

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
MAY 10, 2016 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

<b>PRESENT:</b>	Albert Vertefeuille, Chairman James Mello, Vice Chairman Sandra Tremblay, Secretary Keith Wentworth Mary Ellen Wieczorek	Nicole McGillicuddy Jason Nowosad Bert Bosse Stephen Nelson
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**ABSENT:** Andrew Zemantic, Student Representative

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Robert Sirpenski, Business Manager, Jacques Dulac, Director of Information Technology

**I. CALL TO ORDER**

Albert Vertefeuille called the meeting to order at 7:31 PM and led the audience in the Pledge of Allegiance.

**II. CELEBRATION OF EXCELLENCE**

Principal Gonzalez spoke of two teachers that are retiring at the end of this school year. Bea Norman has worked for the district since 1985. Meg Rackliffe has been with the district since 1990. Refreshments were enjoyed by all.

**III. COMMUNICATION**

1. Letter of resignation has been received from Monica Deffley, Speech Pathologist at Lebanon Elementary School.

**IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes  
No one wished to speak.

**V. CONSENT AGENDA**

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|---------------------------------|--|
| A. Approval of minutes          |  |
| 1. Special Meeting – 4/8/16 (1) | 4. Policy Subcommittee – 4/12/16                   |
| 2. Special Meeting – 4/8/16 (2) | 5. Physical Plant/Facilities Subcommittee -4/12/16 |
| 3. Special Meeting – 4/8/16 (3) | 6. Regular Meeting – 4/12/16                       |
|                                 | 7. Budget Transfers                                |

**Motion by S. Nelson and seconded by J. Mello to approve the Consent Agenda as presented.  
Motion passed with K. Wentworth abstaining.**

**VI. REPORTS OF COMMITTEES**

1. Finance Budget Subcommittee – no report
2. Communications Subcommittee – no report
3. Curriculum Subcommittee – no report
4. Transportation/Residency Subcommittee – no report
5. Goals/Strategic Planning Subcommittee – J. Nowosad reported they will resume next week
6. Negotiations Subcommittee – no report
7. Board Policy Subcommittee – M. Wiczorek reported there will be a second reading tonight.
8. Physical Plant/Facilities Subcommittee – no report
9. Superintendent's Evaluation Subcommittee – S. Nelson reported that there will be Executive Session tonight; evaluation will be completed by May 30<sup>th</sup>.
10. VOAG Liaison Subcommittee – no report

## **VII. ADMINISTRATORS REPORTS**

Principal Laskarzewski reported that a brief presentation will be held by students that have been doing job shadowing all year. The event will be on May 26<sup>th</sup> from 9:00 a.m. – 10:00 a.m. Superintendent Angeli reported that there had been an issue with Internet connection at LES. Mice had chewed through fiber optic cable. A temporary fix was made by splicing the cable. J. Dulac noted that we may get a bill for the work done so far.

**Motion by J. Mello and seconded by J. Nowosad to suspend the rules and move up item X – Solar Project Presentation. Motion passed with K. Wentworth opposed.**

Adam Teft of Titan Energy, and Tim Schneider of Earthlight introduced themselves to the Board and gave a presentation regarding installing solar panels at all three schools. Adam has worked with the Town on the Energy Task Force. They explained that ZREC is an auction process. Earthlight Technologies would receive compensation from Titan Energy. The issue of public and private partnerships was discussed. Tim Schneider distributed the proposal. The solar panels would be placed on the ground as the roofs at the three schools were not suitable. The panels have a 25 year warranty. Various rates were discussed. Solar would be a supplement to current energy sources. How the system would work was explained. It was noted that 2-3 acres of trees would have to be removed to be able to install the panels. Other issues such as a fence and maintenance of brush growth were discussed. K. Wentworth commented on consultant fee vs. a flat rate. Locking in a rate for this project is a long time as technology is constantly changing. J. Nowosad noted that Planning and Zoning would have to approve. Question if the proposed location is Town property. K. Wentworth discussed the status of the wind turbine. Connecticut Greenback would own the panels. The deadline to apply to ZREC is early to mid-June. A vote tonight would only be to submit an application to ZREC. Adam and Tim have met with the Board of Selectmen and Zoning. K. Wentworth questioned if we have the authority to approve the application. J. Nowosad moved the question.

**Motion made by J. Nowosad and seconded by J. Mello to approve the application to ZREC and go forward to the next step. Vote – Yes – J. Mello, B. Bosse, J. Nowosad, S. Nelson, A. Vertefeulle, S. Tremblay. No - N. McGillicuddy, K. Wentworth. Motion passed.**

Adam Teft will send a link to a webinar that will be held this Friday.

## **VIII. STUDENT REPRESENTATIVE'S REPORT**

No report

## **IX. REPORT OF SUPERINTENDENT**

1. Enrollment

Superintendent Angeli reported that enrollment has stayed the same. There are 44 students going to magnet schools.

2. Facilities Update Spring 2016

In the packet tonight there was a list of ongoing projects. The wind turbine is currently disconnected. Question if wind turbine could be changed to a cell phone tower. Superintendent Angeli will recommend maintaining the wind turbine.

