

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
FEBRUARY 14, 2017 REGULAR SESSION – 7:30 P.M.
MINUTES**

ATTENDANCE:

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| PRESENT: | Albert Vertefeuille, Chairman James Mello, Vice Chairman Sandra Tremblay, Secretary Mary Ellen Wiczorek | Nicole McGillicuddy Jason Nowosad (left at 8:45 p.m.) Bert Bosse Christine Lugli, Student Representative |
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ABSENT: Keith Wentworth, Stephen Nelson

ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Robert Sirpenski, Business Manager, Jacque Dulac, Director of Information Technology, Kathleen Smith, teacher, Eric Virkler, P.E. Earthlight, Tim Schneider, Earthlight, Adam Teff, Titan Energy

I. CALL TO ORDER

Albert Vertefeuille called the meeting to order at 7:32 PM and led the audience in the Pledge of Allegiance.

II. COMMUNICATION

1. Letter of retirement
A letter of retirement from teacher Gayle Solari was read by Superintendent Angeli.
A. Vertefeuille noted that a letter from a parent has been received which has been given to the Superintendent. A father has who has concerns also has sent a letter. These cannot be addressed in open session.

III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes
None

IV. CONSENT AGENDA/DISCUSS AND ACT UPON

- A. Approval of minutes
 1. Finance/Budget Subcommittee – 1/10/17
 2. Superintendent Evaluation Subcommittee – 1/10/17
 3. Regular Meeting 1/10/17
 4. Finance/ Budget Subcommittee – 1/18/17 (1)
 5. Finance/Budget Subcommittee – 1/18/17 (2)
 6. Finance/Budget Subcommittee – 1/27/17
 7. Communication Subcommittee – 1/30/17
 8. Budget Transfers

Motion made by J. Mello and seconded by B. Bosse to approve the Consent Agenda as presented. Motion passed unanimously.

V. REPORTS OF COMMITTEES

1. Finance/Budget Committee – J. Nowosad reported that the proposed budget has been refined and represents a 2.19% increase. It will be recommended that the proposed budget be sent to the Board of Finance. The Capital Budget is completed with projects in athletics, facilities and technology.
2. Communication Subcommittee – M. Wiczorek reported that had met on January 30th and participated in a webinar by Apptegy. She discussed highlights of the webinar. This system will be used by Cromwell and Hebron next year. E. Hampton is already using this system. Superintendent Angeli noted that administration want to pursue this vendor. The web page would be greatly enhanced and more visual. Would still need staff to update the web page. Facebook has gone online at the elementary school. There were 329 page visits in the first week. There have been 15 posts. Principal Gonzalez is the administrator of the page.
3. Curriculum Subcommittee – N. McGillicuddy reported they had met earlier tonight. It is proposed to have the high school go to an eight period schedule and add two flex periods. Would still have the X Block period. This would meet State requirements. The subcommittee also approved adding two UConn classes in ASTE Department. The music curriculum was discussed. There would be no budget impact. It is proposed to add 4th grade instrumental music program. They would also like to add a 5th grade general music class at the middle school. There will be a meeting with the State at the elementary school to explore recommendations for growth with potential needs identified.
4. Transportation/Residency Subcommittee – no report
5. Goals/Strategic Planning Subcommittee – J. Nowosad noted that is an update in the Board packet.
6. Negotiations Subcommittee – S. Tremblay reported that two groups are up for negotiations. They are waiting for dates from union representatives.
7. Board Policy Subcommittee – B. Bosse noted that three meetings were scheduled but had to be changed. No report
8. Physical Plant/Facilities Subcommittee – J. Mello reported they had met this evening. The engineering site plan for the islands at the elementary school was reviewed. Superintendent Angeli discussed the project. It will now go before the Town Planner and the Planning & Zoning. There will be bids sought for the project. Lighting will not be disrupted. One catch basin will be changed to a flat one. The bid for the retaining wall at the elementary school was approved. Superintendent Angeli reported on updates on Town projects. The cell phone tower is now a monopole tower and requires a 100 x 100 ft. space. An account has been set up for the rent from the tower. N. McGillicuddy inquired how much rent will be received. That is not known at this point. B. Bosse asked how the money would be allocated. Superintendent Angeli noted there has been no discussion with the Town. The Board attorney had sited State law when the tower was approved. The DPW facility has been approved by the Board of Selectmen. The project is now under 4 million which eliminated some square footage of the building and parking for busses and drivers.
9. Superintendent's Evaluation Subcommittee – A. Vertefeuille reported that he and J. Mello met with the superintendent and discussed the comments that had been received. The full evaluation will be done in June.
10. VOAG Liaison Subcommittee – no report.

