Members Present: First Selectman Betsy Petrie and Selectman Glen Coutu

Others Present: Town Planner Philip Chester, Building Official Jason Nowosad, Cynthia Mello, Vin Shea, Library Director Julie Culp, Cathe McCall, Chronicle Reporter Cory Sipe, and Administrative Assistant Linda McDonald

1.0 Call to Order: The meeting was called to order by B. Petrie at 1:30 p.m. Those present walked over to the Community Center to continue the meeting.

2.0 Discussion with Library Relocation Sub-Committee

C. Mello distributed a Community Center modifications sheet, identifying items from the Building Department and the Library Relocation Committee. (Document attached)

Discussion followed on each item on the list including:
- Evaluating the load capacity of the first floor of the building. A structural engineer will be brought in to make this determination. Once the load capacity is determined the committee can determine how many items can be placed upstairs.
- Parking possibilities for patrons and construction workers and relocating a few of the handicapped spaces
- Location of a book return drop
- The need for a floor plan and inventory of the existing collection of library items
- Lighting changes
- Technology, internet and phone access
- Modifications to staircase
- Additional electrical outlets
- Dehumidifiers in the building
- Making downstairs bathroom handicapped accessible
- Removing furniture to make room for library items
- Building odor

After discussion, those present toured the facility.

3.0 Adjournment:
Motion made by B. Petrie seconded by G. Coutu to adjourn at 3:07 p.m. Motion carried 2:0:0.

Respectfully Submitted,

Linda H. McDonald

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections hereto.
Community Center Modifications

*Items Identified by Town Building Department*
- Dehumidification Anticipated
- Upgrade needed for lower lavatory
- Stairs need to be made safe
- Engineer needed to evaluate load capacity

*Items identified by Relocation Subcommittee*
**Overall**
- Electrical Service should be checked for capacity
- Electrical outlets limited
- Current furniture needs to be removed and stored
- Internet access to be brought into building
- Technology & phone access for both floors
- Parking in front of building should be better marked
- Book return location

**Upstairs**
- Better lighting needed throughout
- Limited exterior wall space
- Interior wall space limited and may not support load
- Center of rooms may be unavailable due to load restrictions
- Chandeliers will need to be removed
- Stairway to attic should be blocked off
- Method of securing bookcases to wall / floor
- Installation of TV/video monitor

**Downstairs**
- Two full walls unusable due to baseboard heating
- One wall unavailable due to fireplace
- Fireplace a safety hazard due to raised hearth
- Dehumidification needed
- Center room not heated
- Center room floods seasonally
- Center room - limited electrical outlets
- Staircase unsafe
- Ceiling open to piping and insulation at bottom of stairs
- Method of securing bookcases to wall / floor