

Board of Selectmen
REGULAR MEETING
January 10, 2012 – 5:00 PM
Town Hall
MINUTES

- 1.0 First Selectman Joyce Okonuk called the meeting to order at 5:00 pm. Selectmen Linda Finelli and John Bendoraitis, and Administrative Assistant Patti Handy were also present. Audience: 4.
- 2.0 **Public Forum** – None
- 3.0 **Minutes**
- 3.1 **Motion made by Finelli, seconded by Bendoraitis to amend the minutes from the November 1, 2011 Regular Meeting as follows: The motion in Item 6.11 under New Business should read “Motion made by Finelli seconded by Bendoraitis to renew the computer service agreement with Walker Systems Support for a total annual service contract in the amount of \$9,144.00, effective 11/01/2011 through 11/01/2012. Vote: Yes, unanimous.” Vote: Yes, unanimous.**
- 3.2 **Motion made by Okonuk, seconded by Bendoraitis to approve the minutes from the December 5, 2011 Special Meeting. Vote: Yes, unanimous.**
- 3.3 **Motion made by Bendoraitis, seconded by Finelli to approve the minutes from the December 6, 2011 Regular Meeting. Vote: Yes, unanimous.**
- 3.4 **Motion made by Okonuk, seconded by Bendoraitis to approve the minutes from the December 8, 2011 Special Meeting amended as follows: Item 1.0 should read “Selectman Linda Finelli called the meeting to order at 7:00pm. Selectman John Bendoraitis was also present, along with seven members of the Board of Finance. First Selectman Joyce Okonuk joined the meeting at 7:05pm.” Vote: Yes, unanimous.**
- 3.5 **Motion made by Finelli, seconded by Bendoraitis to approve the minutes from the December 15, 2011 Special Meeting. Vote: Yes, unanimous.**
- 3.6 **Motion made by Finelli, seconded by Bendoraitis to approve the minutes from the December 27, 2011 Special Meeting. Vote: Yes, unanimous.**
- 3.7 **Motion made by Bendoraitis, seconded by Finelli to approve the minutes from the January 3, 2012 Special Meeting. Vote: Yes, unanimous.**
- 4.0 **Correspondence** – Okonuk reported that she had received a letter from Jack Malone, Executive Director of SCADD, reporting SCADD’s intention to enter into a Payment in Lieu of Taxes (PILOT) agreement with the town for a two acre portion of property they own on Camp Mooween Road. SCADD is now leasing this land to the Connecticut Municipal Electric Energy Cooperative (CMEEC) where they installed two 2.5 MW diesel generating units. Malone (and SCADD) have committed a \$1,500 annual PILOT payment with an agreement this figure should be reexamined in 2019 to ensure it is aligned with property values at that time.
- 5.0 **Police Report**
None available
- 6.0 **New Business**
- 6.1 Geri McCaw, Chairman for the Commission on Aging was present to discuss the newly created job description for Municipal Agent for the Elderly. The Selectmen reviewed the description with McCaw who also reported that the current annual stipend for this position is \$1,600, budgeted by the Commission on Aging in the Senior Center budget. The Selectmen will add this position to the current non-union part-time wage matrix. **Motion made by Okonuk, seconded by Bendoraitis to approve the revised job description as presented. Vote: yes, unanimous.**

Motion made by Okonuk, seconded by Bendoraitis to add item 6.1.1 to the agenda: “Discuss and act upon amending the non-union part-time wage matrix.” Vote: Yes, unanimous.

6.1.1 The Selectmen clarified the positions of Van Dispatcher and Van Coordinator within the matrix and made adjustments as needed based on years of service and responsibility. They also added the Municipal Agent for the Elderly. **Motion made by Bendoraitis, seconded by Finelli to approve the changes made to the non-union part-time wage matrix. Vote: Yes, unanimous.**

Motion made by Okonuk, seconded by Bendoraitis to adjourn the order of the agenda and add Item 7.2 to the agenda under Old Business: “Discuss and act upon reinstating the Conservation Commission as the Agriculture and Conservation Commission.” Vote: Yes, unanimous.

