All vendors must be at least 18 years old to participate and abide by the following.

1. **Produce and other items grown in Connecticut:** Agricultural produce and other items offered for sale must be grown or made in CT. In the case of value-added agricultural products, the main ingredients shall be produced by the vendor and the product processed by the vendor. It is expected that all items offered for sale will be fresh and of the highest quality.
2. **Baked goods and preserves:** Ingredients shall be CT grown whenever possible. Vendors must mix, bake, or prepare goods in CT. Baked goods require a CT Bakery License, a copy of which must be submitted with this application. Ingredients must be listed for each of the items prepared and made available at the Market.
3. **Prepared foods:** Whenever possible, major ingredients shall be sourced from a CT farm or dairy and foods should be prepared from scratch by the vendor in CT. A copy of the food service permit must be provided with application. Purchasing processed foods and reselling them is prohibited. Ingredients must be listed for all items made available at the Market.
4. **Meat, Dairy, Poultry, Fish:** All products must come from the vendor's herd/flock. Grazing animals must have regular access to pasture and freedom to move around. Hormones may not be fed to animals. Fish and shellfish must be caught or raised locally. Meat and processed poultry must be USDA inspected and labeled.
5. **Organic:** Vendors selling agricultural products intended to be sold, labeled or represented as "100% organic", "organic" or "made with organic ingredients" shall display their certification from a USDA accredited organization. Vendor certification is not required for those that sell less than \$5,000 (gross sales) a year in organic agricultural products as long as documented proof is provided with this application showing that vendors are following the USDA National Organic Program standards.
6. **Acidified Foods:** Notwithstanding the provisions of CGS Sections 21a-91 to 21a-120, inclusive, and Section 19-13-B40 of the regulations of CT state agencies, the preparation and sale of acidified food products, jams, jellies or preservations on a residential farm shall be allowed in a room used as living quarters and exempt from inspection by any state or local agency, provided such acidified food products, jams, jellies or preservation are prepared with fruit or vegetables grown on such farm. Non-farm producers of acidified food products are required to provide a copy of their cottage foods permit or work out of a commercial kitchen with permitting from the Department of Consumer Protection.
7. **Artisans:** While preference is given to agriculture-related products, a portion of available space will be offered to local artisans. Items offered for sale must be made by the vendor in CT.
8. **Vendor Space:** Each vendor is responsible for leaving the space in the same condition as it was upon arrival. Each vendor space shall be identified with a sign showing the name of the farm or business and prices for items shall be clearly marked.
9. **Vendor Behavior:** Vendors shall be courteous and focus on customers, therefore, cell phone usage shall only be used in the case of emergencies. Exhibiting the following behavior is prohibited at the Market and shall be subject to eviction from the Market: smoking, alcoholic beverage consumption, and use of profanity or shouting. In the case of necessary absence, the town shall be notified by email or text (860-208-7072) in advance of market day.
10. **Other Vendor Responsibilities:**
 - a. Lebanon Farmers Market is a SNAP, WIC, and SENIOR FMNP approved market. Vendors selling products eligible for SNAP, WIC, and SENIOR FMNP are required to participate in these programs and prominently display their certificate.
 - b. Vendors must participate in the VIP Button Program which requires vendors to discount a single item each week and provide signage to that effect each week. In exchange, customers are encouraged to purchase a \$10 VIP button from the market – the proceeds of which help pay for the market. Market funding is provided by the Town of Lebanon, local agricultural businesses, and VIP button sales which together allow vendors to participate in the market at no cost.
 - c. A minimum \$300,000 of liability insurance is required for those selling food items to participate in the farmers market. Vendors are required to provide the town with an insurance certificate listing the "Town of Lebanon" prior to market participation. Lebanon will assume no vendor produce liability. The town encourages vendor product liability insurance.

Non-compliance with these **RULES AND REGULATIONS** is grounds for eviction from Lebanon Farmers Market. Farmers Market health and safety regulations are mandated by the State of Connecticut and administered through Uncas Health District and Dept. of Consumer Protection. It is the responsibility of each vendor who offers samples or sells prepared products to obtain all necessary permits. Regulations and forms are available from the Uncas Health District at www.uncashd.org or (860) 823-1189. Each vendor is responsible for complying with all applicable federal, state and local laws, regulations, and requirements.

By initializing "YES I AGREE" and dating below I agree to abide by the Lebanon Farmers Market **RULES AND REGULATIONS** and agree to indemnify, defend, and hold harmless the Town of Lebanon from and against any and all liabilities, claims, suits and causes of action of whatever nature or type, and all attorney fees, costs, and expenses incidental thereto which may arise or in any way be connected directly or indirectly with my participation in the Lebanon Farmers' Market. **Furthermore, by initializing "YES I AGREE" below I agree to hold the Town of Lebanon harmless for any liability or loss whatsoever.**

YES I AGREE: _____ **DATE:** _____