

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
AUGUST 9, 2016 REGULAR SESSION – 7:30 P.M.
MINUTES**

ATTENDANCE:

PRESENT: Albert Vertefeuille, Chairman
 James Mello, Vice Chairman
 Sandra Tremblay, Secretary
 Keith Wentworth
 Mary Ellen Wieczorek

Bert Bosse
Stephen Nelson

ABSENT: Nicole McGillicuddy, Jason Nowosad

ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal,
 Kathleen Mozak-Pezza, Director of Curriculum, Robert Sirpenski, Business Manager,
 Kathleen Smith, teacher.

I. CALL TO ORDER

Albert Vertefeuille called the meeting to order at 7:32 PM and led the audience in the Pledge of Allegiance.

II. COMMUNICATION

A. Vertefeuille noted letters of resignation that had been received from Anja Kennedy, Kristin Peterson, Danielle Evans, Christa Girard.

III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes
None.

IV. CONSENT AGENDA/DISCUSS AND ACT UPON

A. Approval of minutes

Motion made by S. Nelson and seconded by B. Bosse to accept the consent agenda as presented. Motion passed unanimously.

V. REPORTS OF COMMITTEES

1. Finance/Budget Subcommittee – no report.
2. Communications Subcommittee - M. Wieczorek reported that the subcommittee had met this evening and discussed utilizing Lebanon Life for promoting the district. The redesign of the district web site was discussed. Using social media such as Facebook, and Twitter was discussed. Superintendent Angeli noted that the district needs to have an online presence and will be working with the web site manager to make it more dynamic.
3. Curriculum Subcommittee – no report
4. Transportation Subcommittee – no report
5. Goals/Strategic Planning – no report
6. Negotiations Subcommittee – S. Tremblay reported that negotiations have begun with the school administrators.
7. Board Policy Subcommittee – no report

8. Physical Plant/Facilities Subcommittee – no report
9. Superintendent’s Evaluation Subcommittee – no report
10. VOAG Liaison Subcommittee – B. Bosse reported that he had contacted the owner of Liberty Hill Farm, Andrew Sweeney, and he is interested in working with the VOAG program. The equipment used for hydroponic planting can be activated at any time. A meeting will be arranged with the principal.

VI. REPORT OF SUPERINTENDENT

1. New Hires
Superintendent Angeli reported there have not been any new hires since the last Board meeting. The current vacancies were listed. There is a candidate for a Special Education teacher at the high school. The contract needs to be signed.
2. Calendar Dates
The dates for open house’s at the three school, LES PTA, LMHS Parent Advisory, Special Education Parent Group, the 2017/2017 Early Closing Schedule, two hour delay start times were discussed.
3. Education Law Update
There are new laws going into place this school year, and they were discussed by Superintendent Angeli. When a student is expelled, the district has to provide more than ten hours of tutoring a week; we may make use of adult education. Dyslexia is now recognized as special education. S. Nelson commented on the new student data privacy laws. The district is responsible to safeguard the data.
4. 2015-2016 Budget
R. Sirpenski reported that minimally a surplus of approximately \$187,000.00 will be returned to the Town along with \$28,000.00 for the VOAG. R. Sirpenski would like to recognize Cheryl Biekert, Betty Burnett and Jennifer Thompson for the outstanding job they did on the budget. Kevin French and Jacque Dulac have also done an outstanding job on getting projects completed. The auditor has been here. There are only a few invoices left. Adjustments are still being made.
5. 2016-2017 Budget
R. Sirpenski noted that savings has been realized through the health insurance. He is in the process of comparing salaries to the budget. Superintendent Angeli reported that he has been working with DPW on the storm basins at the schools. Five basins have been cleaned out at the high school, and some need to be replaced. They are crumbling. Clearing fence lines is in progress, and a cable guardrail was uncovered. Kevin French will give a full report in September. The amphitheater area has also been cleared out, and plaques and benches were discovered. The usability of the space was discussed. J. Mello questioned the 100% remaining for library books. There have been no requisition or purchase orders created. It was noted that there is only one librarian and the building secretaries were on vacation in July. The text book accounts have been utilized. K. Smith noted that a list of books to be ordered is being done at LES. The ordering of supplies was discussed by R. Sirpenski. Looking at an online ordering system through W.B. Mason. It is hoped to migrate to that. The Town has been generous with the budget and Superintendent Angeli will work with administrative team to make the best use of funds.

VII. ACTION ITEMS

Motion by J. Mello and seconded by K. Wentworth to suspend the rules and add Item 4 to Action Items Approve contract for Athletic Trainer. Motion passed unanimously.

1. Approve adoption of new textbook: *American History Beginnings Through Reconstruction* for Lebanon Middle School Grade 8.
Motion made by K. Wentworth and seconded by B. Bosse to approve new textbook *American History Beginnings Through Reconstruction* for Lebanon Middle School Grade 8. Motion passed unanimously.
2. Approve adoption of new textbook: *Sports and Entertainment Marketing* for Lyman Memorial High School.
Motion made by K. Wentworth and seconded by B. Bosse to approve adoption of new textbook: *Sports and Entertainment Marketing* for Lyman Memorial High School. Motion passed unanimously.
3. Accept Letters of Resignation
Motion made by B. Bosse and seconded by K. Wentworth to accept letters of resignation from Anja Kennedy, Kristen Peterson, Danielle Evans, and Christa Girard with regret. Motion passed unanimously.
4. Approve contract for Athletic Trainer
Motion made by J. Mello and seconded by K. Wentworth to approve contract for Athletic Trainer. Superintendent Angeli reported that we are required to have an athletic trainer, and distributed a copy of possible contract. The contract is for \$24,990.00. K. Wentworth questioned if this is something we should send out to bid. Superintendent Angeli noted if we don't approve then would have to hire a per diem person. A trainer needs to be in place when school starts. The Board policy and funding threshold were discussed. It is not known if the previous provider will provide temporary services. S. Nelson noted it should be a multi-year contract. B. Bosse suggested a three year contract. K. Wentworth withdrew his second of the motion. S. Nelson seconded the motion. Vote – Yes – S. Tremblay, No – S. Nelson, B. Bosse, K. Wentworth, M. Wiczorek, J. Mello. Motion failed.

VIII. New Business

Superintendent Angeli reported that the teachers for ASTE would like to clarify the expenses for students to go to the FAA Nationals. They will be held in Indianapolis this year. J. Mello commented that he did not commit the Board to paying any of the expenses. Principal Apicelli noted that the cost for all 19 students and chaperones is \$10,900.00. The cost per student is \$537.00. They are looking to share costs with another chapter. Superintendent Angeli noted this is a club. A. Vertefeuille suggested meeting with them and have them request an amount of support they are looking for. This is a national competition and highlights the Lebanon FAA chapter. K. Smith explained how the convention activities work.

IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA

FFA presentation
Contract for Athletic Trainer

X. ADJOURNMENT

Motion made by K. Wentworth to adjourn the meeting. Motion was seconded by B. Bosse. Motion passed unanimously. Meeting adjourned at 8:48 p.m.

Submitted by,

Kathleen E. Chapman

Board Clerk

