

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
OCTOBER 9, 2018 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

<b>PRESENT:</b>	Jason Nowosad, Chairperson	William Meese, Secretary
	Dawn Whitcher, Vice-Chairperson	Alexis Margerelli-Hussey
	Maureen McCall	John Konow
	Alan Dunnack	Sarah Haynes
	Matthew Smith	Olivia Glazier, Student Representative

**ALSO PRESENT:** Superintendent of Schools Robert Angeli, James Apicelli, LMHS Principal, Ann Birrell, LMHS Assistant Principal, Rita Quiles-Glover, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Cheryl Biekert, Director of Pupil Services, Robert Sirpenski, Business Manager, Jacques Dulac, Director of Information Technology, Kathleen Smith, Teacher, Chris Fabry, Teacher, John Cote, Teacher, Lori Duhaime, Instructional Assistant

**I. CALL TO ORDER**

J. Nowosad called the meeting to order at 7:36 PM and led the audience in the Pledge of Allegiance.

**II. RECOGNITION OF PARAPROFESSIONAL OF THE YEAR AND TEACHERS OF THE YEAR**

A. Birrell explained the teacher of the year program. The recipients this year are Bethany Boada, Chris Fabry, and John Cote. John Cote was one of the finalists at the State level. He spoke of his experience. C. Biekert introduced Lori Duhaime as instructional assistant of the year. C. Biekert gave her background. Each recipient was given a plant.

**III. COMMUNICATION – NONE**

**IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324**

Public participation – 30 minutes; Individual speaker – 2 minutes

K. Smith thanked the Superintendent and Chelsea for setting up a meeting with the new health care provider, United Health Care.

**V. CONSENT AGENDA**

- A. Approval of minutes
  - 1. Curriculum Subcommittee – 9/18/18
  - 2. Communications/Strategic Planning/Goals Subcommittee – 9/18/18
  - 3. Special Meeting – 9/18/18
  - 4. Special Meeting – 9/25/18
  - 5. Superintendent's Evaluation Subcommittee – 9/25/18
  - 6. Budget Transfers

**Motion made by A. Margerelli-Hussey and seconded by W. Meese to approve the Consent Agenda with item #6 removed by request of D. Whitcher. Motion passed unanimously.**

Item 6 – Dues & Fees for LMS Guidance Department transferred to LMS General Supplies as one of the fees was less. Superintendent Angeli explained the transfer. Other budget transfers explained. Budget Transfers may be reviewed by the Finance & Budget Subcommittee.

**Motion to accept Item 6 of the Consent Agenda made by A. Dunnack and seconded by W. Meese. Motion passed unanimously.**

## **VI. REPORTS OF COMMITTEES**

J. Konow reported the Superintendent Evaluation Subcommittee met tonight and are developing a tool for the evaluation. Hope to have it by the November Board meeting.

D. Whitcher reported that Communication/Strategic Plan/Goals Subcommittee met tonight. A mock set up for recording meetings was discussed. Strategic Plan has been updated. School newsletters will be sent to the Board.

W. Meese reported that Budget/Finance met tonight. Policy #3160 will be updated.

M. McCall reported that Policy Subcommittee met tonight. Policy #6153 will have no recommendations. Policy #6144 will have a first reading tonight.

A. Dunnack reported Facilities has not met yet.

## **VII. ADMINISTRATORS' REPORTS**

D. Whitcher commented the LES Open House was very good. Principal Quiles-Glover updated the Board on the \$300.00 that has been raised so far for North Carolina hurricane relief efforts.

## **VIII. STUDENT REPRESENTATIVE'S REPORT**

O. Glazier gave an update on sports. The FFA State conference went very well. Students will be attending the Charter Oak Music Festival. Auditions are being held for the Eastern Regionals.

## **IX. REPORT OF SUPERINTENDENT**

1. Enrollment – Reviewed. Magnet School reporting discussed.
2. Strategic Plan Update – Reviews. This has been e-mailed to members.
3. New School to Career initiatives – Meeting with Charles River Farm. Will be meeting with Eastern Connecticut Workforce Investment Board.
4. New Staff Orientation – Maintaining confidentiality with new staff discussed by the superintendent. No formal program for other staff other than teachers. Having employees sign a confidentiality agreement was advised against by Board attorney. Superintendent researching training on some issues. Notifications on policies discussed.

## **X. FINANCE REPORT**

1. 2018-2019 Budget – accounts reviewed by the business manager discussed. Encumbered accounts reviewed.
2. 2019-2020 Budget – R. Sirpenski explained the process.

3. Food Service Report – no formal report yet. Preliminary report reviewed. Formation of a Food Advisory Committee discussed. Date for deciding on food service provider discussed. May have to decide by December.

**XI. ACTION ITEMS**

1. Discuss/Act on Bus Parking  
Overflow parking discussed. Different properties for bus parking discussed. DPW project discussed. The bus company does pay taxes in Lebanon for parking the buses here. No action taken.

**XII. NEW BUSINESS**

1. First Reading of Revised Policy #6146 Graduation Requirements

**XIII. ITEMS FOR NEXT AGENDA**

Traffic updates  
Food service  
Water damage, chimney damage update

**XIV. ADJOURNMENT**

**Motion made by M. McCall and seconded by M. Smith to adjourn the meeting at 9:30 p.m.**  
**Motion passed unanimously.**

Submitted by,

Kathleen E. Chapman

Board Clerk