

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
MARCH 11, 2014 REGULAR SESSION – 7:30 P.M.
MINUTES**

ATTENDANCE:

PRESENT: Stephen Nelson , Chairman Sandra Tremblay Lori Jahoda Donna Skaats Bert Bosse	Jason Nowosad James Mello, Vice Chairman Albert Vertefeuille, Secretary Keith Wentworth Christopher Konow, Student Representative
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ALSO PRESENT: Superintendent of Schools Janet Tyler, James Apicelli, LMHS, Principal, Ann Birrell, LMHS Assistant Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Anne Axton-Jones, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Eve Spencer , Business Manager, Kevin French, Facilities Manager. Member of the press.

I. CALL TO ORDER

Stephen Nelson called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

II. CELEBRATION OF EXCELLENCE

Mr. Apicelli introduced the new chorus teacher, Emily Blanchard. Several of the chorus students performed a song from the upcoming production of Footloose which will be held on March 28th and 29th.

Refreshments were provided by LMHS Family Consumer Science Department to celebrate Board of Education Appreciation Month.

III. COMMUNICATION

Superintendent Tyler noted that the Arts for Learning program will be having a fund raiser on April 8th at the Log Cabin. Notices will be sent out.

IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324

Public participation – 30 minutes; Individual speaker – 2 minutes

Linda Russo, teacher in the district, commented regarding the calendar for next year. Input from staff she felt would have been a good gesture. Ms. Russo discussed in particular the February calendar and she feels it is disruptive to education and made suggestions on how to change the calendar.

Kevin Brodie, teacher in the district, and also representing the teacher union, discussed a survey that had been done by the members regarding the calendar, 70% of those surveyed would prefer to preserve the April vacation.

V. CONSENT AGENDA

1. Finance/Budget Subcommittee – 2/7/14
2. Finance/Budget Subcommittee – 2/11/14
3. Superintendent's Evaluation Subcommittee – 2/11/14
4. Regular Meeting – 2/11/14
5. Ad Hoc Grievance Subcommittee – 2/20/14
6. Special Meeting – 2/25/14

Motion by Al Vertefeuille to approve the Consent Agenda. Seconded by Keith Wentworth. Unanimously approved. Motion passes.

VI. REPORTS OF COMMITTEES

1. Finance/Budget Subcommittee
Al Vertefeuille reported they had met several times, and have presented the budget to the Town Board of Finance.
2. Communications Subcommittee
No report.
3. Curriculum Subcommittee
No report.
4. Transportation/Residency Subcommittee
No report
5. Goals/Strategic Planning Subcommittee
Jason Nowosad reported they had met tonight. Will be seeking input from others in the next couple of months. Hope to present goals in November.
6. Negotiations Subcommittee
Sandra Tremblay reported that they have met with custodians.
7. Board Policy Subcommittee
No report
8. Physical Plant/Facilities Subcommittee
James Mello reported they had met tonight and reviewed the SIP account. The arsenic in the well at LES has been taken care of. Hope to have the remediation done by March 20th. Lockers have been installed at LMS. Met with a representative of Conserv to review a lighting retrofitting program. The gym floor at LMHS will be refinished.
9. Superintendent's Evaluation Subcommittee
No report.

VII. ADMINISTRATORS' REPORTS

Anne Axton-Jones, Director of Curriculum added to her report that she has met with eight teachers and they completed their units. Andrew Gonzalez, LES Principal, added to his report that LES is getting ready for Smarter Balance and have borrowed a computer cart from LMS.

VIII. STUDENT REPRESENTATIVE'S REPORT

Christopher Konow reported that FAA students were active in February, many events were held. Twenty-five new students have been accepted into the Vo-Ag program. The foods class has started and they provided some desserts tonight. The child development class has begun. Peer Buddies has begun. Kindness Challenge has started. The combined with Windham Tech Wrestling Team did very well this year. Lyman Girls' Basketball results were noted. Miss McCarthy in the global studies class is doing a section on Africa and has connected with a former

intern. Miss Escott is presenting a two day workshop on American Teens. Joe Meese, LMHS senior, has been awarded a full scholarship at RPI.

IX. REPORT OF SUPERINTENDENT

1. Negotiations with Franklin Public School District

Superintendent Tyler distributed a draft document to Board members regarding negotiations with Franklin. Franklin Board of Education will also be discussing. Steve Nelson reported that a meeting had been held with Franklin. Discussion of 80% for tuition. This is only a draft document. Research will have to be done on tuition costs for NFA. Recommended that this item be referred to Finance/Budget Subcommittee. To be on agenda next month.

