

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL CAFETERIA
FEBRUARY 13, 2018 REGULAR SESSION – 7:30 P.M.
MINUTES**

ATTENDANCE:

PRESENT: Jason Nowosad, Chairman Bert Bosse Maureen McCall Al Vertefeuille Silas Olsen, Student Representative	James Mello, Secretary Alexis Margerelli-Hussey William Meese Keith Wentworth
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ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Rita Quiles-Grover, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Robert Sirpenski, Business Manager, Jacques Dulac, Director of Information Technology, Erin Shuman, Band Director, K. Smith teacher, Resident Trooper Colin Konow, Nick Torres, WFSB, Michelle Firestone, Willimantic Chronicle.

The following LES students were in attendance; Jayden Swidrak, Jordis Morrison, George Kowalyshyn, Joshua Cady, Olivia Goderre, Hazel DeLucia, Ayanna Dillman, Ella King, Alex Svedarsky, Talia Hiltz, Sylvie Hiltz, Gunnar Hofmann, Caroline Goderre, Nicholas DePiano, Eleanor Rodgers.

I. CALL TO ORDER

J. Nowosad called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

II. COMMUNICATION

1. Letter of retirement – a letter of retirement from Karen Serrenho was presented by Superintendent Angeli.
2. A letter from the First Selectmen regarding sharing services. Two members are needed from the Board of Education. This will be determined following the budget season in May.

III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes
Resident Trooper Konow requested speaking during Executive Session.

Motion made by K. Wentworth and seconded by W. Meese to suspend the rules and move up items V and VI. Motion passed unanimously.

V. PERFORMANCE BY LES BAND STUDENTS

Several members of the 4th Grade Band performed two musical pieces that were enjoyed by all. The spring concert will be held on May 30th.

VI. REPORT OF LES STUDENTS PARTICIPATION IN LEADERSHIP CONFERENCE AT THREE RIVERS COMMUNITY COLLEGE

Principal Quiles-Grover reported on the students that had attended the Leadership Conference. Certificates will be presented at an all school assembly next Friday. Students George Kowalyszyn and Alexander Svedarsky spoke to the Board about the conference. Refreshments were enjoyed by all.

IV. CONSENT AGENDA

A. Approval of Minutes

1. Finance Budget Subcommittee – 1/9/18
2. Curriculum Subcommittee – 1/9/18
3. Superintendent Evaluation Subcommittee – 1/9/18
4. Regular Meeting – 1/9/18
5. Finance/Budget (1) – 1/18/18
6. Finance/Budget (2) – 1/18/18
7. Finance/Budget – 2/7/18
8. Budget Transfers

Motion made by A. Vertefeuille and seconded by B. Bosse to approve the Consent Agenda as presented. Motion passed unanimously.

VII. REPORTS OF COMMITTEES

A. Vertefeuille requested that Board members fill out and send back end of year evaluation forms for superintendent evaluation

VIII. ADMINISTRATORS' REPORTS

Principal Apicelli added to his report that Marty Gomez has been nominated for national coach of the year. There was a great article in the Willimantic Chronicle.

IX. STUDENT REPRESENTATIVE'S REPORT

S. Olsen reported that winter sports at Lyman are approaching championship season. Mason LaFlam was ECC champion for his weight class in wrestling. Lyman/Windham Tech took 3rd place across all divisions, their best ever. S. Olsen was ECC Division II champion for the 3200 meter race, and finished 7th in Class S for the 1600 meter race. Clayton Goodrich also placed in the top six for ECC Division II long jump. David Lopez reached a milestone of his 1,000 point for Lyman boys' basketball. Girls' basketball held their senior night, and Hailey Tompkins was the Willimantic Chronicle girls' athlete of the week and was nominated for ECC athlete of the week. Sam Hussey raised over \$1,000.00 for the adaptive physical education program through a shooting contest raffle at a basketball game. Ski Club for both the middle and high school have been taking advantage of the snowy weather this past month. Both middle and high school held their spirit weeks. Each class at Lyman decorated their designated hallways their class color for the Friday "Color Wars". The Junior Class won the trophy for the most spirited. At LMS there was a competitive student vs. teacher basketball game with students winning in the final seconds. Luke Shaner won an oratorical contest at Lyman. He finished second at regionals. Snow days are being discussed. The Student Council at the high school is working on organizing a clothing drive to take place in March.

X. REPORT OF SUPERINTENDENT

1. Enrollment – this report was reviewed. There has been a net gain of 22 students which is three ahead of the end of last school year. There have been new arrivals across all schools.

