

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
November 8, 2016 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

<b>PRESENT:</b>	Albert Vertefeuille, Chairman	Nicole McGillicuddy
	James Mello, Vice Chairman	Jason Nowosad
	Sandra Tremblay, Secretary	Bert Bosse
	Keith Wentworth	Stephen Nelson
	Christine Lugi, Student Representative	

**ABSENT:** Mary Ellen Wieczorek

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Kevin French, Director of Facilities, Kathleen Smith and Deb Ieni, Lebanon Elementary School teachers, Lynette Braunhardt and Abbi Cornell, Lebanon Middle School teachers, and Karen Collins and Samantha McCarthy, Lyman High School teachers

**I. CALL TO ORDER**

Albert Vertefeuille called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

**II. CELEBRATION OF EXCELLENCE**

1. CAPSS Award Students

Superintendent Angeli reported that Grace Gardella and Delton Wentworth, students at the middle school had received the CAPSS Award. Superintendent Angeli gave information on their scholastic and extracurricular activities. The students have already received their awards. There were also two high school students that received awards. Abbott Hooper and Katie Konow. Superintendent Angeli gave information on their scholastic and extracurricular activities. Katie Konow was present in the audience. S. Tremblay noted that the Board is very proud of all the students.

2. Chrome Book

Teacher Lynette Braunhardt, teacher at the Middle School gave a presentation on the Chrome Books that were recently issued to students. This technology has opened up many areas of learning for the students. K. Smith and D. Ieni, LES teachers reported that students in 4<sup>th</sup> grade were issued the Chrome Book. They reported on areas that students can practice on. Teachers and students can work at the same time. L. Braunhardt and A. Cornell, LMS teachers, reported that the Chrome Books were being used in the middle school. Lyman Memorial High School teachers, K. Collins and S. McCarthy reported on how the Chrome Books are used at the high school. Students from the middle school and high school paired with a Board member to show them how they are using the Chrome Books.

**III. BOARD REORGANIZATION**

1. Election of BOE Officers

**J. Mello nominated A. Vertefeuille as Chairman of the Board. K. Wentworth seconded the nomination. There were no other nominations. Election was unanimous.**

**S. Tremblay nominated J. Mello as Vice Chairman of the Board. B. Bosse seconded the nomination. There were no other nominations. Election was unanimous.**

**S. Nelson nominated S. Tremblay as Secretary of the Board. J. Mello seconded the nomination. There were no other nominations. Election was unanimous.**

2. Subcommittee Assignment Input Form distribution

A. Vertefeuille distributed the forms. He requested that they be returned within a week.

#### **IV. COMMUNICATION**

1. Card from staff member

A card from Marie Langdon who was chosen as the Teacher of the Year was distributed.

2. Letters of resignation

A. Vertefeuille read the letter of resignation from Denise Valliere-Peay, office secretary at Lebanon Middle School.

An e-mail has also been received from Chad Jarvis, part time custodian, resigning his position.

#### **V. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324**

Public participation – 30 minutes; Individual speaker – 2 minutes

None

#### **VI. CONSENT AGENDA**

- A. Approval of Minutes

1. Communications Subcommittee – 10/11/16

2. Policy Subcommittee – 10/11/16

3. Regular Meeting – 10/11/16

4. Budget Transfer

**Motion made by S. Nelson and seconded by B. Bosse to accept the Consent Agenda as presented. Motion passed unanimously.**

#### **VII. REPORTS OF COMMITTEES**

1. Finance/Budget Subcommittee – J. Nowosad reported they had met this evening and reviewed the timeline for submission of budget requests. Will have an update at the next Board meeting. The budget will be voted on by February.
2. Communications Subcommittee – No report.
3. Curriculum Subcommittee – No report.
4. Transportation/Residency Subcommittee – No report.
5. Goals/Strategic Planning Subcommittee – No report.
6. Negotiations Subcommittee – No report.
7. Board Policy Subcommittee – Chairman absent. No report.
8. Physical Plant/Facilities Subcommittee – J. Mello reported that they had met earlier this evening, and reviewed Capital requests for Athletics, Facilities and Technology. Items were prioritized. The solar panel project will be reported on in December. The solar panel project and the duct work and air exchange project can be done at the same time. The cell

phone project is still active at the Town level. The Board would have to approve any placement on Board property if not for educational purposes.

9. Superintendent's Evaluation Subcommittee – No report. S. Nelson would like to add acceptance of the Strategic Plan as part of the Superintendent's Evaluation goals. The Strategic Plan is not the only basis for the evaluation, other tools are used.
10. VOAG Liaison Subcommittee – No Report.

N. McGillicuddy asked if the 1966 wing air quality project is in process. Superintendent Angeli responded that this is being coordinated with the roof project. This is being coordinated with an engineer. The Middle School also needs air exchanges.

