

Town of Lebanon Cemetery Commission Regular Meeting Tuesday, January 19, 2016

Members present: H. Wayland, K. LaPorte, M. Lang, R. Parker. Also present: Sexton M. Schuett, J. Reichard, Recording Secretary, and Brandon Handfield, Engineer. Members absent: K. Wentworth, P. Maffiolini, S. McCarthy.

Meeting called to order in Town Hall Conference Room at 7:02 P.M. by Chairman H. Wayland. Motion by K. LaPorte, seconded by R. Parker, to approve the minutes of the November 17, 2015 meeting was passed by unanimous vote. Sexton report: 3 cremations since last meeting. Total of 41 burials in 2015, with 16 being full burials and the rest cremations. A baby's stone has been replaced in Goshen Cemetery at no charge. Date on the Brooks stone will be done in the spring. In 1993 Memorial Day ceremony, gates for Center Cemetery were presented in honor of David Day.

It was agreed to skip down on the agenda to Item 7.a. to discuss planning for the new North Lebanon Cemetery with Brandon Handfield. Reviewing a map of the proposed layout, he recommended preparation of RFP for the rough plan design, conceptual plan with full cost estimate, and final plan. He agreed to write the RFP by February 1st and if needed, the chairman will call a special meeting of the Commission. Brandon left the meeting at 8:05 P.M.

Old Business: Bob, Shaun and Howard glued stones in Liberty. Two stainless steel markers were installed in Trumbull. There are 124 stones broken or leaning in Liberty. Tree removal has been done in Trumbull.

New Business: Good Ol' Boys estimate \$1650.00 for tree removal in Liberty and that can come out of the \$3000.00 allocated, using the rest for Hearse House repairs. It was agreed to put off until spring the cutting the growth of vines, etc. in Goshen. If some can be done now, the cuttings will be piled by the wall. After discussion, motion by M. Lang, second by R. Parker, to approve a budget request in the same amount as last year plus capital projects cemetery repairs account in the amount of \$10,000. Motion passed unanimously. Marcia stated that she will need a fireproof file cabinet in the future for the New Cemetery records. Motion by M. Lang, second by R. Parker to accept the bid per quote by James Mather in the amount of \$2500.00 for Hearse House repair, using the remainder of the 2015-2016 Maintenance fund and Capital expense account, passed unanimously.

Motion to adjourn by M. Lang, second by R. Parker, passed unanimously at 8:33 P.M.

Respectfully submitted, J. Reichard, Recording Secretary

RECEIVED

Time: 9:30AM

JAN 22 2016



Town Clerk
LEBANON, CT