

**LEBANON BOARD OF EDUCATION
REGULAR MEETING
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
JULY 9, 2019 - 7:30 p.m.**

MINUTES

ATTENDANCE:

PRESENT: Jason Nowosad, Chairperson Maureen McCall, Secretary
 Alan Dunnack Sarah Haynes
 Alexis Margerelli-Hussey William Meese
 Matthew Smith

ALSO PRESENT: Superintendent Robert Angeli, Kathleen Mozak-Pezza, Curriculum Coordinator, Jay Apicelli, LMHS Principal, Jacques Dulac, IT Director, Kathleen Smith, Teacher

ABSENT: Dawn Whitcher, John Konow

I. CALL TO ORDER

J. Nowosad called the meeting to order at 7:30 p.m. and led the audience in the Pledge of Allegiance.

II. COMMUNICATION

None

III. PUBLIC PARTICIPATION - BYLAWS OF THE BOARD #9324

Public participation - 30 minutes; Individual speaker - 2 minutes

None

IV. CONSENT AGENDA

1. Approval of minutes
 1. Curriculum Subcommittee - 6/11/19
 2. Finance/Budget Subcommittee - 6/11/19
 3. Communications/SP/Goals Subcommittee - 6/11/19
 4. Policy Subcommittee - 6/11/19
 5. BOE Regular Meeting - 6/11/19
 6. Policy Subcommittee - 6/25/19
 7. Budget Transfer

Motion made by S. Haynes and seconded by W. Meese to accept the Consent Agenda with Item #5 removed. Motion passed unanimously. Discussion: Typo of a missing zero in the Finance Report under the 2018-2019 Budget; should report a \$105,000 deficit. **Motion to accept the Consent Agenda with revision passed unanimously.**

V. REPORTS OF COMMITTEES

1. Curriculum - No Report
2. Communications/SP/Goals - A. Margerelli-Hussey reported there will be a recommendation to the Board on action of the Strategic Plan and Portrait of the Graduate. A Communication Plan was discussed and will be brought forth along with the new Strategic Plan.
3. Policy - M. McCall reported Policy met on a separate date to review the first section of Policies and first readings will be presented under new business during tonight's meeting.
4. Finance - W. Meese will speak on updates during the Finance Report of tonight's meeting.
5. Facilities - A. Dunnack reported Facilities met earlier tonight and provided brief updates: waiting on quotes from tennis courts, various maintenance projects are occurring this summer, reviewed bids on AC units at Lyman and will bring a recommendation to the Board tonight, waiting on a solar project update, road signs

should be installed in the next few weeks.

VI. REPORT OF SUPERINTENDENT

1. New Hires

Superintendent Angeli reported the following positions for 2019-2020 school year have been filled: Kevin French-Facilities Supervisor, John Jarvis-Maintenance worker, Yvette Boutin-0.5 OT, Mary Kilcomons-0.5 PT, Jonathan Aquilar-Part Time IT Tech, Kristen Lauria-Band Teacher, and a finalist for High School Assistant Principal. Currently interviewing and looking to fill: LMHS Special Ed Teacher, LMHS Math, LMHS Nurse, LMHS Custodian, LMS Science Long Term Sub, LES P.E., CO Admin. Asst., and District BCBA.

2. Summer Facilities projects update

A list of updates was presented at the Facilities Subcommittee meeting earlier this evening and an overview was presented under Committee Reports.

3. BOE/Town Shared Business Manager

R. Sirpenski has been filling in on the town side after the retirement of the town's finance manager in April. A meeting was recently held with Superintendent Angeli, Betsy Petrie, First Selectman, and Liz Charron, BOF Chairman. The joint services committee will be meeting within the next few weeks to continue their discussions on shared services. The Board's attorney has been contacted to draft a MOU regarding a joint position.

VII. FINANCE REPORT

1. 2018-2019 Budget

W. Meese reported the 2018-2019 Budget is close to closing out all expenses. This year's budget is too new for a report at this time. Noted that despite the new Special Ed students, a budget deficit was not as severe as it could have been. The subcommittee will be reviewing budget processes over the course of the next 3 months. Superintendent Angeli reported that the early closeout of Purchase Orders has allowed the District to have a more accurate impact on the budget deficit report. Outstanding invoices include associated Special Ed costs, Legal Services, Solar Expense, Transportation, and Graduation. The upcoming payroll includes 6 days that need to be applied to the 18-19 Budget.

2. 2019-2020 Budget

Too early in the school year to report. Superintendent Angeli discussed the special ed costs that the Board received at the end of the 18-19 school year will be carried over in to the 19-20 school year and budget.

