

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
OCTOBER 14, 2014 REGULAR SESSION – 7:30 P.M.
MINUTES**

ATTENDANCE:

PRESENT: Stephen Nelson , Chairman Jason Nowosad
 Sandra Tremblay James Mello, Vice Chairman
 Donna Skaats Keith Wentworth
 Bert Bosse

ABSENT: Lori Jahoda
 Albert Vertefeuille, Secretary

ALSO PRESENT: Superintendent of Schools Janet Tyler, James Apicelli, LMHS Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Anne Axton-Jones, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Don Neel, Business Manager, Kevin French, Director of Facilities

I. CALL TO ORDER

Stephen Nelson called the meeting to order at 7:31 PM and led the audience in the Pledge of Allegiance.

II. COMMUNICATION

1. Parks & Recreation donation letter

Letter noted from Town of Lebanon Recreation Commission regarding donating floor sleeves and volleyball equipment for use at the Lebanon Middle School in the amount of \$3,649.00. Sandra Tremblay noted this would be installed next summer.

Stephen Nelson noted e-mail received today from Mr. Shifrin. It was sent out to Board members today. Also accepted was a packet of material from Mr. Shifrin.

III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes
Chairman reminded audience of two minute time limit for each speaker.

James Shifrin noted that there were additional caveats requested for the Phase III of Bailey's Garden. The build did not move forward as planned. Mr. Shifrin hoped there would be a decision by the Board tonight.

Nicole McGillicudy spoke regarding the reinstating the PreK buses. Ms. McGillicudy reported that she had met with the superintendent regarding this issue. Ms. McGillicudy discussed the school readiness grant that was applied for.

Amy McKinney who is a family day care provider discussed the cut of the PreK mid-day bus. She had discussed this with Mr. Gonzalez over the summer. She had also communicated with Mr. Gonzalez via phone and e-mail. She would like a drop off point for the children as an option and hopes that this issue can get rectified.

Charise Winston-Dodge discussed reinstating the PreK bus or as an alternative a drop off point for the children. Ms. Winston-Dodge also discussed the offering of non-healthy foods that can be purchased by students in cash.

Christine Johnson discussed that an on line petition has been started to reinstate the mid-day PreK bus. There are 113 signatures and comments so far. Ms. Johnson discussed the safety of the parking lot especially during upcoming winter weather. The teachers in PreK are fabulous but the safety of the children is a concern.

Lisa Bastien parent of 7th grader, resident and an educator discussed the budget for last year. She also has a three year old who is ready for PreK. Discussed the budget process. Discussed the Pre K buses being cut from the budget. Ms. Bastien noted that the district is grant ready for school readiness. Ms. Bastien discussed the value of early education and how it increases skills, and equals access to education.

Paula Seal mother of a PreK student would like the PreK buses to be reinstated.

Mr. Shifrin distributed more information regarding Bailey's Garden.

IV: CONSENT AGENDA

- A. Approval of minutes
 - 1. Physical Plant/Facilities Subcommittee – 9/9/14
 - 2. Regular Meeting – 9/9/14
 - 3. Special Meeting (1) – 10/7/14
 - 4. Special Meeting (2) – 10/7/14
 - 5. Special Meeting (3) – 10/7/14

No items were removed from the Consent Agenda.

Motion by Keith Wentworth and seconded by Bert Bosse to approve the Consent Agenda as presented. Motion passed unanimously.

V. REPORTS OF COMMITTEES

- 1. Finance/Budget Committee – no report
- 2. Communications Subcommittee – no report
- 3. Curriculum Subcommittee – no report
- 4. Transportation/Residency Subcommittee – no report
- 5. Goals/Strategic Planning Subcommittee – no report
- 6. Negotiations Subcommittee – no report
- 7. Board Policy Subcommittee – no report
- 8. Physical Plant/Facilities Subcommittee – no report
- 9. Superintendent's Evaluation Subcommittee – no report
- 10. Superintendent Search Subcommittee – Bert Bosse reported they had met this evening with three Board of Education members present. Packets/proposals from search services consultant were distributed. There may be a Special Meeting next Tuesday for members to review these proposals if other members are able to attend.

VI. ADMINISTRATORS' REPORTS

Mr. Apicelli spoke to the Board regarding upcoming Senior nights for sports teams. There is one tomorrow night for boys soccer. Other teams are next week girls soccer, volleyball and swim team. Bert Bosse asked if an e-mail of these and future activities could be sent to Board members.

