

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
FEBRUARY 9, 2016 REGULAR SESSION – 7:30 PM
MINUTES**

ATTENDANCE:

| | | |
|-----------------|-------------------------------|----------------------|
| PRESENT: | Albert Vertefeuille, Chairman | Nicole McGillicuddy |
| | James Mello, Vice Chairman | Jason Nowosad |
| | Sandra Tremblay, Secretary | Bert Bosse |
| | Stephen Nelson | Mary Ellen Wieczorek |
| | Keith Wentworth | |

ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Jacques Dulac, Director of Information Technology, Robert Sirpenski, Business Manager

I. CALL TO ORDER

Albert Vertefeuille called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

II. CELEBRATION OF EXCELLENCE

1. NEAYC Accreditation

Mr. Gonzalez, LES Principal introduced the staff who were involved in the NEAYC Accreditation process including, Christine Burelle, teacher, Julie Lake, Instructional Assistant and Laura Goderre, long term substitute. Staff not present included Maegan Meakem, teacher, Karen Konow, Instructional Assistant, Linda Truax, Instructional Assistant and Kelly Pestey, Instructional Assistant. Mr. Gonzalez explained the criteria used in the accreditation process and reported that LES scored above the requirements on all 10 standards. The certification is valid until 2021.

III. COMMUNICATION

1. Letter of Retirement from Meg Rackliffe, Lebanon Elementary School teacher.
2. Letter of Retirement from Bea Norman, Lebanon Elementary School teacher.
3. Letter of Resignation from Heidi Howard, Lebanon Elementary School

IV. PUBLIC PARTICIPATION

None

V. CONSENT AGENDA

A. Approval of minutes

1. Finance/Budget Subcommittee – 1/12/16
2. Policy Subcommittee – 1/12/16
3. Regular Meeting – 1/12/16
4. Finance/Budget Subcommittee (1) – 1/20/16
5. Finance/Budget Subcommittee (2) – 1/20/16
6. Finance/Budget Subcommittee – 1/21/16
7. Budget Transfers

Motion made by S. Nelson and seconded by B. Bosse to approve the Consent Agenda as presented. Motion passed unanimously.

VI. REPORTS OF COMMITTEES

1. Finance/Budget Subcommittee – Committee met tonight. Reported that insurance costs were down a little and hopefully will go down further. Fuel costs are lower as well. The adjusted 2016-2017 Budget will be brought forward as an Action Item at the regular meeting
2. Communication - no report
3. Curriculum – Committee met tonight. Five new courses have been proposed at Lyman Memorial High School: Intermediate Algebra- full year course, Trigonometry, half year course, Introduction to Probability and Statistics – half year course, Honors Select Chorus – full year course, Sports and Entertainment Management and Marketing – half year course. Courses will be brought forward as an Action Item at the regular meeting.
4. Transportation - no report
5. Goals/Strategic Planning Subcommittee – Committee met tonight. Reviewed committee meeting notes regarding strengths/challenges. Reviewed first draft outline of Strategic Plan. Plan will be refined during monthly meetings. Plan should be finalized in May.
6. Negotiations Subcommittee – no report
7. Board Policy – Revised Policies for second reading under Action Item at regular meeting: #5144.1 Physical Restraint and Seclusion of Students, #64146 Graduation Requirements, #6141.1 Curricular Exemptions, #5114 Student Discipline, #6146.1 Weighted Grading for Honors Classes.
8. Physical Plant/Facilities Subcommittee – Committee met tonight. Capital Budgets for Facilities, Athletics and Information Technology and projects discussed. Will be brought as an Action Item at regular meeting.
9. Superintendent's Evaluation Subcommittee - no report

VII. ADMINISTRATORS' REPORTS

1. Mr. Apicelli reported that Andy Zemantic, BOE Student Representative, will be competing tomorrow in the District American Legion Oratorical Contest.
He also reported that three baby lambs were born and ASTE students were present and involved.
2. Mr. Laskarzewski reported that the parent group at LMS is interested in paying for the lighting of the Middle School sign. He stated serving lunch on the half day was a huge success and would like to continue this.

