

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
April 21, 2015 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

<b>PRESENT:</b>	Albert Vertefeuille, Chairman James Mello, Vice Chairman Sandra Tremblay, Secretary Stephen Nelson Amanda Minicucci, Student Representative	Jason Nowosad Bert Bosse Keith Wentworth Donna Skaats
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**ABSENT:** Lori Jahoda

**ALSO PRESENT:** Superintendent of Schools Janet Tyler, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Ann Birrell Assistant Principal, LMHS, Anne Axton-Jones, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Don Neel, Business Manager, Kevin French, Director Facilities and Maintenance

**I. CALL TO ORDER**

Albert Vertefeuille called the meeting to order at 7:33 PM and led the audience in the Pledge of Allegiance.

**II. COMMUNICATION**

**1. Letters of Resignation**

Two letters of resignation have been received and will be addressed further on in the agenda.

Al Vertefeuille read portions of communication he had received following the announcement of the new superintendent.

**III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes  
None.

**IV: CONSENT AGENDA/DISCUSS AND ACT UPON**

**A. Approval of minutes**

1. Regular Meeting – 3/10/15
2. Budget/Finance Subcommittee – 3/10/15
3. Negotiations Subcommittee – 3/25/15
4. Special Meeting – 3/25/15
5. Budget Transfers

Sandra Tremblay requested that item 1 be removed for correction.

**Motion by Bert Bosse to approve the Consent Agenda with item 1 Regular Meeting – 3/10/15 removed. Motion was seconded by Keith Wentworth. Motion passed unanimously.**

**Motion by Sandra Tremblay and seconded by Keith Wentworth to correct the 3/10/15 minutes, page 3, 4<sup>th</sup> paragraph change to “ECS payment of \$392,841.00 has been received.”**  
**Vote: All in favor. Motion passes.**

## **V. REPORTS OF COMMITTEES**

1. Finance/Budget Subcommittee – they have met, and the Board of Education budget is being moved to Town Meeting. Grant funds need to be transferred to Board of Education accounts. This needs to be requested. The auditor suggested that the funds be requested by the Board of Education.
2. Communications Subcommittee – no report
3. Curriculum Subcommittee – no report
4. Transportation/Residency Subcommittee – no report
5. Goals/Strategic Planning Subcommittee – no report
6. Negotiations Subcommittee – no report
7. Board Policy Subcommittee – no report
8. Physical Plant/Facilities Subcommittee – Kevin French distributed a list of items that had been completed during the spring vacation. There were reports for each school. The main switch on the generator needs replacing. Kevin French FEMA funds from the Town. The athletic fields look good. It was noted that there is a pot hole at the middle school. The Town will repair it.
9. Superintendent’s Evaluation Subcommittee – no report
10. Superintendent Search Committee – this committee is now dissolved.

## **VI. ADMINISTRATORS’ REPORTS/STUDENT REPRESENTATIVE’S REPORT**

Amanda Minicucci reported on some of the activities at the high school; the Chorus had performed in the Hartt Choral Festival at the Hartt School of Music, the spring concert was held on April 9<sup>th</sup> with the theme “Music Around the World”, the band concert will be April 28<sup>th</sup> at 7:00 p.m., the musical “Once on This Island” held three performances on March 21<sup>st</sup>, senior Matthew Bessette’s senior project was a one act play, “Charlie and the Chocolate Factory”. This was directed by Matthew with middle schoolers. Spring sports are underway with a new girl’s tennis coach, and new coaches for outdoor track and field. Lyman’s First Annual Spelling Bee was held on March 23<sup>rd</sup> with nine contestants from all four grades. The annual Mr. Lyman Pageant was held on April 2<sup>nd</sup>. Blake Smith was crowned Mr. Lyman. Boys and Girl’s State participants were Andrew Zemantic, Roger Moyer, Stephen Gervase, Monique Dudar, Samantha Jeannotte and Hannah Kaplan. They will be participating in a summer program at Eastern. The scholastic Art & Writing Awards were held; senior Matthew Bessette received an honorable mention. On April 6<sup>th</sup> 17 students were inducted into the Spanish Honor Society and eight students were inducted into the French Honor Society. On March 19<sup>th</sup>, seven students participated in the Chemistry Olympiad at UConn.

## **VII. REPORT OF SUPERINTENDENT**

1. Enrollment – Superintendent Tyler reported that enrollment has not changed that much.
2. 2014-2015 Budget – Don Neel reported that the freeze has been effective. There have been some resignations and vacancies. Costs for legal Fees, Special Education, and substitutes have increased. Jim Mello questioned how far behind is the Auditors Report. The audit was done in January – February but the audit was just recently adopted by the Board of Education. There is about a seven month lag time from the Auditor’s decision.
3. NAEYC Accreditation - Andrew Gonzalez gave an update on the process. He thanked the teachers who had gone through the process. There has been growth in the past five years. A full day kindergarten program has been added. The Common Core curriculum is being

worked on for Pre-K. The site visit could be from June – November. This accreditation is for Pre-K. Grades K – 4 are not accredited.

4. **ASTE Compliance Report** – James Apicelli gave an update on the report which was received March 20<sup>th</sup> from the State. The teachers, Mrs. Tyler and Ms. Birrell were thanked for their work. We are in compliance with requirements of the ASTE program. Sending towns were supposed to send representatives but due to weather that was not possible. The team doing the review had a thorough tour of the school. They met with all three agriculture teachers, students and parents. They also met with guidance and support staff. The team also saw an FFA X block. Parent and alumni meetings were discussed by James Apicelli. Mr. Apicelli noted that we should have pride in our school and the Agriculture Program as evidenced by this report. Lyman is a great place and one of the programs is agriculture.

#### **VIII. EXECUTIVE SESSION**

**Motion by Jason Nowosad and seconded by James Mello to enter into Executive Session at 8:13 p.m. for the purpose of discussion of the non-renewal of non-tenured teacher Jessica Leonard who has been notified. Vote: All in favor Motion passes.**

Return to Regular Session at 8:20 p.m.

#### **IX. ACTION ITEMS**

1. **Accept Letters of Resignation**

**Motion by Keith Wentworth and seconded by Jim Mello to accept letter of resignation from Jennifer Bonk, math teacher at LMHS and Lucy Lucas, Instructional Assistant at LES. Vote: All in favor. Motion passes.**

2. **Approve Graduation Date**

**Motion by Keith Wentworth and seconded by Jason Nowosad to set LMHS graduation date on June 19, 2015. Vote: All in favor. Motion passes.**

3. **Approve 2015-2016 Special Education Rates for tuition students**

**Motion by Keith Wentworth and seconded by Sandy Tremblay to approve the 2015-2016 Special Education Rates for tuition students. Vote: All in favor. Motion passes.**

4. **Approve non-renewal of non-tenured teacher**

**Motion by Jason Nowosad and seconded by Donna Skaats to approve the non-renewal of contract of non-tenured teacher Jessica Leonard. Vote: All in favor. Motion passes.**

#### **X. NEW BUSINESS/ITEMS FOR NEXT AGENDA**

#### **XI. ADJOURNMENT**

**Motion by Jason Nowosad and seconded by Bert Bosse to adjourn the Regular Meeting at 8:27p.m. Vote: All in favor. Motion passes.**

Submitted by,

Kathleen E. Chapman  
Board Clerk