VI. ADMINISTRATORS' REPORTS

Principal Apicelli noted that several Israeli students gave a great presentation. An article was in the Jewish Leader newspaper which was distributed to Board members. There were pictures from the presentation also included.

VII. STUDENT REPRESENTATIVE'S REPORT

C. Lugli reported that rehearsals are underway for the Wizard of Oz. Tri M group did valentine grams. There has been a snow day and delays. Seniors are beginning work on their Senior Projects. Wrestling had a very good season. Basketball teams held their senior nights. A pep rally was held. The Ag Department has been selling flowers for Make a Wish. Seniors have begun receiving acceptances to college.

VIII. REPORT OF SUPERINTENDENT

1. Solar Panel Project Update

An update on LES and LMS solar projects was distributed by Earthlight representatives. Ground and roof mounts were discussed. The capacity for load on the middle school was discussed. They are at the point of approval. Attachment points and roofing products were discussed. LES would have a better savings. Roof repair costs have been included in the costs for the project. They would be approximately \$5,000.00 for each school. The solar arrays are warranted for 25 years. After 20 years they are 89% useful. The next steps would be waiting for approval and construction by the summer or October. Over 25 years there would be half a million in savings. Rates were discussed. The Power Purchase Agreement was discussed. Snow removal would be the BOE responsibility. The panels would be set at a 10° angle and would stick up 10 inches. It is near the end of the Connecticut Greenbank contract. They would want the system up and running by October 1st.

Motion made by S. Tremblay and seconded by J. Nowosad to suspend the rules and add an item to the agenda. Motion passed unanimously.

Motion made by B. Bosse and seconded by N. McGillicuddy to add Solar Panel Project as Item 8 under Action Items and to discuss Power Purchase Agreement. Motion passed unanimously.

Motion made by B. Bosse and seconded by S. Tremblay to move Item 8 under Action Items up on the agenda. Motion passed unanimously.

Motion made by J. Nowosad and seconded by B. Bosse to authorize Earthlight to prepare a Power Purchase Agreement to be sent to Superintendent and Board attorney for review. J. Nowosad questioned if we can commit money for more than a year. This can be addressed by the Board attorney. Motion passed unanimously

A. Teff will be walking the roof at the high school on Friday with a solar developer. The roof at the high school is an issue. He is looking for a developer that could do the roof and the solar panels at the same time. The solar developer would install the roof. J. Nowosad noted the size of the roof can be deceiving as there is equipment on the roof. Superintendent Angeli noted the timeline for the projects as the Zyrek is only open until June. A. Teff will try to come back next month to the Board.

2. Enrollment

Superintendent Angeli reported that there has been an increase in enrolment. There has been an increase of two in grade one. A total increase of nine at LES. An increase of one at LMS, and two at LMHS. Magnet School enrollment is the same.

3. Food Service Update

R. Sirpenski reported that the audit will be next week for two days. The newsletter was included in the Board packet.

4. 2016-2017 Budget

Superintendent Angeli reported we are on track with 36% remaining. Next month the deficits or surpluses will be done which will include large line items.

