

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
May 13, 2014 REGULAR SESSION – 7:30 P.M.  
MINUTES**

**ATTENDANCE:**

**PRESENT:** James Mello, Vice Chairman                      Jason Nowosad  
                 Sandra Tremblay                                      Albert Vertefeuille, Secretary  
                 Lori Jahoda    Bert Bosse  
                 Keith Wentworth

**ABSENT:** Steve Nelson, Donna Skaats, Student Representative

**ALSO PRESENT:** Superintendent of Schools Janet Tyler, James Apicelli, LMHS, Principal, Ann Birrell, LMHS Assistant Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Anne Axton-Jones, Director of Curriculum, Cheryl Biekert, Director of Pupil Services, Don Neel, Interim Business Manager, Kevin French, Facilities Manager

**I. CALL TO ORDER**

James Mello called the meeting to order at 7:35 PM and led the audience in the Pledge of Allegiance. Superintendent Tyler asked for a moment of silence to remember Claire Doeller, LES physical education teacher, who passed away this past weekend.

**II. CELEBRATION OF EXCELLENCE**

Four LES students were recognized for their achievements.

- Morgan Tartaglia, grade 4, who created a Drug and Alcohol Free Poster and was a State of CT winner.

2014 Invention Convention Winners were introduced by Ms. Pia Perry, LES STEM teacher.

- Abby Hundley, grade 2, invented the “Pillow Pocket 8000,” which prevents your pillow from falling off of your bed.
- Leah Comerroski, grade 3, invented “The Purell Plus” hand sanitizer dispenser that can be worn on the wrist.
- Isabella Delaney, grade 4, invented the “Butterfly Blossoms Headband” which prevents the “spiky” part of the band to hurt your head because it is wrapped with colorful rubber bands.

**III. COMMUNICATION**

1. Letters of resignation from LMHS teachers: Patricia Ball, Scott Stanton, and Diana Zuckerman.
2. Letter of retirement from Diana Wentworth, LES secretary.
3. Letter from Shayla Coutu requesting that pay-to-play not be considered an option when reducing the budget.
4. Letter from Kim Hayman requesting that pay-to-play not be considered an option when reducing the budget.
5. Letter from Darcy Battye, former BOE chairperson, requesting that she be given permission to hand her son his diploma at the LMHS graduation on June 17, 2014.

#### **IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324**

Public participation – 30 minutes; Individual speaker – 2 minutes

1. Kathleen Smith asked that the BOE consider awarding the maintenance bid to the company that submitted the lower bid.
2. Darcy Battye read a letter requesting that pay-to-play not be considered an option when reducing the budget.
3. Scott Elliot, Lebanon Public Schools Athletic Director, requested that pay-to-play not be considered an option when reducing the budget. He stated that it would cripple the athletic program.

#### **V. REPORT OF SUPERINTENDENT**

##### **1. Pay to Play Information**

The BOE discussed the pay-to-play program.

Bert Bosse stated that it hasn't hurt the athletic programs at schools that have implemented it. He stated that his first priority is academics and he would prefer to adopt pay-to-play over eliminating pre-kindergarten buses.

Jason Nowosad stated that it's a shame to consider parceling out, as the BOE is forced to do. Sports are part of academics as a whole. Hard decisions will need to be made and investigating pay-to-play is part of it. He stated that it is very sad that the BOE did not receive the funds requested and needed.

Keith Wentworth stated that he does not have enough information on pay-to-play but it is a good exercise to look at it.

##### **2. Enrollment**

Superintendent Tyler stated that the number of students attending the district schools and the magnet schools has been consistent over the past few months.

##### **3. 2013-2014 Budget**

Don Neel, Interim Business Manager, stated that, barring any catastrophic changes, the BOE will come in right on budget.

##### **4. 2014-2015 Budget**

The Lebanon Referendum passed.

The BOE will meet to discuss at a Special Meeting within the next few weeks.