3. Franklin Update

Superintendent Angeli reported that he Principal Laskarzewski and three teachers have met with the Franklin Board of Education. We would be accepting students in grades 5 – 8. There will be an open house for students and parents. Several options have been discussed. Regionalization was discussed with some Franklin Board of Education members. Franklin would provide transportation. An agreement is not ready yet.

4. Food Service RFP Update

Superintendent Angeli and Robert Sirpenski, Business Manager, have met with Chartwells to go over RFP. The RFP needs to get sent to the State. There has been no proposal from Hebron, have simply run out of time. Chartwells would be a three year commitment with yearly options. The dialogue will be ongoing with Hebron.

5. Food Service Report

Business Manager reported that the current vendor is improving, costs are down. A report to the State is due by May 17<sup>th</sup>.

6. 2015-2016 Budget

At this point there is a surplus of approximately \$235,000.00. Most of this is for certified salaries. On June 16<sup>th</sup> there will be a balloon payment for payroll. Will be returning to Town approximately \$187,000.00. It will be recommended that these funds be put in a non-lapsing education fund. It would be used for education and technology areas. There are projects on the SIP list that have already been approved. The Town Board of Finance has been receptive to creating this account. The projects that could be done were discussed. N. McGillicuddy stated that the 1966 wing should be a priority. J. Nowosad noted that any project over a certain dollar amount, a special meeting could be called to be approved by Facilities and Finance Subcommittees. J. Mello noted the policy has been followed on the projects that have been done already. Superintendent Angeli noted that the policy does speak to bids and specifies what the dollar amount would be. The air handler project was discussed. This may need an engineering study. Professional services are different. RFP's and bids are on the web site. B. Bosse discussed the responsibility to students, teachers and the community. The policy is being followed.

7. 2016-2017 Budget

Superintendent Angeli noted that \$70,000.00 was trimmed by the Board of Finance. The budget was approved at Town Meeting. The health insurance will be ConnectiCare with an

\$80,000.00 in savings from previous budget proposal. The rate will be capped at 11% for the following year.

Letters have been sent to union leaders. Meeting with them will take place this week. Superintendent Angeli suggested a joint meeting with the Board of Finance to discuss the non-lapsing account.

## **XI. ACTION ITEMS**

2. Approve compliance with the Connecticut Nutrition Standards for the 2016-2017 school year

**Motion made by J. Nowosad and seconded by K. Wentworth to approve compliance with the Connecticut Nutrition Standards for the 2016-2017 school year. Motion passed unanimously.**

3. Approve exclusion of selected food and beverage from the Connecticut Nutrition Standards for the 2016-2017 school year

**Motion made by S. Trembley and seconded by B. Bosse to approve exclusion of selected food and beverage from the Connecticut Nutritional Standards for the 2016-2017 school year. Motion passed unanimously.**

4. Approve unaffiliated pay raises

**Motion made by S. Nelson and seconded by S. Tremblay to approve unaffiliated pay raises. Discussion of IT Technical wage. A corrected copy of proposed pay raises was distributed. Motion passed with K. Wentworth not voting.**

5. Approve second reading of policies: Employment Checks, Alcohol; Tobacco and Drug-Free Workplace; Prohibition Against Smoking; Employee Use of the District's Computer Systems and Electronic Communications; Student Attendance and Truancy; Sudden Cardiac Arrest Awareness for Intramural and Interscholastic Athletics

**Motion made by J. Nowosad and seconded by B. Bosse to approve second reading of policies: Employment Checks, Alcohol; Tobacco and Drug-Free Workplace; Prohibition Against Smoking; Employee Use of the District's Computer Systems and Electronic Communications; Student Attendance and Truancy; Sudden Cardiac Arrest Awareness for Intramural and Interscholastic Athletics. Motion passed unanimously.**

**Motion made by A. Vertefeuille and seconded by S. Nelson to add to the agenda under Action Items Item 6, accepting the resignations of teacher Meg Rackliffe and Speech Pathologist, Monica Deffley. Motion passed unanimously.**

6. Accept the resignations of teacher Meg Rackliffe, and Speech Pathologist Monica Deffley.

**Motion made by B. Bosse and seconded by J. Nowosad to accept the resignations of Meg Rackliffe and Monica Deffley with regret. Motion passed unanimously.**

**Motion made by S. Nelson and seconded by J. Mello to enter into Executive Session at 9:45 p.m. for the purpose of discussing Superintendent Evaluation. Motion passed unanimously.**

Return to Regular Session at 10:10 p.m.

## **XII. NEW BUSINESS**

Keith Wentworth requested that the present Board of Education purchasing policy, Formal Approval Date 3/13/12 be revisited. He recommends we follow the Lebanon Town Ordinance for Competitive Bidding., effective Date the 12<sup>th</sup> day April, 2008.

Bert Bosse recommends the agenda and the documents following be in chronological order.

Nicole wanted more information on the duties and responsibilities for those members that were on the Vo- Ag advisory Committee.

## **ADJOURNMENT**

**Motion made by S. Nelson and seconded by K. Wentworth to adjourn the meeting at 10:20 p.m. Motion passed unanimously.**

Submitted by,

Kathleen E. Chapman

Board Clerk