5. 2017-2018 Budget

Superintendent Angeli reported that the proposed budget is being presented tonight which is a 2.19% over the current year for a total of \$416,934.00. The budget began at 2.98%, was reduced to 2.86%, then 2.43% and today is 2.19%. There are new initiatives such as increasing the elementary school technology position to 1.0 and adding a girls' volleyball program at LMS. These are supported by the Strategic Plan. There is a request from Capital for \$90,000.00 for new technology or upgrades. This year, our present phone system was upgraded. Grades 4 – 12 have Chrome Books. There are 90 laptops at LES. All Chrome Books will be collected at the end of each year. They will be cleaned and replaced if necessary. A second laptop cart was added for 1st grade. Mini iPads are in different grade levels. There are iPads for Special Education. K. Smith noted that students take them to the Resource Room. There are volleyball nets at the middle school. Katie Konow is conducting as her senior project volleyball clinics.

6. 2017-2018 Capital Budgets

This budget will include requests for projects for facilities, technology and athletics. Some projects were added. Across the district the budget is \$685,000.00. Superintendent Angeli discussed the proposed projects. There is a need for furniture in the district. There was no line item in the budget but there is now. A bonding list of projects was discussed. A list needs to be updated this year.

7. Strategic Plan Update

This was sent out to members in e-mail.

Superintendent Angeli discussed academics. Senior Projects have been in place for over 22 years. The Virtual High School now has 25 seats. Climate and culture were discussed. Instructional rounds were discussed. The Superintendent has been contacted by CREC who is doing a feasibility study of maintaining Windham High School. The Superintendent has agreed to engage in the conversation. A K – 12 AG Environmental and Natural Science program with standards is needed. This will need another year. N. McGillicuddy offered to draft a proposal. Three student clubs have been added at the high school this year.

IX. ACTION ITEMS

1. Accept letter of retirement

Motion made by B. Bosse and seconded by J. Mello to accept with regret the letter of retirement from teacher Gayle Solari with regret. Motion passed unanimously.

2. Approve out of state field trip for Lyman Memorial Varsity Baseball Team

Motion made by N. McGillicuddy and seconded by S. Tremblay to approve the out of state field trip for Lyman Memorial Varsity Baseball Team. Motion passed unanimously.

3. Approve bid for replacement of the retaining wall at Lebanon Elementary School

Motion made by J. Mello and seconded by S. Tremblay to approve bid from Mattern Construction in the amount of \$47,400.00 to replace the retaining wall at Lebanon Elementary School. Motion passed unanimously.

4. Approve 2017-2018 Capital Budget
Motion made by N. McGillicuddy and seconded by S. Tremblay to approve the Capital Budget for 2017-2018 as presented. Motion passed unanimously.
5. Approve 2017-2018 Budget
Motion made by B. Bosse and seconded by J. Mello to approve the 2017-2018 Budget as presented. Motion passed unanimously.
6. Approve UConn ECE ASTE courses
Motion made by N. McGillicuddy and seconded by B. Bosse to approve the UConn ECE ASTE courses. Motion passed unanimously.
7. Approve changes to the music curriculum
Motion made by N. McGillicuddy and seconded by S. Tremblay to approve changes to the music curriculum. Motion passed unanimously.

X. NEW BUSINESS

1. Discussion regarding Celebration of Excellence
No change. Consensus of Board members present to continue with Celebration of Excellence. M. Wieczorek requested that people who are presenting to the Board come to the Board, and not respond or report from the audience.

XI. ITEMS FOR NEXT AGENDA

Discussion of letters from parents. B. Bosse questioned the validity of letters and if policy was followed, i.e. to discuss issue with building administrator, superintendent and then Board of Education. Not all members had received both letters. J. Mello asked if the levels of communication were followed. B. Bosse believes that is stated in the policy. B. Bosse called a Point of Order and requested they not be discussed tonight, need to follow policy. May have to be discussed in Executive Session.

XII. ADJOURNMENT

Motion made by B. Bosse and seconded by N. McGillicuddy to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 9:33 p.m.

Submitted by,

Kathleen E. Chapman

Board Clerk