

**BOARD OF EDUCATION**  
**LYMAN MEMORIAL HIGH SCHOOL AUDITORIUM**  
**LEBANON, CONNECTICUT**  
Regular Session –April 28, 2009

The Chairman will vote only to make or break a tie.

I. CALL TO ORDER: The meeting was called to order by the Chairman at 7:30 p.m.

PRESENT: Donna Lafontaine, Chairman, Darcy Battye, James Mello, Marisa Haralson, Donna Skaats, Melissa Hofmann, Keith Wentworth, Beriah Smith, student representative

ABSENT: Lori Jahoda, Rene Wentworth

ALSO PRESENT: Robert McGray, Superintendent, Sandye Simon, Rob Laskarzewski, Stephen Salisbury, Carol Moore, Jerome Walsh, Mal Leichter, Maryanne Leichter

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS – 1) Letters of retirement from John Cusano, Pauline Gagnon, John Kiely, Frank Lineberry, Dorothy Morrill

IV. PUBLIC PARTICIPATION – none.

V. CONSENT AGENDA –

Moved by Rene Wentworth and seconded by Darcy Battye to approve the consent agenda.

A. Approval of minutes.

1) Regular Meeting 3/24/09

2) Finance/Budget Subcommittee - 3/24/09, Goals/Strategic Planning Subcommittee – 3/24/09, Curriculum Subcommittee – 3/24/09, Finance/Budget Subcommittee – 4/2/09. Abstaining: Donna Skaats, Melissa Hofmann. Motion passed.

VI. REPORTS OF COMMITTEES –

1. Curriculum – One textbook for approval tonight under Action Items.

2. Finance/Budget – A Public Input Session was held and the community spoke to adding more money to the budget; Annual Town Meeting is scheduled for May 4; Year-End-Spending will recommend the purchase of \$40,000 of new computers.

3. Goals - A Power Point presentation by Beriah Smith of the results from the Student Survey to be used to formulate goals and part of the Strategic Plan. Recommendations were to continue to conduct yearly by the BOE student representative.

4. Negotiations – no report.

5. Policy – There are two policies under Action Items.

6. Transportation/Residency – no report.

7. Communications – no report.

8. Vo-AG Advisory – Stephen Salisbury reported on 2 topics the Subcommittee has met to discuss: 1) The AG Dept. will work on applying for State grants to focus on funds for the mechanic shop and technology, replacement of computer lab. 2) Lyman will host the State FFA Convention in May.

9. Physical Plant/Facilities – no report.

10. Student Representative – Spring sports are underway; Choral trip to NYC, Lymanpalooza by the Senior Class has been postponed on Thursday; Spring Band concert was held; Spring Chorus concert is upcoming; Senior Auction raised \$8,100.

VII. REPORT OF SUPERINTENDENT –

1. Updates:

▪ A list of spring events was provided (attached).

▪ Stephen Salisbury reported on the upcoming State FFA Convention to be held at Lyman on Saturday, May 30<sup>th</sup>. Students, parents, teachers, advisors, State/National representatives, alumni and political

dignitaries will attend the competitions, events and various other activities during the day. This is the first time Lyman has hosted the Convention.

2. Maintenance Report:

Jody Walsh updated the Board on the work that was completed over spring break, which included 194 items, 65 items remain open and 30 items will be part of the summer work. The lockers at the Middle School will be installed this week; the Building Inspector has deemed the press box “unsafe” and will put this in a letter; a total of 28 packets went out for lawn bids and a walk through has been conducted with 15 interested contractors; completion of yearly asbestos certification; review of custodial maintenance vacation schedules and coverage; principals have been asked to put in their request for summer work.

3. Professional Development:

Each principal updated the Board on the highlights of the March 30<sup>th</sup> Professional Development: Sandye Simon, LES – Sally May and Val Taft presented on O.T. and P.T. for staff and identifying gross and fine motor skills; Robin Cho presented on the 504 check; Lynette Braumhardt presented Excel and PowerPoint. Robert Laskarzewski, LMS – Reading/Writing Across Curriculum; Response to Intervention work; Science workshop – Discovery Science Program presented by Jamie Bender; Technology, web tools, with in-house staff. Stephen Salisbury, LMHS – Instruction for Varying Abilities; Response to Intervention.

