

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
APRIL 12, 2016 REGULAR SESSION – 7:30 PM
MINUTES**

ATTENDANCE:

PRESENT:	Albert Vertefeuille, Chairman James Mello, Vice Chairman Sandra Tremblay, Secretary Stephen Nelson Bert Bosse	Nicole McGillicuddy Jason Nowosad Mary Ellen Wiczorek Andrew Zemantic, Student Rep
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ABSENT: Keith Wentworth

ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Jacques Dulac, Director of Information Technology, Robert Sirpenski, Business Manager, Kevin French, Facilities Manager, Kathleen Mozak-Pezza, Director of Curriculum (8:30)

I. CALL TO ORDER

Albert Vertefeuille called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

II. CELEBRATION OF EXCELLENCE

Mr. Gonzalez introduced and thanked Pia Perry, technology teacher and LES, who was responsible for organizing and overseeing the Invention Convention. The Invention Convention winners were introduced and they presented an overview of their projects to the Board. They included: Sarah Gonzalez – Cozies; James Hiltz – Safer Dog Bowl; Raven Benigno – My Little Pour Spout; Laura Purvins – Clip Write. Students will be representing Lebanon at Gampel Pavilion on April 30th.

Superintendent Angeli commented on the *Country Folks* papers the Board received. There are articles in the paper about the FFA students at Lyman written by Lorraine Strenkowski, an instructional assistant in the district.

Refreshments were enjoyed by all.

III. COMMUNICATION

1. Letter of resignation was received from Cesar Llontop, math teacher at Lyman Memorial High School, effective June 30, 2016.
2. Letter of resignation was received from Betty Burnett, Administrative Assistant-Pupil Services, effective June 30, 2016.

IV. PUBLIC PARTICIPATION

None

V. CONSENT AGENDA

- A. Approval of minutes
 1. Curriculum Subcommittee – 3/8/16

2. Physical Plant/ Facilities Subcommittee – 3/8/16
3. Regular Meeting – 3/8/16
4. Special Meeting – 3/21/16
5. Budget Transfers

Motion made by S. Nelson and seconded by S. Tremblay to approve the Consent Agenda as presented. Vote: Yes – J. Mello, S. Tremblay, S. Nelson, N. McGillicuddy, J. Nowosad, M. Wieczorek. Abstain: B. Bosse. Motion passed.

VI. REPORTS OF COMMITTEES

1. Finance/Budget – no report
2. Communication – no report
3. Curriculum - no report
4. Transportation/ Residency – no report
5. Goals/Strategic Planning – J. Nowosad reported that committees will meet again in May. He thanked Superintendent Angeli, Mr. Cote, and the administrators for their work on refining the plan. Plan should be completed soon.
6. Negotiations – S. Tremblay informed the Board that letters from the State have been received regarding both the teachers and administrators contract negotiations with start dates of August 3, 2016.
7. Board Policy - M. Wieczorek reported that the Subcommittee reviewed the following policies and they will be presented to the full Board this evening under new business: Employment Checks, Alcohol, Tobacco and Drug-Free Workplace, Prohibition Against Smoking, Employee Use of the District's Computers Systems and Electronic Communications, Student Attendance and Truancy, Sudden Cardiac Arrest Awareness for Intramural and Interscholastic Athletics
8. Physical Plant/Facilities – J. Mello reported that bids for the V.F.D. replacement at LES and LMS, as well as bids for Smartboards for LES, LMS and LHMS were reviewed. Recommendations for bid awards will be presented to full Board this evening.
9. Superintendent's Evaluation – S. Nelson reported that evaluation process will begin shortly and will be completed by end of June.

VII. ADMINISTRATORS' REPORTS

1. Mr. Apicelli updated the Board on a letter from NEASC. The year one special report was reviewed in January and progress was made. Restatement of department heads was noted. Letter outlined work that will need to be completed for the year two report due in October.
2. Mr. Gonzalez reported that a STEM lab from EASTCONN will be coming to the elementary school on May 23rd. This will be a activity for grade four.

VIII. STUDENT REPRESENTATIVE'S REPORT

Student Representative, Andrew Zemantic, reported that Guys and Dolls was performed at Lyman in March. On April 8th a retired police officer spoke to the students regarding leaving data trails on devices. Students have begun to sign up for AP testing which will be held in May. Chorus concert will be held on April 14th and some of the chorus students will be traveling to Disney over April break to perform. Andrew reported that some students were unhappy that school was not dismissed early on the snow day and students continue to be concerned about the class leveling.

