

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
OCTOBER 11, 2016 REGULAR SESSION – 7:30 P.M.
MINUTES**

ATTENDANCE:

PRESENT:	Albert Vertefeuille, Chairman James Mello, Vice Chairman Sandra Tremblay, Secretary Stephen Nelson Mary Ellen Wieczorek	Nicole McGillicuddy Keith Wentworth Bert Bosse Christine Lugi, Student Representative
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ABSENT: Jason Nowosad

ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Robert Sirpenski, Business Manager, Jacque Dulac, Director of Information Technology, Ian Lilly, Sr. Vice Commander American Legion Post 180, Paul Spedaliere, past State Commander American Legion, Sandra Spedaliere, Finance Officer American Legion Post 180, Al Weider, Past Commander American Legion Post 180, Meghan Grogan, teacher.

I. CALL TO ORDER

Albert Vertefeuille called the meeting to order at 7:31 PM and led the audience in the Pledge of Allegiance.

II. CELEBRATION OF EXCELLENCE

Paul Spedaliere spoke of the children and youth programs, and Boy Scout Troop 180 that are sponsored by American Legion Post 180. Mrs. Grogan is being presented the Community Americanism award for her idea of planting geraniums at every veteran grave in Lebanon. She also incorporates information on Americanism into her classroom. This is a State level award. The award certificate was read by Paul Spedaliere. A brief recess was held for congratulating Mrs. Grogan. All enjoyed refreshments.

III. COMMUNICATION

1. Letters from the Board of Finance

A. Vertefeuille reviewed letters from the Board of Finance. One is requesting an updated capital list for the FY 2017 which is due by December 1, 2016. The other letter from the Board of Finance is a reply regarding an estimated \$200,000.00 surplus in health insurance premiums line item in the Board of Education FY 2016-2017 Operating Budget. The Board of Finance has approved the surplus to go to Fund Balance and not to be expended by the Board of Education. Following discussion it was the consensus of the Board to have the Superintendent attend the October Board of Finance meeting as invited by Chairman David Scata. A. Vertefeuille noted that the auditor did not pick up the over payment of the health insurance, and that the community gave the Board Education a certain amount of money in the budget.

IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes
None

V. CONSENT AGENDA

- A. Approval of minutes
 - 1. Communications Subcommittee – 9/13/16
 - 2. Physical Plant/Facilities Subcommittee – 9/13/16
 - 3. Regular Meeting – 9/13/16
 - 4. Budget Transfer

Motion made by B. Bosse and seconded by N. McGillicuddy to approve the Consent Agenda as printed. Motion passed with K. Wentworth abstaining.

VI. REPORTS OF COMMITTEES

- 1. Finance/Budget Subcommittee – no report
 - 2. Communications Subcommittee – M. Wieczorek reported they had met this evening. There has been a second article in Lebanon Life. There are four months available that will need an article. A sign up list will be distributed to departments by the Superintendent. The web site has been updated and translation into other languages is available. Pictures of activities – a policy is being reviewed by the Board attorney. The Superintendent will be arranging for webinars for website vendors in January or early spring.
 - 3. Curriculum Subcommittee – No report
 - 4. Transportation/Residency Subcommittee – No report
 - 5. Goals/Strategic Planning Subcommittee – No report
 - 6. Negotiations Subcommittee – S. Tremblay reported that the LAA and LEA contracts will be reviewed tonight in Executive Session.
 - 7. Board Policy Subcommittee – M. Wieczorek reported they had met this evening. There will be first reading of several revised policies tonight.
 - 8. Physical Plant/Facilities Subcommittee – no report
 - 9. Superintendent's Evaluation Subcommittee – S. Nelson noted there will be a meeting prior to next month's Board meeting. They will be reviewing the July goals.
 - 10. VOAG Liaison Subcommittee – B. Bosse reported he is still waiting to hear from the owner of the hydroponic farm.
- Superintendent Angeli noted that the Town VOAG Building Committee will be meeting in November. The charge of the committee was discussed. This committee may be needed to apply for grants. The superintendent will check on what is needed by the State.

VII. ADMINISTRATORS' REPORTS

Distributed in packets. Principal Apicelli noted that volleyball player, Abigail Bundy, organized a fund raising event on Friday, October 7, which raised \$1,400.00 for MTF. The Boys Soccer won tonight. N. McGillicuddy noted that some students using Chromebooks don't have a printer at home. J. Dulac reported that any network printer can be used. Trying to go paperless. K. Wentworth inquired if there is an option for families in need for the \$29 fee for insurance for the Chromebooks. Superintendent reported we would look into options.

VIII. STUDENT REPRESENTATIVE'S REPORT

C. Lugi reported that senior Abby Bundy held her charity volleyball game for her Senior Project. This caught the attention of many local news outlets. The high school production of A Christmas Carol has been casted and is being rehearsed. The spring musical has been chosen by Miss Blanchard which will be the Wizard of Oz. The talent show planned for September was canceled due to lack of participants. The first X-Block meetings have occurred. Chromebooks have been given out to students and are gradually being integrated into lessons.

