

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
JULY 12, 2016 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

|                 |  |  |
|-----------------|--|--|
| <b>PRESENT:</b> | Albert Vertefeuille, Chairman<br>James Mello, Vice Chairman<br>Sandra Tremblay, Secretary<br>Keith Wentworth<br>Mary Ellen Wieczorek | Nicole McGillicuddy<br>Jason Nowosad<br>Bert Bosse |
|-----------------|--|--|

**ABSENT:** Stephen Nelson

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Kathleen Mozak-Pezza, Director of Curriculum, Robert Sirpenski, Business Manager, Kathleen Smith, teacher, John Cote, teacher

**I. CALL TO ORDER**

Albert Vertefeuille called the meeting to order at 7:31 PM and led the audience in the Pledge of Allegiance.

**II. COMMUNICATION**

Superintendent Angeli noted that a student had been brought to the high school for summer school but the student was supposed to be dropped off at the middle School. The student's mother Susan Casey had telephoned the superintendent to report this problem. Cheryl Biekert has worked out a procedure so that this will not happen again.

**III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes  
None.

**IV. CONSENT AGENDA/DISCUSS AND ACT UPON**

- A. Approval of minutes
- 1. Curriculum Subcommittee – 6/14/16
- 2. Regular Meeting – 6/14/16

**Motion made by B. Bosse and seconded by N. McGillicuddy to accept the Curriculum Subcommittee minutes of 6/14/16 and the Regular Meeting minutes of 6/14/16 as amended (page 2 Report of Superintendent, 1, change decreased to increased). Motion passed with K. Wentworth abstaining.**

**V. REPORTS OF COMMITTEES**

- 1. Finance/Budget Subcommittee – No report
- 2. Communications Subcommittee – no report

3. Curriculum Subcommittee – N. McGillicuddy reported they had met earlier this evening and reviewed two textbooks. One is a new history book for grade 8 and the second a new book for Sports and Entertainment Marketing. The subcommittee also discussed new classes at the high school.
4. Transportation/Residency Subcommittee – no report
5. Goals/Strategic Planning Subcommittee – no report
6. Negotiations Subcommittee – S. Tremblay reported that negotiations will begin next month on the teachers and administrators contracts. There are several dates for the meetings.
7. Board Policy Subcommittee – no report
8. Physical Plant/Facilities Subcommittee – J. Mello reported they had met this evening. There were three bids on the line striping and crack sealing at Lebanon Elementary School. This will be discussed in action items.
9. Superintendent's Evaluation Subcommittee – no report
10. VOAG Liaison Subcommittee – B. Bosse reported they had met this evening and discussed the possibility of approaching the owner of Liberty Hill Farm to discuss partnering with them and VOAG students regarding hydroponic planting and growing vegetables.

## **VI. REPORT OF SUPERINTENDENT**

### **1. Food Service update**

Superintendent Angeli reported that the State has approved the contract with Chartwells. They will also be pursuing gardening on school grounds with students. The goal for this school year is for Food Service to break even or better. There was a profit in June. Mr. Picard has been doing some gardening at the high school. N. McGillicuddy inquired if the Ag Program is maintained in the summer months. The VOAG teachers have ten extra days for them to do site visits with students. Using local farmers to provide produce to the schools was discussed. The possibility of a kiosk at the high school is being explored.

### **2. New Hires**

Superintendent Angeli reported that the following new hires have been made; Sarah Manfre – high school math, Shane Morse – high school math, Greta Skiles – Reading Consultant, Sabena Escott – Social Worker, April Arpin – Kindergarten, Gretchen Brochu – Grade 2, Jennifer Thompson – Special Education Secretary. Speech Pathologist at the Elementary School has not been filled. There is a candidate for Biology but the candidate is awaiting Connecticut certification.

