

Regional Animal Control District

Serving the Towns of
Lebanon, Franklin, Bozrah, Lisbon & Sprague

Mailing Address: 1 Main St., P.O. Box 677, Sprague, CT 06330 Emergency Calls: 800.236-1987

Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine Calls: 860.642-6379

Regional Animal Control District Board of Directors

Regular Meeting

Thursday, December 22nd, 2011 – 10:30AM

Lebanon Town Hall Conference Room

MINUTES

- 1) Call to order:
The meeting was called to order by Chairman Rich Matters at 10:35 am. Directors present included Cathy Osten, Bill Ballinger and Joyce Okonuk.
- 2) Recognition of visitors:
1 audience member
- 3) Additions to agenda:
Moved Matters/Osten to add item #11a. “Correspondence from Legal Counsel”. Vote: Yes, unanimous
Moved Ballinger/Osten to add item #11b. “Public Comment”. Vote: Yes, unanimous
- 4) Minutes:
Moved Matters/Ballinger to approve the minutes of the November 22, 2011 meeting with the following corrections:
 - 9) change “bet” to “best” – type-o
 - 12) change “Matter” to “Matters” – type-o
 - 13) remove “Dembrowski” and change to “Ballinger”Vote: Yes, unanimous as amended.
- 5) Treasurer’s Report:
Cathy Osten reviewed YTD expenses and offered to develop a mechanism to track revenue and expenses from state filing fees collected. Cathy further stated that line item changes should not be made during the year to an approved budget but rather at year end. Rich suggested that he track recommended changes separately for year end action.
- 6) Approval of payment of bills:
None
- 7) Activity Level for November:
Rich reviewed the Edward’s Report which stated calls to ACO were 1 (night), 5 (day) 2 (weekend) for November. An email from Mike Murphy indicates activity level is very low – only one dog in pound at present—should be very adoptable.
- 8) ACO Report:
Members agreed that ACO needs to provide full previous month activity report for review at each monthly meeting, also inquired as to whether he is accounting for every call received from Edward’s. Rich will ask Mike to attend the January meeting to detail the December activity report. Mike reported that State of Ct DEP has not scheduled an inspection of the facility despite his numerous requests. Rich will call the state directly.

- 9) Discuss and act on changes to FY 2011-12 budget:
Vehicle maintenance account has a low balance and the ACO vehicle is in the Lebanon shop for repairs and may need an alternator. No action at this time.
- 10) Discuss and act on FY 2012-13 budget:
Rich presented draft budget for next year. Cathy will obtain balance left in current year budget in reserve account. Rental fees will remain the same. Budget will be an action item at next month's meeting. No action at this time.
- 11) Face book page for Regional Pound:
Selectman Denise Dembrowski of Sprague will set up and maintain this page as another mechanism for advertising animals and providing news updates at Pound. No cost to District. This forum will be in addition to articles she already writes for several towns.
- 11a) Correspondence from Attorney Ochsner:
State Ag Commissioner upheld the request of the DEP Hearing Officer to dispose of "Rex", the aggressive dog from Lisbon being housed in Groton. The appeal deadline for owners is 12/27/11. Cost for disposal will belong to District. Rich to check with Groton to see if they could handle disposal for us and send us all related bills.
- 11b) Public Comment:
None
- 12) Adjournment:
Moved by Osten/Okonuk to adjourn the meeting at 11:15 am. Vote: Yes, unanimous

Respectfully submitted,

Joyce R. Okonuk
Recording Secretary