4. School Readiness Council:

Sandye Simon reported on behalf of Dr. Hanna. The Council meets monthly and has been focusing on the spring kindergarten orientation process and changing the forum; The School Readiness Self-Study Team meets twice a month. A new parent questionnaire entitled *All About Me*; Early Childhood Environment Rating Scale (ECERS) visit, \$5,000 in additional funds to purchase materials for the other 2 classrooms and diversity materials; organization of program portfolio; application for School Readiness Grant due in May, additional grant funds available beyond the 5 years as long as the district meets eligibility; work with the pre-K and K staff on accreditation. There is an Action Item for the application of the grant.

## VIII. ACTION ITEMS –

1. Moved by Melissa Hofmann and seconded by Marisa Haralson to approve the resignations of retirement of John Cusano, LMHS - Library/Media; Pauline Gagnon, LMHS – Special Education; John Kiely, LMHS – English; Frank Lineberry, LMHS – Vocational Agriculture; Dorothy Morrill, LMHS - English Motion unanimously approved.
2. Moved by Jim Mello and seconded by Melissa Hofmann to approve the purchase of computers up to \$40,000. Motion unanimously approved.
3. Moved by Jim Mello and seconded by Marisa Haralson to approve the athletic field usage. Motion unanimously approved.
4. Moved by Darcy Battye and seconded by Keith Wentworth to formally approve the Adoption of Learning Materials Policy #6161. Motion unanimously approved.
5. Moved by Donna Skaats and seconded by Darcy Battye to formally approve Ethics Policy #9271. Opposed: Melissa Hofmann, Keith Wentworth, Motion passed.
6. Moved by Darcy Battye and seconded by Marisa Haralson to approve text: Public Speaking for College & Career. Motion unanimously approved.
7. Moved by Melissa Hofmann and seconded by Jim Mello to approve application for the School Readiness Grant. Motion unanimously approved.
8. Moved by Melissa Hofmann and seconded by Keith Wentworth to approve out-of-state field trip for Lyman Memorial. Motion unanimously approved.

IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA – Curriculum Subcommittee on May 12; Policy and Facilities Subcommittees will need to arrange a date/time to meet; Schedule a date/time for Spring Retreat.

## X. Adjournment

Moved by Keith Wentworth and seconded by Melissa Hofmann to adjourn the Regular Meeting at 8:34 p.m.  
Motion unanimously passed.

Respectfully submitted,  
Brenda Bennett, Recording Secretary

### UPCOMING SCHOOL EVENTS

#### Lebanon Elementary School

|         |  |                    |
|---------|--|--------------------|
| May 8   | Grade 3 & Upper Multiage Colonial Day    | School Day         |
| May 13  | Grade 4 Arts Night                       | 6:30 p.m.          |
| May 19  | Science Fair                             | 1:30 p.m.          |
| June 2  | Grade 4 Band Concert                     | 1:30 and 7:00 p.m. |
| June 4  | Talent Show                              | TBA                |
| June 10 | Field Day                                | School Day         |
| June 18 | 4 <sup>th</sup> Grade Moving Up Ceremony | TBA                |

#### Lebanon Middle School

|             |  |            |
|-------------|--|------------|
| May 7       | Band Concert                             | 7:30 p.m.  |
| May 14      | Chorus Concert                           | 7:30 p.m.  |
| May 15      | Dressy Dance                             | 7:00 p.m.  |
| May 18-20   | Nature's Classroom                       |            |
| May 28      | 7 <sup>th</sup> Bike and Hike Trip       | School Day |
| May 29 & 30 | Middle School Play @ Elementary School   | 7:00 p.m.  |
| June 19     | 8 <sup>th</sup> Grade Promotion Ceremony | 6:00 p.m.  |

#### Lyman Memorial High School

|             |  |                            |
|-------------|--|----------------------------|
| April 23    | Band Concert                           | 7:30 p.m.                  |
| May 9       | Prom                                   | 6:30 p.m.                  |
| May 13      | Chorus Concert                         | 7:30 p.m.                  |
| May 18 – 22 | MayFest                                | School hours/Evening Hours |
| May 19      | MayFest Arts Night                     | 7:00-8:30 p.m.             |
| May 20      | Academic Awards Ceremony               | 7:30 p.m.                  |
| May 21      | FFA Banquet                            | 5:30 p.m.                  |
| May 23      | Memorial Day Parade                    |                            |
| June 4      | Departmental and Senior Project Awards | 6:30 p.m.                  |
| June 5      | Senior Banquet                         |                            |
| June 10     | Senior Athletes Banquet                |                            |
| June 15     | Awards Assembly                        | 1:00 p.m.                  |
| June 22     | Graduation                             | 6:00 p.m.                  |