

Commission on Aging
Meeting Minutes
Lebanon, Connecticut
April 9, 2012

Present: Ellen Bauwens, Russell Blakeslee, Jane Cady, Darlene Hathaway, Donna Lafontaine and Geri McCaw. Also attending was Darcy Battye as Senior Center Coordinator and Municipal Agent.

Meeting was called to order at 6:30 pm by Chairman Geri McCaw.

Chairman McCaw relinquished her authority as Chairman to Vice Chairman Cady.

Geri McCaw moved that Ellen Bauwens be elected Secretary for the Commission on Aging. Seconded by Darlene Hathaway. Approved unanimously.

Vice Chairman Jane Cady relinquished her authority as Acting Chairman to Chairman Geri McCaw.

Approval of Minutes: Russell Blakeslee moved that the minutes of the March 12, 2012 meeting be approved as written and distributed. Seconded by Donna Lafontaine. Unanimously approved.

Correspondence: Chairman McCaw received a letter from Mr. Sergeant concerning an issue with the senior bus. It was given to Darcy Battye for review and response.

Reports:

1. Bingo. Jane Cady reported that April 13th would be the first Friday evening bingo. In addition, the old bingo machine was sold for \$200.
2. Whist. Darlene Hathaway stated that the dates for Whist were scheduled for April 27th, May 11th, and June 22nd.
3. Friends of the Lebanon Senior Center. Darlene Hathaway reported that the Friends in May would hold a Tag Sale and sponsor the monthly Tea featuring Kandie Carle. A Jewelry night fundraiser for June 20th was also scheduled.
4. Coordinator and Municipal Agent. Darcy Battye reported the following.
 - a. The Commission on Aging report for the town was due by Friday. Chairman McCaw indicated she would take the responsibility for it.
 - b. A policy for the use of the senior center by the general public should be created and presented to the Board of Selectmen for action before the Senior Center grant permits it. Chairman McCaw will contact Peter Hutchins, the original grant writer, for the date when this turnover will occur.
 - c. The Senior budget through March is on track and trending under budget.
 - d. RV covers for the vans are needed due to difficulty in snow removal from the roofs. Will obtain pricing and present to the Commission for approval at a later date.

- e. Meetings with the Indigenous Cultural Education Center (ICEC) on the community gardens have occurred. Eight gardens will be planted and the produce will be used for senior luncheons and general distribution. A volunteer log and procedures book has been placed in the shed.
- f. CPR class is scheduled for April 13th from 9-12 at the Senior Center. The van drivers will attend an evening class at the Fire Safety Complex on April 20th.
- g. Hearing tests and services will be available on May 1st.
- h. The proposed Senior Center Budget was approved by the Board of Finance without changes. The Van Budget was reduced by \$1,000. Cyclical replacement of worn computers is scheduled to be funded by the town TIP Fund. Public presentation of budgets is scheduled for April 16th.

Old Business:

1. Portico. Darcy Battye reported that this expense was scheduled to be funded by the town TIP Fund.
2. Van Driver Evaluation. Russell Blakeslee reported that both he and James Donnelly rode with all three drivers and found no issues with any of their job practices. He stated that the van drivers would like to see better communications with the dispatchers when passengers have special needs such as a lift. On a personal note, Mr. Blakeslee felt that the vans are expensive to operate and would encourage the Coordinator to continue to monitor how the vans are used to prevent abuse.
3. Feet for folding chairs. Darcy Battye indicated that the floors to the great room would be refinished on May 25th and that she had a volunteer that would install the rubber feet sometime after that date.
4. Tea. Chairman McCaw stated that the Tea for April 25th would be sponsored by the High School French Club that will serve and present a Napoleon Cabaret. Food would be provided by Norwich Technical School.
5. Purchase of minivan. Darcy Battye indicated that the Town Meeting in May will have on its agenda the release of the \$38,000 in funds for the new minivan.
6. Buildings and Grounds Committee. Darcy Battye reported that the Alternate Incarceration Center did an excellent job on the exterior spring clean up.

New Business:

1. Chairman McCaw reported that the Cabaret for April 20th would consist of seniors presenting their talents in an open mike forum.

Motion to adjourn the meeting was made by Russell Blakeslee. Seconded by Donna Lafontaine. Approved unanimously at 7:25 pm.

Respectfully submitted,
Ellen Bauwens, Secretary