

**LEBANON BOARD OF EDUCATION
REGULAR MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
APRIL 9, 2019 – 7:30 P.M.**

MINUTES

ATTENDANCE:

PRESENT: Jason Nowosad, Chairperson Sarah Haynes
Dawn Whitcher, Vice-Chairperson Alexis Margerelli-Hussey
William Meese, Secretary John Konow
Alan Dunnack Matt Smith

ABSENT: Maureen McCall, Olivia Glazier, Student Representative

ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS Principal, Rita Quiles-Glover, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Robert Sirpenski, Business Manager, Jacques Dulac, Information Technology Director, Kathleen Smith, teacher, Nicole Sieczkowski, teacher, Brenda Wildes, teacher, Christine Burelle, teacher, John Jarvis, custodian, Adam Teff, Titan Energy

I. CALL TO ORDER

J. Nowosad called the meeting to order at 7:33 PM and led the audience in the Pledge of Allegiance.

II. RECOGNITION

1. CAEA Youth Art Celebration Participants – N. Sieczkowski introduced student artists that had participated in the CAEA Youth Art Celebration and displayed slides of their art work.
2. LES Invention Convention Winners – R. Quiles-Glover introduced students the winners of the Invention Convention. They will be participating in the State convention at UConn on May 4th.

III. COMMUNICATIONS

1. Letters of retirement – Superintendent Angeli read portions of letter of retirement from Teresa Halbardier and Svea Meyer.
2. Letter of resignation – Superintendent Angeli read portions of letter of resignation from Sandra Belisle.
3. Letter regarding LMHS Musical Production – Superintendent Angeli read letter from David and Suzanne Yeo that they enjoyed the production.

IV: PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324

Public participation – 30 minutes; Individual speaker – 2 minutes
None

V. CONSENT AGENDA

- A. Approval of Minutes

1. Finance/Budget Subcommittee – 3/12/19
2. Physical Plant/Facilities Subcommittee – 3/12/19
3. BOE Regular Meeting – 3/12/19
4. Communication/SP/Goals Subcommittee – 3/19/19
5. Budget Transfers

J. Nowosad requested to remove BOE Regular Meeting 3/12/19 from the Consent Agenda.

Motion made by S. Haynes and seconded by A. Dunnack to approve the Consent Agenda with item 3 removed. Motion passed unanimously.

Motion made by W. Meese and seconded by J. Konow to approve the minutes of BOE Regular Meeting 3/12/19 with the following correction; item XIII, vi, remove motion. Motion passed unanimously.

VI. REPORTS OF COMMITTEES

S. Haynes reported that the Curriculum Subcommittee had met this evening and discussed how the SRO curriculum was chosen. The SRO is adopting curriculum from W. Hartford school system. D. Whitcher questioned if, or how, SRO lessons will be conveyed to parents. Information on what the lesson is about will be sent home to parents. Minimum and maximum enrollment in classes reviewed.

W. Meese discussed current budget constraints and environment.

J. Konow reported the Superintendent Evaluation did not meet. He requested that members fill out section two of the tool.

D. Whitcher reported the Communications/Strategic Planning/Goals Subcommittee had met this evening. Questions on the Strategic Plan were sent in and discussed. New courses and staffing impacts were discussed. A glossary of terms is requested for the Strategic Plan. Successes and challenges for the 2016-2019 Strategic Plan were discussed. Policies relating to communications were discussed. Tonight's Board meeting is being recorded and the link will be sent to members.

A. Dunnack reported Physical Plant/Facilities discussed the job description and duties for Supervisor of Facilities and Custodial Services and Maintenance Worker were reviewed. The school safety zone sign has arrived. The SIP Plan was discussed. The BOF decreases were discussed. Some items will be delayed.

VII. ADMINISTRATORS' REPORTS

Principal Apicelli reported that there are now five lambs.

VIII. STUDENT REPRESENTATIVE'S REPORT

Student representative was absent. Report was distributed to Board members.

IX. REPORT OF SUPERINTENDENT

1. Solar Project for Lyman – Adam Teff presented information on a parking canopy structure at Lyman. He explained the process and timeline. Fees associated with project discussed. History of previous projects discussed. Referred to subcommittee.
2. ASTE Program Enhancements - B. Wildes and K. Mozak-Pezza discussed proposed changes for the ASTE program. The changes would include a food science lab. Current Ag students were surveyed, and statistics discussed. Location for a tree farm and an access road discussed.