#### **VI. CONSENT AGENDA**

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|---|--|
| 1. Finance/ Budget Subcommittee – 4/8/14            | 5. Finance/Budget Subcommittee – 4/24/14 |
| 2. Physical Plant/ Facilities Subcommittee – 4/8/14 | 6. Special Meeting – 4/29/14             |
| 3. Regular Meeting – 4/8/14                         |  |
| 4. Physical Plant/Facilities Subcommittee – 4/23/14 |  |

**Motion by Al Vertefeuille and seconded by Sandy Tremblay to accept the Consent Agenda. Vote: All in favor. Motion passed unanimously.**

#### **VII. REPORTS OF COMMITTEES**

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|---|--|
| 1. Finance/Budget Subcommittee            | 5. Goals/Strategic Planning Subcommittee   |
| 2. Communications Subcommittee            | 6. Negotiations Subcommittee               |
| 3. Curriculum Subcommittee                | 7. Board Policy Subcommittee               |
| 4. Transportation/Residency Subcommittee  | 8. Physical Plant/ Facilities Subcommittee |
| 8. Physical Plant/Facilities Subcommittee | 9. Superintendents Evaluation Subcommittee |

- Finance/Budget – Al Vertefeuille reported that the budget passed so the committee will be meeting soon to discuss possible reductions.
- Communications – No report
- Curriculum – No report
- Transportation/Residency subcommittee – No report
- Goals/Strategic Planning /subcommittee – No report
- Negotiations – Sandy Tremblay reported that the custodians have ratified the new contract and the BOE will be voting later in the evening. This week contract negotiations will begin with the secretaries and the Instructional Assistants.
- Board Policy Subcommittee – No report
- Physical Plant/Facilities Subcommittee – Jim Mello reported that the committee discussed the
  - Lawn Service Bid and will recommend to full Board to award the contract to C. Audette, LLC in the amount of \$21,680 plus Add Alternate \$2,500.
  - LMHS VFD replacement - Kevin French is waiting for pricing.
  - LES fence replacement - Kevin French is getting a quote from The Fenceman. It must meet the NEAYC standards.
  - LMHS Athletic outdoor sound system and the scoreboard.
  - LMHS gym floor - Dalene Flooring is a CT State approved vendor and we are waiting for a quote.
  - Lighting – there is a zoning regulation that lights must meet dark sky guidelines with “cut off fixtures.” P&Z are meeting on Monday evening to discuss and hopefully approve our lighting plans.
- Discussed Maintenance RFPs – the Committee recommends awarding the bid to EMCOR.
- Superintendent’s Evaluation Subcommittee – Sandy Tremblay stated that the subcommittee will be meeting with the Superintendent next week. She also stated that she will be distributing a self-evaluation to all BOE members at the conclusion of the meeting.

### **VIII. ADMINISTRATORS’ REPORTS**

Jay Apicelli reminded the BOE that the NEASC Visit will begin on Sunday afternoon. The Vo-Ag students built a stone wall and put plants in the front island of the school. The AP exams are concluding. The fifty-five Career Technology Education students will be participating in the mandatory NOCTE testing. The prom at Maneeley’s this past weekend was a huge success. The band and choral concerts were outstanding.

Rob Laskarzewski, LMS principal, stated that the music department won gold at the Great Eastern Festival. This is a tribute to Matt Kansler, who is a first year Music Director.

Andy Gonzalez, LES principal, shared that the teachers and students are celebrating Children’s Book Week with daily activities.

### **IX. STUDENT REPRESENTATIVE’S REPORT**

No Report

### **X. ACTION ITEMS DISCUSS AND ACT UPON**

1. Approve compliance with the Connecticut Nutrition Standards for the 2014-2015 school year.  
**Motion by Jason Nowosad and seconded by Keith Wentworth to approve compliance with the Connecticut Nutrition Standards for the 2014-2015 school year. Vote: All in favor. Motion passes unanimously.**

