



## *Jonathan Trumbull Library*

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Jonathan Trumbull Library

August 18<sup>th</sup>, 2016

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Maureen McCall, Michelle Kersey, Kathy Chesmer, and Darlene Haynes, and Library Directors, Julie Culp and Linda Slate  
Absent: Berkeley Nowosad, Mary Withey and Judy Vertefeuille

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the June meeting addressed. Motion (Diane McCall/Michelle Kersey) to accept the minutes as presented. The motion carried with none opposed.

Correspondence – None

Director's Report – Julie reported – She is disappointed with the circulation for July 2016 but expects that to change. Attendance in the 8 adult programs was 80 and 621 children attended the 35 youth programs from July 1, 2015 to August 18, 2016. The passport results were reported. Statewide 3,608 were distributed and 8,151 visits were recorded in one month. We had 13 passports distributed and 67 visitors in one month. CT Author Trail July 7<sup>th</sup> kicked off in Franklin and the finale will be at the Mohegan Sun on September 15<sup>th</sup>. JTL's author, Tim Hollister who wrote *His Father Still, a Parenting Memoir* and was heard on August 4<sup>th</sup> with 29 attending. Zinio digital magazines are now available with about 60 different publications available. You can keep them as long as you like and delete them when you no longer want them on your device. The first month 2 individuals took advantage of the service and 43 in the second month so the expectation is for that to keep increasing. The OSHA violations reported at the last meeting will be addressed by town personnel.

Young People's Director's Report – Linda reported that the regular programs will continue including **TIME FOR STORIES** for Twos & Threes on Mondays at 10:00 September 12, 19 & 26, **READ, ROCK & RHYME** for Infants to 24 months, siblings & their caregivers on Wednesdays at 10:30, September 7, 14, 21 & 28, **PLAY IS A GOOD THING!** on Saturday, September 3 at 10:00, **POKÉMON DIY** on Tuesday, September 13 at 6:30 for Ages 7 and up, **HOME SCHOOL BUILDING CLUB** on Tuesday, September 20 at 2:00, **SHOPKINS PLAY AND SWAP** on Saturday, September 10 at 10:00, **POKÉMON CLUB** on Saturday, September 17 at 10:00, and **TEEN BOOK DISCUSSION** on Tuesday, September 27 at 6:30. She also reported that she had lots of LMS honor society youth volunteering hours this summer. The summer reading materials will be changed to regular soon. The summer reading stats will be reported to Andy at LES at the end of the month.

Bylaws – nothing

Budget – Julie presented the new budget. The salary line was adjusted for the Library Assistant increase, Utilities were lowered somewhat since it is already an estimate, Pension line changed due to the Library Assistant job description change, Repairs and Maintenance increased since we are now covering the cost of cleaning supplies, and Equipment increased by \$500 since we have some new computers and the old scanners are not compatible with the new computers, Grants down since there are none being offered right now. We received 2% less than what we asked for. Motion by Michelle Kersey and seconded by Diane McCall to adopt a proposed budget as presented of \$318,703 with a town appropriation of \$276,148 for the 2017-2018 fiscal year. The motion carried with none opposed.

Facilities and Equipment – Five new computers were purchased. The installation was free since we got that many. There are complications with the webpage that Linda is attempting to work through. This was a 2003 update so the website is fairly old. We are hoping to go to Wordpress which will make life easier all around.

Personnel Committee – needs to meet – they will attempt to meet on September 1<sup>st</sup>.

Friends – Diane went to the last meeting and reported that nothing had been done in regard to the baskets we expect to have raffled at the Antique Show. Art is following up with that committee. The next meeting will be on December 8<sup>th</sup> in conjunction with the Christmas party. A vote was taken on whether or not to ask the HTA Trust for funds to cover things like the museum passes, etc. that are usually covered by the proceeds from the book sale which we will not be holding this year.

LCBA – no report.

Publicity – nothing to report and it was suggested that we remove this item from the agenda since we are not doing any at this time.

Trust Fund – Julie reported that we have not heard from them yet. Perhaps we could request funds to replace the public access computers. One is new but the other four are at least four years old. We could perhaps hire some help with Wordpress since the staff is very busy with regular work.

Building Committee – The HTA trustees are dealing with Betsy Petrie at this time and Julie suggested that we have contact with them as well since they had asked for us to keep them abreast of what is going on. Julie will pen a letter and work with Cathe to firm it up before sending it. The Building Committee has not met lately since the project is at a standstill.

Unfinished Business – More discussion on the project and how we might move it along. Betsy is willing to hear suggestions.

New Business – none

Hearing no other business, motion made (M. McCall/D. McCall) to adjourn at 7:47. The motion passed unanimously.

Respectfully submitted,  
*Maureen D. McCall*, Secretary