IX. REPORT OF SUPERINTENDENT

1. Enrollment
Superintendent Angeli reported a gain of one student this month. There has been a decline in magnet enrollment. There has been a loss of 54 students overall in a year. The bills for the magnet schools will be sent out November 1st. There has been a reduction in magnet school enrollment of eight students. Pre K – 7 has increased. Grade 8 and up has stayed the same.
2. Food Service Update
The Chartwells Newsletter was in the packet tonight. The budget report was reviewed. R. Siminski reported there will be a new reporting form next month. There will be a State Administrative Audit in February. A conference was held last week regarding that process. The wellness policy will be updated.
3. 2015-2016 Budget
Superintendent Angeli reported that he had signed letters to sending districts as part of the audit process. Letters were also sent to Shipman and Goodwin regarding any pending litigation.
4. 2016-2017 Budget
A. Vertefeuille noted that more funds are now encumbered. The line items that J. Mello had questioned previously have now been partially spent.
5. Strategic Plan Update
Superintendent Angeli reported on the action steps that were accomplished in the summer, fall and spring. The report in the packet is for summer actions that were taken from July – September 2016. Each section has a goal. S. Nelson noted that there will be additional budget expenses along with the plan. It is a good first step for the future. Superintendent Angeli explained there may be some committees for some goals. N. McGillicuddy noted there would be a K – 12 curriculum changes and how soon a committee could be gotten together. Superintendent Angeli noted that the curriculum will have to be aligned with new standards. A committee may be formed during this school year to work on curriculum. Superintendent Angeli also noted that this is a three year plan, adjusted on an annual basis. Teachers in math and a reading consultant were hired this year as part of the plan. The plan could be highlighted in a Lebanon Life article. J. Mello commented that this is the first time there has been an in depth plan. Superintendent Angeli noted this was a team effort that has been approved by the Board.
6. State Test Data Report
K. Mozak-Pezza reviewed the four different State assessments that were given last spring. The report is done by school. The at or near standards were discussed. Smarter Balance Assessment is a national consortium test. This is released to the public. The tests were done on computer. The students who were tested have had experience with computers. Principal Gonzalez noted that the 4th graders were the first class with all day kindergarten. Each grade level that was tested was reviewed. In 2010 Common Core began to be phased in. The test is based on the standards that are taught. Each test is different for each student, so you can't teach to the test. The high school SAT is a paper/pencil test. Lebanon is one of the higher achieving districts in the State in ELA. This is given in the 11th grade. Teachers have had some training on the data from the testing. There will be more training in February.
7. Power School – Parent Portal Presentation
J. Dulac gave a presentation on the parent portal of PowerSchool. It is the most popular student information system in Connecticut. It is web based. Students are using it through parent's credentials. 20– 25 parents signed up during Open House for Power School. Principal Apicelli noted that teachers can see what parents have accessed. The principal can get various reports from Power School. There is a link on the school web page to athletics.

X. EXECUTIVE SESSION

Motion made by K. Wentworth and seconded by B. Bosse to enter into Executive Session at 9:39 p.m., and to include the Superintendent for the purpose of discussing Lebanon Education Association 2017-2020 contract, and to discuss Lebanon Administrators Association 2017-2020 contract. Motion passed unanimously.

Returned to Regular Session at 10:10 p.m.

Motion made by K. Wentworth and seconded by N. McGillicuddy to extend the meeting time to 10:30 p.m. Motion passed unanimously.

XI. ACTION ITEMS

1. Approve out of state field trips for Lyman High School
Motion made by S. Nelson and seconded by S. Tremblay to approve the out of state field trips for Lyman Memorial High School. Motion passed unanimously.
2. Authorize Superintendent to sign tuition contract with Sprague Public Schools upon Sprague Board of Education approval
Motion made by S. Nelson and seconded by B. Bosse to authorize the Superintendent to sign a tuition contract with Sprague Public Schools upon the Sprague Board of Education approval. Motion passed unanimously.
3. Approve Lebanon Education Association 2017-2020 Contract
Motion made by S. Nelson and seconded by J. Mello to approve the Lebanon Education Association 2017-2020 contract. Yes – A. Vertefeuille, S. Tremblay, B. Bosse, M. Wiczorek, N. McGillicuddy, S. Nelson, J. Mello. No – K. Wentworth. Motion passed.
4. Approve Lebanon Administrators Association 2017-2020 Contract
Motion made by S. Nelson and seconded by J. Mello to approve the Lebanon Administrators Association 2017-2020 contract. Yes – A. Vertefeuille, S. Tremblay, B. Bosse, M. Wiczorek, N. McGillicuddy, S. Nelson, J. Mello. No – K. Wentworth. Motion passed.

XII. NEW BUSINESS

1. First Reading of Revised Policies:
 - Administration of Student Medications in the Schools
 - Student Discipline
 - Employment Checks
 - Confidentiality and Access to Education Records

XIII. ITEMS FOR NEXT AGENDA

XIV. ADJOURNMENT

Motion made by K. Wentworth and seconded by S. Tremblay to adjourn the meeting at 10:23 p.m. Motion passed unanimously.

Submitted by,

Kathleen E. Chapman

Board Clerk