VIII. DISCUSSION ITEMS

1. Board of Education Yearly Calendar

Suggestion to base the calendar on a Fiscal Year rather than a "Board" Year. Discussion on potentially adding in new safety subcommittee to list of committees. Discussion on changing the timing of the Budget presentations to stay ahead of the town meetings and provide the most accurate and up to date figures. Discussion on changing the Communication/SP/Goals subcommittee to have either a separate committee or a separate column.

2. Exit interviews

Looking to see if the Board could speak with those who are leaving the District. Surveys are available through other places and could be used as samples. Board members expressed interest in also having exit interview students as well; particularly graduates and students who elect to go to another school such as Tech, Magnet, or Private.

IX. NEW BUSINESS

1. First Reading, Policy #1000, Automatic External Defibrillators
2. First Reading, Policy #1001, Deadly Weapons or Firearms
3. First Reading, Policy #1002, Green Cleaning Programs

4. First Reading, Policy #1003, Non-Discrimination (Community)
5. First Reading, Policy #1004, Pesticide Application on School Property
6. First Reading, Policy #1005, Sexual Offenders on School Property
7. First Reading, Policy #1006, Smoking
8. First Reading, Policy #1007, Use of School Facilities
9. First Reading, Policy #1008, Visitors
10. First Reading, Policy #1009, Volunteers

M. McCall reported that Shipman and Goodwin 1000 series was reviewed by the Policy Subcommittee. Discussion on registering AED's. M. McCall recommends the Board to adopt all Policies as presented.

X. ACTION ITEMS

1. Act on Strategic Plan and Portrait of the Graduate
Motion made by A. Margerelli-Hussey and seconded by S. Haynes to accept the Portrait of the Graduate and the Strategic Plan as presented in the packet with the exception that the mission statement be removed to be revised by the Admin Team. Discussion - goals for the strategic plan are not a part of an accreditation process, they are just goals set for the district. The Portrait of the Graduate does satisfy an accreditation process, but also looked at how it would benefit us as a District to serve as a focal point for moving in to Mastery Based Learning. Motion passed unanimously.
2. Act on LMHS Refrigeration Bids
Motion made by A. Dunnack and seconded by W. Meese to accept the bid from EMCOR \$48,490 for the two AC Units at Lyman. Discussion - responsible contractor who can complete the work in a timely fashion. Budget was for \$60,000. **Motion passed unanimously.**
3. Act on District Chromebook Bids
J. Dulac reported that 150 chrome books went out to bid, to go to 9th and 10th grade. Reached out to 4 other IT Directors and FireFly received positive feedback. Question on potential service differentials.
Motion made by W. Meese and seconded by A. Dunnack to accept chromebook purchase from FF FireFlyer for \$30,485. Motion passed unanimously.
4. Act on soccer field fence and windscreen
Motion made by W. Meese and seconded by A. Dunnack for the BOE to require the Superintendent to provide the Board
A. What authority is required to install
B. inspections, what permits or inspections are required and
C. Funding - how was it funded, and were appropriate measures completed
Discussion - Many updates and answers to these questions were provided at the subcommittee meeting earlier in the evening.
Motion passed unanimously.

XI. EXECUTIVE SESSION

1. Anticipated Executive Session for the purpose of reviewing the Superintendent's Evaluation and discussing Superintendent's Contract
Motion made by M. Smith seconded by W. Meese to enter in to executive session at 8:17 pm for the purpose of reviewing the Superintendent's Evaluation and discussing Superintendent's Contract, and inviting the Superintendent. Motion passed unanimously.

Board returned from Executive Session at 10:04 p.m.

Motion made by A. Dunnack and seconded by W. Meese to suspend the rules and extend the meeting until 10:30. In Favor: A. Margerelli-Hussey, S. Haynes, M. Smith, A. Dunnack. Against: W. Meese, M. McCall. Motion passed.

Motion made by M. Smith and seconded by S. Haynes to enter in to executive session at 10:05 p.m. for the purpose of reviewing the Superintendent's Evaluation and discussing Superintendent's

Contract, and inviting the Superintendent. In Favor: A. Margerelli-Hussey, S. Haynes, M. Smith, A. Dunnack, J. Nowosad. Against: W. Meese, M. McCall. Motion Passed.

Board returned from Executive Session at 10:33 p.m.

XII. ACTION ITEM

- 1.** Act on Superintendent's Contract
No Action Taken.

XIII. ITEMS FOR NEXT AGENDA

XIV. ADJOURNMENT

Motion made by M. McCall and seconded by M. Smith to adjourn the meeting at 10:34 p.m. Motion passed unanimously.