

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
AUGUST 12, 2014 REGULAR MEETING – 7:30 P.M.
MINUTES**

ATTENDANCE:

PRESENT: Stephen Nelson , Chairman Jason Nowosad
 Sandra Tremblay James Mello, Vice Chairman
 Albert Vertefeuille, Secretary Keith Wentworth
 Donna Skaats
 Bert Bosse

ABSENT: Lori Jahoda

ALSO PRESENT: Superintendent of Schools Janet Tyler, Don Neel, Interim Business Manager

I. CALL TO ORDER

Stephen Nelson called the meeting to order at 7:35 P.M. and led the audience in the Pledge of Allegiance.

II. COMMUNICATION

Letters of resignation have been received from Lisa Escott, Teacher, Ellen Clifford, Secretary at LMHS, and a letter from the Goshen Heights parent group regarding a bus stop. These will be acted upon further in the agenda. Letter from Goshen Heights will be referred to Transportation Subcommittee.

III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes
No one in the audience wished to speak.

IV. CONSENT AGENDA/DISCUSS AND ACT UPON

1. Physical Plant/Facilities Subcommittee – 7/8/14
2. Regular Meeting 7/8/14

Motion by Al Vertefeuille and seconded by Bert Bosse to approve the Consent Agenda as presented. Motion passed with Keith Wentworth abstaining.

V. REPORTS OF COMMITTEES

1. Finance/Budget Subcommittee – no report
2. Communications Subcommittee – no report
3. Curriculum Subcommittee – no report
4. Transportation/Residency Subcommittee – no report
5. Goals/Strategic Planning Subcommittee – no report
6. Negotiations Subcommittee – Sandy Tremblay reported Instructional Assistants contract will be discussed in action items tonight.

7. Board Policy Subcommittee – Donna Skaats reported two policies will be discussed in action items tonight.
8. Physical Plant/Facilities Subcommittee – James Mello reported they had met tonight and discussed bids for replacement of AHU #5 replacement, speed limit signage in front of LMS, SIP list and funds available, fire doors at LES, still waiting for paperwork from CONSERV.
9. Superintendent's Evaluation Subcommittee – no report
10. Superintendent Search Subcommittee – Bert Bosse reported they had met tonight and discussed timelines for search, and hiring consultant/service. Proposals for a consultant/service will be prepared. Will have further meetings with a goal of October 1st to hire a consultant/service.

VI. REPORT OF SUPERINTENDENT

1. Don Neel, Interim Business Manager discussed the 2013-2014 budget. Will probably have a \$39,338.00 surplus. Don discussed payment of state grants and discussion he had with auditor regarding how payments are encumbered. Don discussed prior year purchases and the accounting for grant payments.
2. Don Neel reported that for FY 2014-2015 some accounts have already been encumbered. Bert Bosse spoke of the remarks to personnel made by the Board of Finance Chairperson. He requested that the Board of Education send a written response to the Board of Finance Chairperson and the Board of Education members agreed. Steve Nelson said he would think about a response for a few days.

VII. EXECUTIVE SESSION

Motion by Sandy Tremblay and seconded by Jason Nowosad to enter into Executive Session at 8:00 p.m. and to invite Superintendent Tyler for the purposes of discussing Instructional Assistant Contract and to review student expulsion. Motion passed unanimously.

1. Discuss Instructional Assistant Contract
2. Review Student Expulsion

Returned to Regular Session at 8:25 p.m.

VIII. ACTION ITEMS DISCUSS AND ACT UPON

Motion by Donna Skaats and seconded by Keith Wentworth to add an action item 6 to the agenda: Bullying and Safe School Plan policy #5131.911 for first reading. Motion passed unanimously.

1. **Approve Education Evaluation and Professional Development Plan**

Motion by Bert Bosse and seconded by Keith Wentworth to approve the 2014-2015 Educator Evaluation and Professional Development Plan. Motion passed unanimously.

2. **Award Bid for Air Handling Unit #5**

Motion by Jim Mello and seconded by Keith Wentworth to award the bid to replace Air Handling Unit #5 to Mega Mechanical Services in the amount of \$58,208, funds to come from SIP. Motion passed unanimously.

3. Approve Instructional Assistant Contract 2014-2017

Motion by Sandy Tremblay and seconded by Al Vertefeuille to approve the Instructional Assistants July 1, 2014 – June 30, 2017 contract. Vote: 7 yes, 1- no (Keith Wentworth). Motion passed.

4. Approve to Uphold Student Expulsion

Motion by Keith Wentworth and seconded by Donna Skaats to uphold student expulsion and stipulated agreement with prior district. Motion passed unanimously.

5. Approve Letters of Resignation

Motion by Bert Bosse and seconded by Jason Nowosad to accept letters of resignation from Liza Escott and Ellen Clifford. Motion passed unanimously.

6. Approve first reading of policy 5131.911 Bullying and Safe School Plan

Motion by Donna Skaats and seconded by Sandy Tremblay to approve the first reading of policy #5131.911 Bullying and Safe School Plan. Motion passed unanimously.

IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA

- 1. Fire doors**
- 2. CONSERV**
- 3. Policies**
- 4. Transportation Subcommittee 7:15**

X. ADJOURNMENT

Motion by Donna Skaats and seconded by Keith Wentworth to adjourn the Regular Meeting at 8:45. Motion passed unanimously.

Submitted by,

Kathleen E. Chapman

Board Clerk