3. Enrollment – there has been an increase of five students. There are 35 students at magnet schools. The NESDEC report was reviewed. Student enrollment is projected to stabilize in low 900's.
4. Regionalization – regional cooperative practices were discussed.

X. FINANCE REPORT

1. 2018-2019 Budget – W. Meese noted there is a hard freeze on the operating budget now. Concerns and impacts on current budget reviewed and discussed. Potential deficit of \$32,000.00.
2. 2019-2020 Budget – Final numbers are not known yet. The Board of Finance has requested a 2% budget. This would require cuts of \$369,000.00 to get to the 2%. Variables discussed. Additional cut from EMCOR of \$8,000.00. This would be a savings of \$23,000.00. The Public Hearing on the budget is April 22nd. S. Haynes inquired if an early retirement program for teachers could be looked at. Superintendent Angeli noted that burdens future budgets.

XI. DISCUSSION ITEMS

1. Safe School Advisory Committee – Superintendent Angeli reported that currently there is one committee. The existing committee will be converted. Need additional membership. The transition is in process.

XII. ACTION ITEMS

1. Act on letters of retirement
Motion made by M. Smith and seconded by S. Haynes to accept the letter of retirement of Svea Meyer and Teresa Halbardier with regret. Motion passed unanimously.
2. Act on letter of resignation
Motion made by M. Smith and seconded by A. Dunnack to accept the letter of resignation of Sandra Belisle with regret. Motion passed unanimously.
3. Act on Second Reading of new textbooks
Motion made by S. Haynes and seconded by J. Konow to approve the second reading of new textbooks as presented. Motion passed with M. Smith abstaining.
4. Act on 2019-2020 Special Ed rates
Motion made by W. Meese and seconded by A. Margerelli-Hussey to accept the Special Ed rates as presented. Motion passed unanimously.
5. Act on 2019 Graduation Date – Friday, June 14, 2019
Motion made by S. Haynes and seconded by M. Smith to approve the graduation date of Friday, June 14, 2019. Motion passed unanimously.
6. Act on allocating funds from Nonlapsing account for radio repeater at Lyman
Motion made by W. Meese and seconded by A. Margerelli-Hussey to send to appropriate subcommittee. J. Nowosad reported that the Fire Department also has concerns with using their radios in the buildings. Motion passed unanimously.
7. Act on ASTE use of school grounds for outdoor planting
Motion made by A. Dunnack to table until cost estimate obtained. No second. A. Dunnack withdrew the motion
Motion made by W. Meese and seconded by S. Haynes to authorize the superintendent to contact the Town Planner, Phil Chester, to evaluate the proposed land for outdoor planting. Motion passed unanimously.
8. Act on allocating funds from Nonlapsing account for the Lyman weight and fitness facility
Motion made by W. Meese and seconded by A. Margerelli-Hussey to refer to appropriate subcommittee for review. Motion passed unanimously.

Motion made by M. Smith and seconded by S. Haynes to suspend the rules to add an item to the agenda. Motion passed unanimously.

Motion made by M. Smith and seconded by J. Konow to add to the agenda, #9 - Renovation of Classroom to make it a food production area using ASTE grant money.

9. Renovation of Classroom to make it a food production area using ASTE grant money
Motion made by A. Margerelli-Hussey and seconded by M. Smith to approve use of ASTE grant money to renovate a classroom for food production. Motion passed unanimously.

XIII. ANTICIPATED EXECUTIVE SESSION

Motion made by M. Smith and seconded by A. Margerelli-Hussey to extend the meeting to 10:30 p.m. Motion passed unanimously.

Motion made by W. Meese and seconded by A. Margerelli-Hussey to enter into Executive Session at 9:49 p.m. for the purpose of reviewing school safety audit report for LES and to invite the Superintendent. Motion passed unanimously.

Board returned from Executive Session at 10:25 p.m.

XIV. ITEMS FOR NEXT AGENDA

XV. ADJOURNMENT

J. Nowosad adjourned the meeting at 10:26 p.m.

Submitted by,

Kathleen E. Chapman

Board Clerk