2. Enrollment

Superintendent Tyler noted the enrollment figures.

3. 2013-2014 Budget

Eve Spencer reviewed the current budget. The health insurance line item usually fluctuates. ECS and Excess Costs were discussed. There is a complicated formula for ECS. The list of transfers for FY 13/14 was discussed. Superintendent Tyler noted that Eve has resigned and will be working with the Finance/Budget Subcommittee next week. Eve was thanked for her work in the district.

X. ACTION ITEMS DISCUSS AND ACT UPON

1. 2013-2014 School calendar

Superintendent Tyler reported that there have been a total of six closed days due to weather. One was a professional development day. Discussion of how to manage the making up of these days.

Al Vertefeulle made a motion that the six days be added to the end of the school year. Seconded by Donna Skaats. Discussion of policy regarding making up days. Graduation at LMHS needs to be set by April 1st. The April caveat for makeup days needs to be removed from next year's calendar.

Vote: Yes – 8; No – Sandra Tremblay. Motion passes. An updated calendar will be distributed.

2. Teacher Evaluation Plan

Superintendent Tyler noted that the Professional Learning Committee has met and made changes to the plan. The Superintendent explained the teacher evaluation plan and discussed that guidelines haven't been received from the State for next year. The State is advising us to do this.

Motion by Keith Wentworth to accept the revised changes to the teacher evaluation plan. Seconded by Al Vertefeulle.

Vote: All in favor, motion passes unanimously.

3. Keefe Property

Jason Nowosad expressed that this property could be used for emergency services and not just parking. There is a potential for development of this property. Bert Bosse noted this purchase has to be approved by the Town, the Planning & Zoning Commission and has to be discussed at a Town Meeting. Mr. Bosse also noted that the request to purchase the property did not come from the Board of Education. Discussion of purchasing property for parking for \$100,000.00.

Motion by Jason Nowosad to endorse the Board of Selectmen in purchasing the Keefe property as it would be advantageous for the Town and the BOE. Seconded by Keith Wentworth.

Motion was withdrawn by Jason Nowosad. Second was withdrawn by Keith Wentworth.

Motion by Keith Wentworth to for the Board of Education to endorse the Selectmen's request to purchase the Keefe property adjacent to the Lebanon Middle School with the understanding that the purchase did not originate with the Board of Education. Seconded by Jason Nowosad.

Vote: Yes – 6, No – James Mello, Al Vertefeuille. Motion passes.

XI. ADD TO AGENDA

Motion by Donna Skaats to suspend the rules and add two additional items to the agenda to include letter of resignation of Eve Spencer, and to add budget transfers. Seconded by James Mello

Vote: All in favor, motion passes unanimously.

Motion by Keith Wentworth to accept with regret the resignation of Eve Spencer. Seconded by Jason Nowosad.

Vote: All in favor, motion passes unanimously.

Motion by Keith Wentworth to accept the budget transfer for FY 2013-2014 in line item 323. Seconded by Bert Bosse.

Vote: All in favor, motion passes unanimously.

XII. EXECUTIVE SESSION

Motion by Donna Skaats to enter into Executive Session at 9:00 p.m. for the purpose of discussing personnel matters to include the Superintendent. Seconded by Keith Wentworth.

Bert Bosse questioned if an Executive Session could be added to an agenda if it was not warned.

Vote: Yes – 7, No – Bert Bosse Motion passes.

Return to Regular Session at 9:29 p.m.

XIII. ACTION ITEMS

**Motion by Donna Skaats and seconded by Bert Bosse to suspend the rules to add two items.
VOTE: All in favor, motion passes unanimously.**

Motion by Keith Wentworth and seconded by Bert Bosse to approve additional sick days for the remainder of the school year for employee who submitted letter on March 6, 2014. VOTE: All in favor, motion passes unanimously.

Motion by Keith Wentworth and seconded by Bert Bosse to approve letter dated March 7, 2014 requesting an additional 13 sick days. VOTE: All opposed, motion fails.

IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA

1. CL & P
2. Franklin Partnership
3. Retreat

X. ADJOURNMENT

Motion by Keith Wentworth and seconded by Al Vertefeuille to adjourn the meeting at 9:35p.m.

Vote:

Submitted by,

Kathleen E. Chapman

Board Clerk