### **3. 2015-2016 Budget**

R. Sirpenski reported that he had met with the auditor for two days. The Business Office is in the process of closing out the fiscal year. The Board of Education will be returning approximately \$230,000.00 to the Town. Will be requesting that the Town Board of Finance put the 1% of the budget into the non-lapsing account, and eliminate the VOAG grant. The types of expenses at the end of the year were discussed with the auditor.

### **4. 2016-2017 Budget**

R. Sirpenski reported that there was a \$70,000.00 reduction in the budget which was absorbed in the Health Insurance Account. Open enrollment is now over. Payment for Coaches for the swim team were discussed.

## **VII. ACTION ITEMS**

### **1. Approve Bid for Line Striping and Crack Sealing at Lebanon Elementary School**

**Motion made by K. Wentworth and seconded by B. Bosse to approve the bid for line striping and crack sealing at Lebanon Elementary School.** J. Mello discussed the three bids that had been received. The subcommittee is recommending taking no action on this item as the islands at the Lebanon Elementary School need to be looked at for elimination and lighting also needs to be looked at. If the amount is under \$7,500.00 for just the line striping and crack sealing in the parking areas only, the project would not have to go out to bid. **K. Wentworth withdrew his motion, and B. Bosse withdrew his second.**

### **2. Approve adoption of Precalculus 5e textbook for CP/Honors at Lyman Memorial High School.**

**Motion made by N. McGillicuddy and seconded by K. Wentworth to approve adoption of Precalculus 5e textbook for CP/Honors at Lyman Memorial High School.** J. Cote reported that four books had been reviewed and this book was the best. There is an on-line piece. **Motion passed unanimously.**

### **3. Approve new courses at Lyman Memorial**

**Motion made by N. McGillicuddy and seconded by J. Nowosad to approve new courses at Lyman Memorial; AP Computer Science Principals, Introduction to Computer Science, Math Lab (non leveled), Language Lab (non leveled).** These courses were explained by Superintendent Angeli and K. Mozak-Pezza. **Motion passed unanimously.**

### **4. Approve request to Board of Finance for a transfer into Board of Education non-lapsing account in an amount of up to but not exceeding \$186,586.00.**

**Motion made by B. Bosse and seconded by J. Mello to approve request to the Board of Finance for a transfer into the Board of Education non-lapsing account in an amount of up to but not exceeding \$186,586.00.** The Board of Finance has created this account. **Motion passed unanimously.**

**Motion made by S. Trembley and seconded by K. Wentworth to add to agenda, Action Item # 5 authorizing the Superintendent as the SFA representative to enter into the State approved Food Service contract with Compass Group USA, Inc. through Chartwells.** **Motion passed unanimously.**

### **5. Authorize Superintendent as the SFA representative to enter into the State approved Food Service contract with Compass Group USA, Inc. through Chartwells effective July 1, 2016.**

**Motion made by J. Mello and seconded by B. Bosse to authorize the Superintendent as the SFA representative to enter into the State approved Food Service contract with Compass Group USA, Inc. by and through its Chartwells Division effective July 1, 2016.** **Motion passed unanimously.**

## **VIII. NEW BUSINESS**

1. First Reading of new textbook *American History Beginnings Through Reconstruction* for Lebanon Middle School Grade 8

Superintendent Angeli noted that this book will be on display at the Jonathan Trumbull Library until the next meeting.

2. First Reading of new textbook: *Sports and Entertainment Marketing* for Lyman Memorial High School.

Superintendent Angeli noted that this book will be on display at the Jonathan Trumbull Library until the next meeting.

## **IX. ITEMS FOR NEXT AGENDA**

Update on solar energy

Wind turbine status: Discussion regarding a radio tower on school grounds.

EMCOR contract discuss or approve annual renewal.

## **X. ADJOURNMENT**

**Motion made by B. Bosse and seconded by J. Nowosad. Motion passed unanimously.  
Meeting adjourned at 8:21 p.m.**

Submitted by,

Kathleen E. Chapman

Board Clerk