### **VIII. ADMINISTRATOR'S REPORTS**

Principal Apicelli noted that Lyman had won the Michael's Cup for the 4<sup>th</sup> year in a row. This is a model throughout the State. Athletes are proud to be in a program like this. Superintendent Angeli noted that this should be in the newspaper. Board members noted that this should be part of presentation to recruit students.

### **IX. STUDENT REPRESENTATIVE'S REPORT**

C. Lugi reported that the Miss Lyman pageant was held, and Abby Bundy is Miss Lyman. The Boys Cross Country and the Girls Soccer competed at the State level. The Boys Soccer will be competing this Thursday. Boys Cross Country won the Class S title. Allie Powers competed in diving at the State level. The Lyman chorus and band will be participating in the Charter Oak Music Festival. Tri-M had a Trick a Trunk event at the Elementary School. A safe driving assembly was held. The United Nations group attended a conference at the United Nations on climate change. The Lyman chorus and band will be auditioning for the Eastern Regional Music Festival. Rehearsals will begin on November 19<sup>th</sup> for the Christmas Carol. Tickets will be available two weeks before the performances on December 2<sup>nd</sup> and third. Superintendent Angeli reported that he, Principal Apicelli and two students attended the School Nutrition Association of Connecticut Conference. Two students, Rosemary Kuerbitz and Anna Mathewson, participated on the panel at the conference.

### **X. REPORT OF SUPERINTENDENT**

1. Enrollment  
Superintendent Angeli reported the enrollment has decreased by three students across the district. There are no changes in enrollment in magnet schools.
2. Food Service Update  
Superintendent Angeli reported the Business Manager met with Chartwells, and they are concerned with the decrease in student enrollment.
3. 2015-2016 Budget  
The expenditures have been updated. Superintendent Angeli gave feedback from meeting with the Board of Finance. The savings from the health insurance account and the letter from the Board of Finance was discussed. The Board of Finance is aware that the Board of Education is obliged to pay their bills during the year. N. McGillicuddy questioned the snow removal contract. J. Nowosad commented that unless the Board of Education has a strong opinion against a contractor the Board of Selectmen make the selection of the contractor. N. McGillicuddy noted that this should be made clear. K. Wentworth commented that we have to go through the bidding process. This has been conveyed to the Town. Superintendent Angeli reported that there have been three questions from the auditor but have not heard back from him.
4. 2016-2017 Budget  
Information was distributed in packets
5. Verizon Cell Phone Tower Proposal

This was already reviewed under Facilities/Physical Plant subcommittee report.

6. VOAG Building Committee

Superintendent Angeli reported that the Town has to have this committee if there is an active grant. They met yesterday. There may be VOAG projects in the spring that a grant may be applied for. At a recent Town Meeting the \$27,000.00 grant was paid off by a Town account.

**XI. ACTION ITEMS**

1. Approve second reading of revised policy #4112.5 Employment Checks

**Motion made by S. Nelson and seconded by B. Bosse to approve second reading of revised policy #4112.5 Employment Checks. Motion passed unanimously.**

2. Approve second reading of revised policy #5114 Student Discipline

**Motion made by B. Bosse and seconded by K. Wentworth to approve second reading of revised policy #5114 Student Discipline. Motion passed unanimously.**

3. Approve second reading of revised policy #5142.21 Administration of Student Medication in the Schools.

**Motion made by S. Nelson and seconded by B. Bosse to approve second reading of revised policy #5142.21 Administration of Student Medication in the Schools. Motion passed unanimously.**

4. Approve second reading of revised policy #5125 Confidentiality and Access to Education Records

**Motion made by J. Mello and seconded by B. Bosse to approve second reading of revised policy #5125 Confidentiality and Access to Education Records. Motion passed unanimously.**

K. Wentworth made a suggestion to move approval of policies to the Consent Agenda. Changes can still be made. They have to be posted so teachers or administrators can make suggestions.

5. Approve 2017 Meeting Dates

**Motion made by N. McGillicuddy and seconded by S. Nelson to approve the 2017 Meeting Dates. Motion passed unanimously.**

**Motion made by S. Nelson and seconded by J. Nowosad to add an item to agenda Superintendent Goals. Motion and second were rescinded.**

**Motion made by B. Bosse and seconded by N. McGillicuddy to add an item to agenda Acceptance of Resignations. Motion passed unanimously.**

6. Acceptance of Resignations

**Motion made by B. Bosse and seconded by N. McGillicuddy to accept the resignations of Chad Jarvis and Denise Valliere-Peay with regret. Motion passed unanimously.**

**XII. NEW BUSINESS**

None

**XIII. ITEMS FOR NEXT AGENDA**

Solar Project update

**XIV. ADJOURNMENT**

**Motion made by J. Nowosad and seconded by B. Bosse to adjourn the meeting. Motion passed unanimously. Meeting adjourned at 8:58 p.m.**

Submitted by,

Kathleen E. Chapman

Board Clerk