VII. REPORT OF SUPERINTENDENT

1. AP Scores

Mr. Apicelli reported and highlighted the AP tests that were given in May 2014. Forty-nine students took 120 exams. Mr. Apicelli reviewed the percentage of qualifying scores. 85% received a 3 or higher. The scores and college credits received was noted. LMHS ranked 4th when compared to area high schools.

2. Bailey's Garden Update

Superintendent Tyler reported that at the last Board meeting there were 5 bullets that needed to be completed before Phase III of Bailey's Garden could be done. There are still some things missing. At no time was it stated to have the project stopped as noted by Superintendent Tyler. A building permit with the Town or Board of Education named as owner of property is needed, certificates of insurance are needed, volunteer forms are still needed. The PTA is referenced in some of the paperwork, that needs to be struck from all documents.

Donna Skaats asked for a point of order. Stephen Nelson noted that comments are being made on the superintendent's report. Discussion continued.

Don Neel noted that CIRMA has asked for particular language in the hold harmless agreement. The insurance certificate needs to say additional insured supplier of playground equipment material. Butler Construction is one of the contractors. Builders Concrete will be supplying the concrete. Contractors have refused to sign the hold harmless agreement the way it is presently worded. The hold harmless agreement was discussed. Stephen Nelson inquired if the contractors would be willing to sign the hold harmless agreement if it was re-worded. Suggestion by Donna Skaats to have Board attorney speak with CIRMA. The future liability was discussed by Keith Wentworth. Also noted by Keith was that volunteerism is relied upon and everyone wants this project to be completed. Donna Skaats suggested that the Board attorney review the hold harmless agreement. As discussed the PTA needs to be stricken from all documents. Volunteer waivers will be collected the day of the build. Building permit needs to be amended.

Motion by Bert Bosse to have the documents reviewed by the Board of Education attorney. Motion was not seconded.

Question if M.E. O'Brien, supplier of playground material would sign the paperwork in question. Mr. Shifrin does not know at this point, will check with them. Consensus by the Board to have the Board attorney review the documents and work with the superintendent and business manager to amend documents after this review and report will be made back to the Board. The original five requirements will need to be met.

3. Maintenance/Facilities Report

Kevin French reported that transfer switches were checked out on October 6th. Lebanon Elementary School Fire doors were installed today. Eight non UL circuit breakers were replaced.

4. Enrollment

Superintendent Tyler reviewed the Enrollment Report. There is a decrease from grades 5 to 6 and 9 to 10. People may be moving out of Lebanon. 2014 – 2015 Budget.

Don Neel has reviewed the certified staff salary line item. Special Education and Transportation are always volatile numbers. We have not started the heating season yet so no projections can be made. There is no reason for concern regarding the budget at this point.

**VIII. ACTION ITEMS
DISCUSS AND ACT UPON**

1. Approve second reading of policy #5540 School Lunch Charging

Motion by Keith Wentworth and seconded by James Mello to approve second reading of policy #5540 School Lunch Charging. Motion passed unanimously.

2. Accept the donation of the installation of Floor Sleeves for Lebanon Middle School of quality poles and net system from the Lebanon Park and Rec Department in the amount of \$3,649.00

Motion by Donna Skaats and seconded by Keith Wentworth to accept the donation from Lebanon Park and Rec Department for installation of Floor Sleeves and quality poles and net system for the Lebanon Middle School in the amount of \$3,649.00.

Sandra Tremblay noted that this would be installed during the summer.

Motion passed with Sandra Tremblay abstaining.

IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA

Speed limit signs. Draft letter from Superintendent to Board of Selectmen for Steve Nelson to sign. Sandra Tremblay noted that this is a problem in other districts in the State, as well.

Jason Nowosad made a motion to amend the agenda to discuss and act upon policy of PreK mid-day drop off and pick up. Motion was not seconded. Motion failed.

The item of PreK mid-day drop off and pick up was referred to Transportation Subcommittee.

Next meeting will be Tuesday, November 18, 2014

X. ADJOURNMENT

Motion made by Bert Bosse and seconded by Keith Wentworth to adjourn the Regular Meeting at 9:12 p.m., motion passed unanimously.

Submitted by,

**Kathleen E. Chapman
Board Clerk**