VIII. STUDENT REPRESENTATIVE'S REPORT

No report

IX. REPORT OF SUPERINTENDENT

1. Enrollment – Superintendent Angeli reported enrollment was down one student from last month. He reported that we have 10 students from Franklin: 6 Regular Ed students and 4 ASTE students.
2. Food Service Update – Mr. Sirpenski reported that the financial status for the lunch program is much better. Monthly meeting has been postponed due to the weather. Program is now providing a newsletter. RFP for food service is due to the State by February 19th. He and Superintendent Angeli met with the superintendent from Hebron and their food service director and are looking at the possibility of a joint lunch service arrangement. Will explore both this option and the bid process option.

3. 2015-2016 Budget - B. Sirpenski spoke to the current budget. No concerns at this point.
4. 2016-2017 Proposed Budget – Superintendent Angeli reviewed the budget adjustments. Base budget is \$19,087,582 – a 2.30% increase, Total Budget with Initiatives is \$19,339,924 – a 3.65% increase. Driving factors are the health insurance and special education costs. Health insurance costs are not yet finalized and could be reduced further.

X. ACTION ITEMS

1. **Accept letters of Retirement for Meg Rackliffe, LES teacher.**

Motion made by K. Wentworth and seconded by ME Wieczorek to accept the retirement of Meg Rackliffe, Lebanon Elementary school teacher. Motion passed unanimously.

2. **Accept letters of Retirement for Bea Norman, LES teacher.**

Motion made by S. Nelson and seconded by K. Wentworth to accept the retirement of Bea Norman, Lebanon Elementary school teacher. Motion passed unanimously.

3. **Accept letter of Resignation from Heidi Howard, LES teacher.**

Motion made by B. Bosse and seconded by J. Mello to accept the resignation of Heidi Howard, Lebanon Elementary school teacher. Motion passed unanimously.

4. **Adopt Lebanon Board of Education 2016-2017 Budget.**

Motion made by S. Nelson and seconded by J. Mello to adopt the Lebanon Board of Education 2016-2017 Budget in the amount of \$19,339,924.

Discussion of how final health insurance costs could impact the final budget.

Vote: Yes – 7, J. Mello, S. Tremblay, S. Nelson, N. McGillicuddy, J. Nowosad, B. Bosse, M. Wieczorek. No – 1, K. Wentworth. Motion passed.

5. **Approve 2016 Capital Budget**

No Action Taken

6. **Approve revised Policies #5144.1 Physical Restraint and Seclusion of Students, #6146 Graduation Requirements, #6141.1 Curricular Exemptions, #5114 Student Discipline, and #6146.1 Weighted Grading for Honors Classes.**

Motion made by M. Wieczorek and seconded by S. Nelson to approve revised Policies #5144.1 Physical Restraint and Seclusion of Students, #6146 Graduation Requirements, #6141.1 Curricular Exemptions, #5114 Student Discipline, and #6146.1 Weighted Grading for Honors Classes. Vote: Yes – 7, J. Mello, S. Tremblay, S. Nelson, N. McGillicuddy, J. Nowosad, B. Bosse, M. Wieczorek. No – 1, K. Wentworth. Motion passed

7. **Approve new courses at Lyman Memorial High School.**

Motion made by J. Nowosad and seconded by J. Mello to approve new courses at Lyman Memorial High School: Intermediate Algebra, Trigonometry, Introduction to Probability

and Statistics, Honors Select Chorus and Sports and Entertainment Management and Marketing. Motion passed unanimously.

XI. NEW BUSINESS.

1. Recruitment of out of town students

XII. ITEMS FOR NEXT AGENDA

1. Cell tower progress
2. Solar initiatives
3. Speed limit signs
4. Capital budgets

XIII. ADJOURNMENT

Moved by S. Nelson and seconded by B. Bosse to adjourn the meeting at 9:34 PM. Motion passed unanimously.

Respectfully submitted,
Jody Waldron
Acting Board Clerk