

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
December 12, 2017 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

<b>PRESENT:</b>	Jason Nowosad, Chairman	Nicole McGillicuddy, Vice Chairman
	James Mello, Secretary	Bert Bosse
	Maureen McCall	William Meese
	Al Vertefeuille	Keith Wentworth
	Silas Olsen, Student Representative	

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Kathleen Mozak-Pezza, Director of Curriculum, Robert Sirpenski, Business Manager, Jacques Dulac, Director of Information Technology, Kathleen Smith, teacher, David Covino, teacher, Kate Slavinski, Library Media Specialist, Betsy Petrie, First Selectman, Grace Rogers, student, Kira Mesick, student, Zachary Zickmann, student, Nick Poppiti, parent, Christina Wayne, Norwich Bulletin reporter, Kate Tchelidze, Willimantic Chronicle reporter

**I. CALL TO ORDER**

J. Nowosad called the meeting to order at 7:31 PM and led the audience in the Pledge of Allegiance.

**II. COMMUNICATION**

1. Cell Tower Update from First Selectman  
B. Petrie presented a diagram of the proposed Verizon cell tower behind the high school. She has contacted the attorney for Verizon. There has been no physical construction as of yet. No construction will be done during the academic year. A hearing will likely be held in March. N. McGillicuddy questioned if the DPW and school radios will be on the tower. They will. K. Wentworth inquired when the Town will be receiving rent. The Town cannot receive rent until the tower is erected.
2. Letter from Republican Town Committee  
J. Nowosad noted letter received from the Republican Town Committee entering three names for the vacancy on the Board. This is an action item later in the agenda.
3. Letter from Alexis Margerelli-Hussey  
J. Nowosad noted personal letter received from Ms. Margerelli-Hussey regarding the Board vacancy. This is an action item later in the agenda.

**III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes

Parent N. Poppito gave a recap of the cooperative Uncas Division football season. There were five students in the beginning of the season, ended with three. The team had an undefeated season, losing a quarter final game in the playoffs. Those three students are interested in coming back next season. More students need to be recruited. The students donated \$1,000.00 to the Fill the Helmet campaign. The Booster Club will be providing a banner. Would like to see the

application to CIAC earlier than May 1<sup>st</sup> with an extension for two years. Would like to see the Board approve the application this winter.

#### **IV. CONSENT AGENDA/DISCUSS AND ACT UPON**

##### **A. Approval of minutes**

##### **1. Regular Meeting 11/21/17**

**Motion made by B. Bosse and seconded by K. Wentworth to approve the Consent Agenda as presented. Motion passed unanimously.**

#### **V. CELEBRATION OF EXCELLENCE**

##### **1. Lyman Art students**

Principal Apicelli introduced teacher Dave Covino. Three students, Grace Rogers, Eliza Olsen and Zachary Allard were selected for an art show in Groton. Grace displayed her portfolio. Grace explained her interest in art. She has applied to Moore Art School in Philadelphia where she has been awarded a scholarship. Superintendent Angeli noted that the art work was displayed at a recent CABE/CAPSS conference he had attended. Refreshments were enjoyed by all.

#### **VI. REPORTS OF COMMITTEES**

Curriculum Subcommittee – N. McGillicuddy reported that they had met this evening and discussed the NEAT PROGRAM. There also was discussion regarding an environmental science program at the middle school. This is an idea at this point. This is a goal in the Strategic Plan. There also was discussion regarding adding classes at the high school. This is an action item tonight.

#### **VII. ADMINISTRATOR'S REPORTS**

Superintendent Angeli noted that there is information from Chartwells in the packet as well.

#### **VIII. STUDENT REPRESENTATIVE'S REPORT**

S. Olsen reported that the football team lost a frustrating game in the first round of the Class M playoffs. Winter sports are beginning with basketball and wrestling at the middle and high school, and indoor track at the high school. Lyman girls' basketball begins their season today. Indoor track has a meet at the Coast Guard Academy this Saturday. Model United Nations Club went to a conference at the University of Hartford which was attended by 1,000 students. Jacob Michele won best delegate for his committee. Ms. Lyman was hilarious and entertaining. Madison Dominique won the title. Marina Megson won Ms. Congeniality. Last Friday was a pajama day at Lyman as a fund raiser for Connecticut Children's Medical Center. The NHS food drive is in full swing at the high school. There also is an annual food drive at the middle school.

#### **IX. REPORT OF SUPERINTENDENT**

##### **1. Demonstration – 5<sup>th</sup> and 6<sup>th</sup> grade music and library collaboration**

Mr. Kansler and Ms. Slavinski explained the background for the music video program. Animoto software that was used was explained. Students Kira Mesick and Zachary Zickmann presented their videos.

2. Potential Bozrah Collaboration  
Superintendent Angeli reported that students from Bozrah may be interested in having Lyman as a high school choice. The Bozrah superintendent, Jack Welch has been contacted and a meeting is set up for next week. Their Board meeting is the same night in January as ours so Principal Apicelli and a team will be presenting to their Board.