IX. REPORT OF SUPERINTENDENT

1. Enrollment

Superintendent Angeli reported that enrollment is up by 6 students this month, LES- 1, LMS – 4 and LMHS – 1. Magnet school enrollment is down by 1 student. Mr. Sirpenski reported that tuition adjustments have been made by the Magnet schools when students return to Lebanon.

2. Food Service RFP Update

Mr. Sirpenski reported that we received one bid for the food service contract from our current provider, Chartwells. Bid must now go to the State for approval prior to going to the full Board. Chartwells is guaranteeing a small surplus. Superintendent Angeli and Mr. Sirpenski met again with Hebron but have not yet received a proposal from them.

3. Food Service Report

Mr. Sirpenski reported that Chartwells is holding constant. Performance is much better this year than last year. They are interested in working with the VOAG program to bring some of their garden vegetables and herbs to the cafeteria menus.

4. 2015-2016 Budget

Mr. Sirpenski reported that the budget surplus could be higher than originally thought. He will have a better idea once all the accounts are reviewed. Superintendent Angeli stated that while the Board of Finance would like some of the surplus returned to the town they are not objecting to Board spending some of the money.

5. 2016-2017 Budget

It was reported that the Board of Finance has not made any cuts to the Board of Education budget at this point. There will be a Board of Finance meeting next Tuesday at which time potential budget reductions will be discussed. It is still unsure what the State cuts will be to the Town and how this could impact the budget.

X. ACTION ITEMS

1. **Accept Letters of Resignation**

Motion made by B. Bosse and seconded by J. Mello to accept with regrets the resignation of Cesar Llontop, math teacher at Lyman Memorial High School, effective June 30, 2016. Vote: All in favor. Motion passed unanimously.

Motion by B. Bosse and seconded by J. Nowosad to accept with regrets the resignation of Betty Burnett, Administrative Assistant – Pupil Services, effective June 30, 2016. Vote: All in favor. Motion passed unanimously.

2. **Approve Graduation Date**

Motion made by S. Nelson and seconded by J. Mello to set Lyman Memorial High School graduation date on June 10, 2016. Vote: All in favor. Motion passed unanimously.

3. **Approve 2016-2017 Special Education Rates for tuition students**

Motion made by S. Nelson and second by J. Mello to approve the 2016-2017 Special Education Rates for tuition students. Vote: All in favor. Motion passed unanimously.

4. **Approve non-renewal of one year contracted teacher**

Motion made by S. Tremblay and seconded by M. Wieczorek to approve the non-renewal of one year contracted teacher Denise Valliere-Peay. Vote: All in favor. Motion passed unanimously.

5. Approve V.F.D. bid for LES and LMS

Motion made by J. Mello and seconded by S. Tremblay to approve the V.F.D. replacement bid for LES and LMS to SNE Building Systems in the amount of \$31,240.00. Vote: All in favor. Motion passed unanimously.

6. Approve Bid for Smart Boards

Motion made by J. Mello and seconded by S. Tremblay to approve the bid for Smartboards at LES, LMS and LMHS to Valley Communications in the amount of \$66,372.18. Vote: All in favor. Motion passed unanimously.

XI. NEW BUSINESS.

1. First Reading of Policies:

- Employment Checks
- Alcohol, Tobacco and Drug-Free Workplace
- Prohibition Against Smoking
- Employee Use of the District's Computers Systems and Electronic Communications
- Student Attendance and Truancy
- Sudden Cardiac Arrest Awareness for Intramural and Interscholastic Athletics
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Superintendent Angeli reviewed policies with the Board

2. Mr. Vertefeuille read a letter from Superintendent Angeli notifying the Board regarding his contract. Mr. Nelson stated that contract will be voted on after the evaluation process is completed which will be prior to the end of the school year.
3. Mr. Sirpenski commented on the resignation of Betty Burnett and what a great job she has done tracking the Special Education costs and how she will be missed.
4. Mr. Bosse reported that CAFE will be sponsoring a workshop at the Legislative Offices on May 10th.

XII. ITEMS FOR NEXT AGENDA

1. N. McGillicuddy requested that VOAG Advisory Liaison be added to agenda under Subcommittee.

XIII. ADJOURNMENT

Motion by J. Nowosad seconded by B. Bosse to adjourn the meeting at 9:28 PM.

Motion passed unanimously.

Respectfully submitted,
Jody Waldron
Acting Board Clerk