

**LEBANON TOWN CLERK  
REPORT TO TREASURER  
FY 07-08 THROUGH FY 11-12**

**ACCOUNTS 100-000-4366 and 100-000-4367 ANALYSIS**

	# of Trans	FY 07 - 08	# of Trans	FY 08 - 09	# of Trans	FY 09 - 10	# of Trans	FY 10 - 11	# of Trans	FY 11 - 12
Account 100-000-4366 Town Clerk Fees										
Sport Licenses (1)	See Note 1b	\$ 402.00	See Note 1b	\$ 515.00	361	\$ 361.00	245	\$ 245.00	277	\$ 277.00
Dog Licenses	1061	\$ 1,066.50	924	\$ 933.25	945	\$ 949.50	939	\$ 921.00	850	\$ 847.00
Marriage Licenses	27	\$ 297.00	21	\$ 275.00	37	\$ 407.00		\$ 480.00	17	\$ 187.00
Other (2)		\$ 7,616.43		\$ 6,173.00		\$ 7,716.00		\$ 9,895.00		\$ 4,905.00
<b>Total for Account 100-000-4366 per General Ledger</b>	<b>1088</b>	<b>\$ 9,381.93</b>	<b>945</b>	<b>\$ 7,896.25</b>	<b>1343</b>	<b>\$ 9,433.50</b>	<b>1184</b>	<b>\$ 11,541.00</b>	<b>1144</b>	<b>\$ 6,216.00</b>
Account 100-000-4367 Town Recording Fees/Conveyances Fees										
Recording Fees (all land recordings)	1826	\$ 47,760.00	1703	\$ 39,304.00	1506	\$ 34,280.00	1481	\$ 34,845.00	1619	\$ 36,397.00
Conveyance Fees (Sale of Property Town .0025 revenue	142	\$ 67,346.52	100	\$ 51,154.90	92	\$ 46,515.35	83	\$ 44,262.26	71	\$ 29,900.00
<b>Total for Account 100-000-4367 per General Ledger</b>	<b>1968</b>	<b>\$ 115,106.52</b>	<b>1803</b>	<b>\$ 90,458.90</b>	<b>1598</b>	<b>\$ 80,795.35</b>	<b>1564</b>	<b>\$ 79,107.26</b>	<b>1690</b>	<b>\$ 66,297.00</b>

**NOTES:**

(1a) Through November 2008 all sport licenses were processed through Town of Lebanon, charging \$1.00 per license. As of December 1, 2008 sport licenses through State went online and individuals could go online and obtain licenses on their own, with no revenue for Town of Lebanon. In addition, sport licenses processed through Town are processed via Kioask in Town Clerk office and multiple licenses per individual are considered (1) one transaction, and Town of Lebanon now collects only \$1.00 per transaction, not per license.

(1b) There were 264 transactions from 12/1/2008 through 6/20/2009. Do not have number of transactions for July 1, 2008 thru Nvember 30, 2008 or for FY 07/08 .

(2) Other Town Clerk Fees includes:  
burial permits, certification fees (all certifications), vital record copies, Assessor declassification of properties

(3) From FY 07/08 thru November 2009 the Finance Office combined Recording Fees with Town Clerk Fees in Acct 100-4366. Therefore, Trial Balance/Town Clerk Fees indicates that Town Clerk fees were higher during that time and Recording Fees were lower. From December 2009 through present Recording fees are combined with Conveyance fees in Acct 100-4367.