2. Approve exclusion of selected food and beverages from the Connecticut Nutrition Standards for the 2014-2015 school year.  
**Motion by Keith Wentworth and seconded by Bert Bosse to approve the exclusion of selected food and beverages from the Connecticut Nutrition Standards for the 2014-2015 school year. Vote: All in favor. Motion passes unanimously.**
3. Revise Authorized Signers of the ED-099 Agreement for Child Nutrition Programs  
**Motion by Al Vertefeuille and seconded by Keith Wentworth to add Donald Neel as an authorized signer of the ED-099 Agreement for Child Nutrition Program. Vote: All in favor. Motion passes unanimously.**
4. Approve out of state field trips  
**Motion by Al Vertefeuille and seconded by Bert Bosse to approve all field trips. Vote: All in favor. Motion passes unanimously.**
5. Accept letters of retirement  
**Motion by Sandy Tremblay and seconded by Bert Bosse to accept the letter of retirement from Diana Wentworth. Vote: 5 – yes, 1 – abstain (K. Wentworth). Motion passes.**
6. Accept letters of resignation  
**Motion by Bert Bosse and seconded by Al Vertefeuille to accept the letters of resignation from Patricia Ball, Scott Stanton and Diana Zuckerman. Vote: All in favor. Motion passes unanimously.**
7. Rescind three letters of non-renewal  
**Motion by Keith Wentworth and seconded by Bert Bosse to rescind non-renewal letters to Patricia Ball, Scott Stanton and Diana Zuckerman. Vote: All in favor. Motion passes unanimously.**
8. Award Lawn Service contract  
**Motion by Bert Bosse and seconded by Sandy Tremblay to award the lawn service contract to C. Audette, LLC in the amount of \$21,680 plus Add Alternate \$2,500. Vote: All in favor. Motion passes unanimously.**
9. Approve Food Service Company  
**Motion by Al Vertefeuille and seconded by Lori Jahoda to approve SLA Food Service. Vote: All in favor. Motion passes unanimously.**
10. Award Maintenance contract  
**Motion by Keith Wentworth and seconded by Lori Jahoda to award the Maintenance contract to EMCOR.**  
The BOE discussed the pros and cons to awarding the contract to EMCOR.  
  
**Motion by Al Vertefeuille to move the question and seconded by Bert Bosse. Vote: All in favor. Motion passes unanimously.**  
  
**Vote: Yes - 4, Opposed – 2 (J. Nowosad, B. Bosse) Motion passes.**

11. Approve Franklin Public School contract  
**Motion by Keith Wentworth and seconded by Sandy Tremblay to approve the contract with the following revisions: 2% increase in tuition each year for life of contract and add a statement that all Franklin students attending LMHS may graduate (with the appropriate credits) from the school even if the contract is not extended. Vote: All in favor. Motion passes unanimously.**
12. Approve Board of Education official posting of agendas at the BOE Office  
**Motion by Bert Bosse and seconded by Keith Wentworth that the official posting of the BOE agendas will be at the BOE offices, effective July 1, 2014. Vote: Yes – 6, Opposed – 1 (Jason Nowosad)**  
  
**Motion by Al Vertefeuille and seconded by Jason Nowosad to add #13 to the Action Items, re: Darcy Battye's request to hand her son his diploma. Vote: All in favor. Motion passes unanimously.**
13. **Motion by Al Vertefeuille and seconded by Jason Nowosad to make a special exception and approve Darcy Battye's request to hand her son his graduation diploma on June 17, 2014 based on her tenure on the BOE. Vote: All in favor. Motion passes unanimously.**

#### **XI. EXECUTIVE SESSION**

**Motion by Jason Nowosad and seconded by Keith Wentworth to enter into Executive Session at 9:27 p.m. and to invite the Superintendent for the purposes of discussing the Custodian Contract. Vote: All in favor. Motion passes unanimously.**

Return to Regular Session at 9:38 p.m. .

#### **XII. ACTION ITEM**

1. **Motion by Sandy Tremblay and seconded by Bert to approve the Custodian Contract with Union CSEA, July 1, 2014 – June 30, 2018. Vote: Yes – 6, Opposed – 1 (Keith Wentworth). Motion passes.**

#### **XIII. NEW BUSINESS/ITEMS FOR NEXT AGENDA**

Establish a Special BOE Meeting to discuss 2014 – 2015 Budget reduction.

#### **IVX. ADJOURNMENT**

**Motion by Jason Nowosad and seconded by Al Vertefeuille to adjourn the meeting 9:47 pm. Vote: All in favor. Motion passed unanimously.**

Submitted by,

Al Vertefeuille  
BOE Secretary