7.1.1 Phil Chester, Town Planner and Jan Fitter, member of the Conservation Commission were present to discuss a proposal from the Conservation Commission to rename the Commission as the Agriculture and Conservation Commission, adopt a new ordinance and adjust the charges of the Commission accordingly. This topic was first brought to the Board of Selectmen in May of 2011 by resident Wayne Budney who requested that the Town form an Agriculture Commission; Budney also presented a list of potential members for this proposed commission. The Selectmen stated that although they supported agriculture within the community, they felt no need to appoint another town commission. At that time the Selectmen asked for clarification as to what the Commission would do that isn't already done by the Conservation Commission. The Selectmen requested that Budney return to a future Selectmen's meeting with additional information, but as of this date he has not done so. The primary focus of the Conservation Commission to date has been agriculture. Chester presented a draft ordinance which the Selectmen discussed and commented upon. Chester will re-draft with their suggestions for their next meeting. **Motion made by Okonuk, seconded by Finelli to accept a draft of the Proposed Ordinance for an Agriculture and Conservation Commission following the edits and changes proposed by the Selectmen. Vote: Yes, unanimous.**

Motion made by Okonuk, seconded by Finelli to return to the order of the agenda and continue with item 6.2. Vote: Yes, unanimous.

6.2 The contract between the Town and Sterling Planet for Renewable Energy Certificates (REC's) expired as of 12/31/11. The purchase of these REC's allows the Town to maintain its goal of 20% clean energy commitment. The Town has received two quotes for new contracts, one from Sterling Planet and another from Renewable Choice Energy. As the two quotes were configured differently, and there was some question as to the correct “bottom line” cost, the Selectmen agreed that they needed to get clarification before moving forward. They also will check with the Energy Task Force Committee for their input and an update on proposed clean energy contracts. No action.

6.3 **Motion made by Okonuk, seconded by Finelli to appropriate an additional \$45.55 to cover cost of shipping and a case for the Public Works laptop, funds to come from TIP (Public Works access/internet project.) Vote: Yes, unanimous.**

6.4 **Motion made by Bendoraitis, seconded by Finelli to authorize \$268.00 to install a computer access point (antenna) at the Public Works Garage, funds to come from TIP (Public Works access/internet project.) Vote: Yes, unanimous.**

6.5 **Motion made by Okonuk, seconded by Bendoraitis to authorize two Resolutions supporting WINCOG's application for two grants under the Regional Performance Incentive Program. Vote: Yes, unanimous.**

7.0 **Old Business**

7.1 No action.

7.2 (See above)

8.0 Appointments/Reappointments to, and Resignations from, Boards, Commissions and Committees

- 8.1 Motion made by Okonuk, seconded by Finelli to appoint Paul Trubey to the Conservation Commission as an Alternate to fill a vacancy, term to expire on 4/1/2013. Vote: Yes, unanimous.**
 - 8.2 Motion made by Okonuk, seconded by Finelli to appoint Darcy Battye as Municipal Agent for the Elderly per the recommendation of the Commission on Aging. Vote: Yes, unanimous.**
 - 8.3 Motion made by Okonuk, seconded by Finelli to reappoint Chris Warner to the Economic Development Commission for a five (5) year term to expire on 2/1/2017. Vote: Yes, unanimous.**
 - 8.4 Motion made by Finelli, seconded by Bendoraitis to reappoint David Geligoff to the Solid Waste Commission, for a three (3) year term to expire on 2/1/2015. Vote: Yes, unanimous.**
 - 8.5 Motion made by Finelli, seconded by Bendoraitis to reappoint Joan Nichols as Tree Warden for the Town of Lebanon, for a one (1) year term to expire on 2/1/2013.**
 - 8.6 Motion made by Finelli, seconded by Bendoraitis to reappoint Howard Wayland as Assistant Tree Warden for the Town of Lebanon, for a one (1) year term to expire on 2/1/2013.**
 - 8.7 Motion made by Bendoraitis, seconded by Finelli to reappoint Brandon Handfield to the WPCA for a three (3) year term to expire on 5/1/2015. Vote: Yes, unanimous.**
- 9.0 Motion made by Finelli, seconded by Bendoraitis to approve the Tax Refunds for December 2011 as presented as follows:**

LaChappelle, Joyce	\$1,106.12
LaChappelle, Joyce	\$1,147.67
LaChappelle, Joyce	\$1,184.01
Merchants Automotive Group	\$190.88
Baldi, Michael L.	\$28.43
Henry, Justin S.	\$4.04
Bosse, Berthier & Rachel	\$10.65
Bosse, Berthier & Rachel	\$11.05
Bosse, Berthier & Rachel	\$11.40

Vote: Yes, unanimous.

10.0 Financial Reports – No reports to review at this time.

11.0 Motion made by Okonuk, Seconded by Finelli to adjourn at 6:00 pm. Vote: Yes, unanimous.

Respectfully Submitted,



Joyce R. Okonuk, First Selectman