2. Food Service Report – There was a shortfall last year. The administrative fees of \$25,000.00 will be waived potentially this year. Sales were up in January. Chartwells is working on efficiencies. There will be a month to month accounting.
3. Traffic signs for Rt. 207 – There has been additional communication from the State DOT. A 35 mph speed limit will be posted from LMS to the high school. K. French is working with the bus company. The Board will be responsible for maintenance of the signs. J. Mello thanked the superintendent for his efforts.
4. Oil Tank Replacement – the in ground oil tank will not be covered by the insurance plan. It is too old to insure. There is six more years in its life expectancy. It may cost approximately \$70,000.00 to replace. Replacement costs are being researched. Updates will be sent to K. Wentworth. J. Mello questioned if the high is designated as a place of refuge during storms if there is the possibility of any federal or State funds. J. Nowosad stated there would not be any FEMA funds.
5. Agreement with Bozrah – the superintendent reported that the attorneys are working out the language for the agreement. Details will be shared at the next Board meeting. Three students are considering Lyman outside of the ASTE program.
The superintendent reported that the greenhouse project is being worked on with the Town Planner. The size and site of the greenhouse was discussed. A groundbreaking ceremony will be held to begin the when the greenhouse construction. The date is forthcoming. The school calendar may have to be modified for this year due to snow days and the storm in the fall. The superintendent may be back with a request at a subsequent meeting.

XI. FINANCE REPORT

1. 2017-2018 Budget – This report is as of January 31, 2018. R. Sirpenski noted there will be a forecast next month for the end of the year.
2. 2018-2019 Budget – W. Meese noted the Budget/Finance Subcommittee had met this evening. The first draft of the budget represented a 5.07% increase. The subcommittee has met with staff and also had input from citizens.
Correspondence was received from the Board of Finance for a flat budget. Liz Charon met with the subcommittee at their last meeting. A 1% budget is being recommended. The budget books which were worked on up until today were distributed to members. There has not been enough time with the solar panels to realize savings. The electricity account is \$47,000.00 lower for next year. The superintendent explained the loan for the efficient lighting project. The reduction of facility services was discussed. A vehicle for the facility position would have to be requested through a capital request. K. Wentworth discussed the cost of facility maintenance and EMCOR services. The superintendent noted there have been no complaints with EMCOR. The risks of going to a 0% budget were explained. Savings in health insurance could be realized through the CT Partnership. A. Vertefeuille commented on the great job that EMCOR has done with facilities. A vote of the entire Board would be needed to eliminate EMCOR. J. Nowosad noted that the Board of Finance has given \$150,000.00 to facilities. K. Wentworth suggested eliminating the assistant principal at the high school, and the curriculum director.

XII. ACTION ITEMS

1. Act on Letter of Retirement
Motion made by A. Vertefeuille and seconded by B. Bosse to accept with regret the letter of retirement of Karen Serrenho effective at the end of the school year. Motion passed unanimously.
2. Act on new Physical Education class at Lyman

Motion made by J. Mello and seconded by A. Vertefeuille to approve the new physical education class at Lyman Memorial High School. J. Mello commented that this is an elective class which would give students the opportunity to explore careers in sports and would teach CPR and AED training. Motion passed unanimously.

3. Act on 2018-2019 Budget

Motion made by K. Wentworth and seconded by M. McCall to accept the budget of 1% increase as presented and add \$55,000.00 for Facilities Management, and remove the position of Curriculum Director from administrative staff. Motion and second were withdrawn following discussion.

Motion made by W. Meese and seconded by A. Margerelli-Hussey to accept the proposed 1% budget as prepared. Amendment made by A. Vertefeuille and seconded by J. Mello to add \$55,000.00 to the 1% budget for Facility Management. Amendment by K. Wentworth and seconded by M. McCall to remove Curriculum Director and Assistant Principal positions from the budget. Discussion of eliminating positions. Superintendent Angeli noted that in proposing the budget he did not propose any staff reductions due to budget concerns. Declining enrollment was discussed. The duties of the Curriculum Director were discussed. Professional Development for administrators was eliminated. Having a second bus run was eliminated due to cost. B. Bosse discussed eliminating positions, Board of Finance reductions and State mandates.

K. Wentworth withdrew the amendment.

Motion as amended passed with K. Wentworth opposed.

XIII. NEW BUSINESS – none

XIV. EXECUTIVE SESSION

Motion made by J. Mello and seconded by W. Meese to enter into Executive Session at 9:10 p.m. for the purpose of discussing security protocol and to invite Resident Trooper Colin Konow and Superintendent Angeli. Motion passed unanimously.

Return to Regular Session at 9:58 p.m.

XV. ITEMS FOR NEXT AGENDA

XVI. ADJOURNMENT

Motion made by K. Wentworth and seconded by M. McCall to adjourn the Regular Meeting at 10:00 p.m. Motion passed unanimously.

Submitted by,

Kathleen E. Chapman

Board Clerk