



## *Jonathan Trumbull Library*

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[www.lebanonctlibrary.org](http://www.lebanonctlibrary.org)

Jonathan Trumbull Library

January 21<sup>st</sup>, 2016

Regular Meeting – Board of Trustees

Present: Cathe McCall, Diane McCall, Maureen McCall, Berkeley Nowosad, Kathy Chesmer, Mary Withey, Judy Vertefeuille and Alicia Wayland, and Library Director, Julie Culp  
Absent: Michelle Kersey, Linda Slate

The meeting was called to order at 7:01 by the chairman, Cathe McCall.

Minutes to the November 19<sup>th</sup> meeting – Motion (M. Withey/J. Vertefeuille) to accept the minutes as presented. The motion carried with none opposed and one abstention.

Correspondence – None

Director's Report – Julie reported – The budget continues to be on target although the salary/wages/pension information hasn't been received from the town. Julie may switch to the budget report from the town since they process the checks, etc. Linda has presented 89 programs since July 1<sup>st</sup> and is doing a great job. Julie attended the Lebanon Consortium meeting on January 12<sup>th</sup>. No information has been received from the Adams Trust. Alicia Talerico has been hired to replace Cindy Mello. The first selectman has scheduled a staff meeting that Julie will attend. The scanner/keyboard on the circulation desk needed to be replaced (\$200). Richard Chabot gave notice on his cleaning contract with the library and a replacement has been hired. We will have to supply a vacuum cleaner and ours needs replacement. Motion (M. Withey/A. Wayland) to authorize Julie to spend up to \$550 on a new vacuum. The motion carried with none opposed.

Young People's Director's Report – Linda on vacation.

Bylaws – Julie brought the updated pages that needed changing since the election of officers at the last meeting and the new hire.

Budget – Julie presented the new budget. There are many items that we can't estimate because we expect to be at the Community Center for most of the 2016-2017 fiscal year so many items left flat at the 2015-2016 numbers. The largest increase in in medical/dental and Julie used a midpoint of the range given to her by Veronica which is a 21.75% increase. Fines will plummet since we will be working with a smaller inventory. Motion by Alicia Wayland and seconded by Mary Withey to adopt a proposed budget as present of \$323,368 with a town

appropriation of \$279,848 for the 2016-2017 fiscal year. The motion carried with none opposed.

Facilities and Equipment – See discussion on vacuum cleaner above. Also replacement of the scanner and keyboard.

Personnel Committee – nothing to address

Friends – The next meeting is on February 4<sup>th</sup> at 7:00. All were encouraged to attend.

LCBA – no report. Alicia no longer on the board.

Publicity – nothing to report

Trust Fund – nothing to report

Building Committee – The committee is now meeting twice a month at the Lebanon Historical Society at 5:30 on the 2<sup>nd</sup> Thursday and 4<sup>th</sup> Wednesday. They hope to break ground in September. The relocation committee consists of Julie, Cindy and Cathe. There will probably be an RFP for movers. The committee will be meeting with the superintendent of schools to determine if there is space for storage in the schools. Work needs to be done on the Community Center to get it ready for the library, specifically lighting, the stairs and the handicap bathroom.

Unfinished Business – Outreach to the Community item – we decided to leave it on the agenda and address it at a future date. Raffle Baskets – decision made to speak with the Friends at their next meeting and perhaps the two baskets could be raffled at the Memorial Day parade.

New Business – A sub-committee of Judy, Maureen, Cathe and Julie was established to deal with the furniture, artwork, etc. in the library to save, dispose of, sell, etc. They will meet and make plans and report back to the board.

Hearing no other business, motion made (M. McCall/A. Wayland) to adjourn at 8:05. The motion passed unanimously.

Respectfully submitted,  
*Maureen D. McCall*, Secretary