## X. FINANCE REPORT

1. 2017-2018 Budget  
R. Sirpenski distributed a timeline of information on the current budget. Now that the State budget has been adopted, the Board of Finance has requested a 0 budget. There are now five months of actuals. Not all teachers that retired were replaced. A 1.4 FTE has been reduced. Savings were realized through hiring. The savings in Special Education was explained. There have also been savings in health insurance, workers compensation and unemployment.
2. 2018-19 Budget  
R. Sirpenski reported that contractual salaries and benefits have been calculated. The contract for custodial staff will be negotiated. He attended a recent insurance meeting, and the current health insurance contractor has quoted a rate of 23% renewal. This would increase the cost of health insurance to \$509,000.00. Other options are being explored such as changing carriers, going with Eastconn which is self-funded, joining the Region 8 Consortium or joining the CT Partnership. The CT Partnership would see a minimal cost increase. These options will continue to be explored with the insurance broker. There will be meetings with administrators to review staffing needs.

## XI. ACTION ITEMS

1. Act on 2018-2019 School Calendar  
**Motion made by N. McGillicuddy and seconded by M. McCall to approve the 2018-2019 School Calendar.** J. Mello noted year dates on quarters need to be changed..  
Motion amended to correct dates. **Motion passed unanimously.**
2. Act on 2017-2018 Budget  
**Motion made by N. McGillicuddy and seconded by J. Mello to approve the 2017-2018 budget as presented. Motion passed unanimously.**
3. Act on filling Board of Education vacancy  
J. Nowosad noted that four names were submitted to fill the vacancy.  
K. Wentworth nominated Scott McCall. Nomination seconded by W. Meese.  
N. McGillicuddy nominated Alexis Margerelli-Hussey. Nomination was seconded by A. Vertefeuille.  
J. Nowosad closed the nominations. N. McGillicuddy seconded the closing of the nominations.  
**Vote – S. McCall – M. McCall, K. Wentworth, W. Meese.**  
**Margerelli-Hussey – A. Vertefeuille, B. Bosse, N. McGillicuddy, J. Mello.**  
J. Nowosad thanked all for their interest in the vacancy.
4. Act on new courses at Lyman Memorial High School  
**Motion made by N. McGillicuddy and seconded by B. Bosse to approve the following new courses at Lyman Memorial High School; AP Art History, AP Biology, ECE Introduction to Human Rights, Problems of Philosophy, Russian**

**History, United States Foreign Policy, Music Technology.** N. McGillicuddy explained each class and the costs associated. J. Nowosad noted that the approval would be to get the courses into the course catalog, not to fund them. Not replacing any classes. K. Mozak-Pezza explained how staffing would be accomplished. K. Wentworth asked for a list of classes with the number of students in each class. K. Mozak-Pezza noted that low interest classes would be phased out. Some of the new classes would be offered every other year. Superintendent Angeli noted that during the budget building process appropriate staffing would be looked at and the enrollment in classes. These new classes are part of the Strategic Plan. K. Wentworth suggested on line classes. Superintendent Angeli noted that students do have access to on line classes but it is limited. K. Mozak-Pezza noted that there is not a lot of interaction with a teacher through an on line class. J. Nowosad noted that hands on type classes are more difficult. These classes would increase student opportunity. B. Bosse discussed consolidating classes and having a minimum enrollment. Discussion of taking seven electives.

**Vote in favor – B. Bosse, A. Vertefeuille, J. Mello, W. Meese, N. McGillicuddy.**  
**Opposed – K. Wentworth. Abstain – M. McCall. Motion passed.**

## **XII. EXECUTIVE SESSION**

1. Executive Session for the purpose of reviewing the 2017-2020 Instructional Assistants contract

**Motion made by J. Nowosad and seconded by N. McGillicuddy to enter into Executive Session at 9:16 p.m. for the purpose of reviewing the 2017-2020 Instructional Assistants contract, and to include the Superintendent. Motion passed unanimously.**

Return to Regular Session at 9:32 p.m.

## **XIII. ACTION ITEM**

1. Act on 2017-2020 Instructional Assistants contract

**Motion made by B. Bosse and seconded by N. McGillicuddy to approve the 2017-2020 Instructional Assistants contract. Vote in favor – B. Bosse, A. Vertefeuille, J. Mello, W. Meese, N. McGillicuddy, M. McCall. Abstain – K. Wentworth. Motion passed.**

## **XIV. NEW BUSINESS**

1. Discuss BOE Workshop  
 Board of Ed members would like a workshop on school law, role of the Board of Education and best practices for effective and efficient district leadership. Discussion on potential presenters was held.

## **XV. ADJOURNMENT**

**Motion made by K. Wentworth and seconded by B. Bosse to adjourn the Regular meeting at 9:55 p.m.**

Submitted by,

Kathleen E. Chapman

Board Clerk