

Regional Animal Control District

*Serving the Towns of
Lebanon, Franklin, Bozrah, Lisbon & Sprague*

*Mailing Address: 1 Main St., P.O. Box 677, Sprague, CT 06330 Emergency Calls: 800.236-1987
Pound Address: 34 Goshen Hill Road, Lebanon, CT 06249 Routine Calls: 860.642-6379*

Regional Animal Control District Board of Directors
Regular Meeting
Thursday August 25th, 2011 – 10:30 AM
Lebanon Town Hall Conference Room

MINUTES

- 1.0 Meeting was called to order at 10:34 AM by Chairman Rich Matters. Selectmen present included Joyce Okonuk (Lebanon), Cathy Osten (Sprague) and Bill Ballinger (Bozrah).
- 2.0 Recognition of Visitors. 4
- 3.0 Public Comment.
Audience member and volunteer discussed laundry concerns at pound indicating need for washer and dryer – Okonuk to solicit donation.
- 4.0 Additions to the Agenda.
Moved by Okonuk, seconded by Matters to add Item 11a to the Agenda, “Dog Fund Report”. Vote: Yes, unanimous
- 5.0 Minutes
Moved by Ballinger, seconded by Matters to approve the minutes of the June 23, 2011 and July 28, 2011 meetings. Vote: Yes, unanimous
- 6.0 Treasurer’s Report
Lebanon has been forwarding bills quarterly to Sprague but must be sent out by the first of each month. Lebanon bookkeeper must also bill Regional Pound for rent. Electricity bills still running high. Chair wants funds transferred into expense account again at next meeting. No questions on payment of checks presented.
- 7.0 Discuss and act on changes to FY 2011-12 budget.
Wage adjustments must be made so that ACO is paid \$19,000/year and Assistant ACO is paid \$12,000/year.
- 8.0 Approval of payment of bills.
Nothing unusual—Cathy received another full pallet of dog food, cat food and treats from Agway. Rich to draft thank you letter to Agway.
- 9.0 Discuss activity level for month of July.
Cathy reviewed ACO reports and suggests that caller’s town of origin be added to report. Edward’s Answering Service showed 4 day, 4 night and 1 weekend calls.
- 10.0 Update on ordinance.
Members reviewed revised ordinance. Ballinger provided red-lined changes and will send to member electronically. Reviewed fee schedule. ACO and Okonuk will make draft of violations and fines and will email to members.

- 11.0 ACO Report.
ACO Murphy reports all going well. New Hire Scott Trahan is reliable. Rick, Shirley and Cathy (volunteers at pound) doing nice job.
- 11a.0 Dog Fund Report for 2010-11
Each town to submit and include only we each pay.
- 12.0 Approval of weekend ACO.
Moved Ballinger, seconded by Osten to hire Scott Trahan as the night/weekend ACO at the rate of \$12,000/year. Vote: Yes, unanimous
- 13.0 Executive session.
13.1 Moved by Okonuk, seconded by Ballinger to enter Executive Session at 11:50 AM for the purpose of discussing a pending hearing with the Dept. of Agriculture.
Vote: Yes, unanimous
Returned to Regular Session at 11:53 AM. No action required.
- 14.0 Adjournment.
Moved by Matters, seconded by Osten to adjourn the meeting at 11:54 AM. Vote: Yes, unanimous

Richard L. Matters
Chairman