

Regional Animal Control District

Serving the Towns of
Lebanon, Franklin, Bozrah, Lisbon & Sprague

Mailing Address: 1 Main St., P.O. Box 677, Sprague, CT 06330

Emergency Calls: 800.236-1987

Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine

Calls: 860.642-6379

Regional Animal Control District Board of Directors

Regular Meeting

Thursday September 22nd, 2011 – 10:30 AM

Lebanon Town Hall Conference Room

UNAPPROVED MINUTES

Members Present: Matters, Sparkman, Ballinger -- Osten joined meeting at 10:40

Members Absent: Okonuk

- 1.0 Meeting called to order by Chairman Rich Matters at 10:33AM.
- 2.0 Recognition of Visitor. Rick Reale, Eric Bender, Cathy Jarvis and two others
- 3.0 Public Comment.
 - a) Reale: questions on volunteer policy development, status of washer/dryer, and pound supplies
 - b) Bender: question on where monetary donations to the pound go –Osten reported that donations were included in the “misc” category of the financial statement (current statement reposted \$381.24 in this line item)
 - c) Jarvis: noted that there was no money for canned dog food. She was also concerned as to where monetary donations went
- 4.0 **Moved Matters/Sparkman to add Item #4a Correspondence and 4b Discussion of Public Act 11-111. Vote: Yes, unanimous**
 - a) Correspondence: Letter from North Windom Animal Hospital expressing a desire for a chance to bid on vet services
 - b) Notification by Matters on the requirements of Public Act 11-111 that deals with the treatment of ill animals in a public shelter and the requirement that the ACO assemble a list of public and private non-profit shelter in the area that may be able to deal with a particular illness/injury
 - c) Both 4a and 4b will be referred to the ACO for further investigation /compliance/recommendation for future action
- 5.0 **Tabled until next meeting**
- 6.0 Osten presented the monthly treasurer report. **Moved Sparkman/Matters to approve Vote: Yes, unanimous**
- 7.0 Changes to FY 11/12 budget **No Changes**

8.0 Osten presented the following line item changes needed to close the 10/11 budget:

\$255.71 to food expense from mileage
\$0.37 to food expense from supplies
\$158.58 to communications from pound repairs
\$93.18 to communications from supplies
\$0.50 to communications from equipment
\$157.08 to communications from wages
\$18.72 to social security from wages

Moved Sparkman/Matters to approve line item transfers Vote: Yes, unanimous

9.0 Approval of payment of bills. **None**

10.0 Matter reported on activity level for the month of August (corrected from July in agenda)

- a) Edwards 3 nighttime calls, 4 weekday calls and 1 daytime call
- b) ACO's daily log was reviewed

11.0 Update on Roaming Animal Ordinance and fine schedule **Tabled**

12.0 ACO report: ACO not at meeting, daily log was reviewed

13.0 **Moved Sparkman/Osten to adjourn the meeting at 11:40 AM. Vote: Yes, unanimous**

Submitted by
William E. Ballinger