1.0 First Selectman Joyce Okonuk called the meeting to order at 1:04 p.m. Selectman John Bendoraitis, Town Planner Phil Chester, Town Sanitarian N. Reed Gustafson and Town Building Inspector Peter Zvingilas were also in attendance. Selectman Linda Finelli was absent. Audience: 0.

2.0 Attendees reviewed and finalized the forms and processes needed for the seasonal conversion application and appeals procedure, which goes into effect on Monday, March 11, 2013. Appropriate changes will be made to the forms, documents will be placed on the town’s web site, and packets of applicable forms made ready for next Monday morning when the process goes into effect.

3.0 Adjourn

Respectfully Submitted,

Joyce R. Okonuk, First Selectman