

Date: January 6, 2009  
To: Members Lebanon Board of Finance  
From: Liz Charron, Chairman  
Subject: Regular Meeting

The Lebanon Board of Finance will hold a regular meeting on Thursday, January 8, 2009. The meeting will be called to order at **7:30 PM** in the Town Hall conference room.

### **Agenda**

- A. Call to order.
- B. Minutes of previous meetings: December 11, 2008 regular meeting
- C. Correspondence:
  - a. Copy of letter from Joyce Okonuk to Albert Vertefeuille, new democratic alternate to the Board of Finance – emailed with agenda on January 6, 2009
  - b. Email from Tom Valone regarding additional premium for workers compensation – forwarded via email on January 5, 2009
  - c. Farm Building Study, Final Report, by Paula Stahl – forwarded via email on January 5, 2009.
  - d. Land Conservation Survey Summary by Phil Chester – forwarded via email on January 5, 2009
  - e. Audit report for 2007 – 08 fiscal year – to be handed out at the meeting.
- D. Monthly Expenditures/Payment of Bills
- E. Old Business
  - a. Consider and act on recommendations from the Budget Process Subcommittee.
  - b. Consider and act on recommendations from the Banking Relationship Subcommittee.
  - c. Consider and act on audit concern about reviewing bank reconciliations.
  - d. Pipe replacement on Lake Shore Drive
- F. New Business
  - a. Consider and act on request from Tax Collector, Joyce Hofmann, to incur fees that were not budgeted in order to recover delinquent taxes.
  - b. Discuss findings of Farm Building Study with Paula Stahl.
  - c. Discuss Land Conservation Study with Phil Chester.
  - d. Consider and act on additional premium assessments for workers compensation.
  - e. Consider and act on action we may want to take on budget overruns in the current fiscal year.
  - f. Consider and act on a budget for fiscal year 2009 – 10 for Board of Finance.
  - g. Consider and act on a budget for fiscal year 2009 – 10 for Town Report.
- G. Other
- H. Adjourn.