

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
FEBRUARY 11, 2014 – REGULAR SESSION – 7:30 P.M.**

MINUTES

ATTENDANCE

PRESENT: Stephen Nelson, Chairman Sandra Tremblay
 Al Vertefeuille Lori Jahoda
 Bert Bosse Jim Mello
 Keith Wentworth Jason Nowosad
 Christopher Konow, Student Representative

ABSENT: Donna Skaats

ALSO PRESENT: Janet Tyler, Superintendent, Robert Laskarzewski, LMS Principal, Jay Apicelli, LMHS Principal, Andy Gonzalez, LES Principal, Anne Axton-Jones, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Eve Spencer, Business Manager, Michelle Firestone, The Chronicle

I. CALL TO ORDER – The Regular Meeting was called to order at 7:35 p.m. by the Chairman followed by the Pledge of Allegiance.

II. CELEBRATION OF EXCELLENCE

1. Student participation in the American Legion Post 180 High School Oratorical Public Speaking: Kaitlyn Vichas – 1st Place Winner \$200, Mallory Davis – 2nd Place Winner \$100, Parker Skaats, 3rd Place Winner \$75. The Public Speaking students wrote an 8-10 minute speech on a part of the Constitution.

III. COMMUNICATIONS

1. Email from 1st Selectman regarding School Flashing Lights – Response email from 1st Selectman generated by BOE Chairman. The 25 mph School Flashing Light near LES has been removed and the Public Works Director will look into this further with State DOT.
2. Retirements from Elliott McCorkle and Nancy McCorkle

IV. PUBLIC PARTICIPATION

1. Jordan and Kim Guerra – Jordan Guerra, Junior at LMHS reported on the conditions of the soccer fields and plans to do her Senior Project on the topic of “Grass vs. Turf Effecting the Injury Rate”. She will seek funding for the turf field proposal through grants and donations to make the project successful. She plans to meet with administration and the athletic director regarding her proposal. She requests the Board to add this topic to the next agenda for further discussion.

V. CONSENT AGENDA

Moved by A. Vertefeuille and seconded by Jim Mello to remove Item #1 from the Consent Agenda. Motion unanimously approved.

1. Special Meeting -1/14/14
2. Physical Plant/Facilities Subcommittee – 1/14/14 (1)
3. Finance/Budget Subcommittee – 1/21/14
4. Finance/Budget Subcommittee -1/28/14 (1)

5. Special Meeting – 1/28/14
6. Finance/Budget Subcommittee -1/28/14 (2)

Moved by A. Vertefeuille and seconded by K. Wentworth to approve the Consent Agenda minus Item #1. Motion unanimously approved.

Moved by A. Vertefeuille and seconded by J. Mello to approve Consent Agenda, Item #1, Special Meeting Minutes dated 1/14/14 with correction of spelling of the word “opposed”. Motion unanimously approved.

VI. REPORTS OF COMMITTEES

1. Physical Plant/Facilities Subcommittee - The subcommittee met this evening to discuss:
 - a. LES Water –Capital Requests – BOF has released SIP Funds for arsenic remediation. As requested by BOF, a plan was developed and sent to the State on 1/31/14. The district will wait for a response from the State.
2. Finance/Budget Subcommittee – The Subcommittee has met twice to discuss the “budget in progress” document. A Special Meeting will need to be scheduled to discuss and approve the 2014-2015 budget prior to the BOE presentation to the BOF on Thursday, February 27th. A copy of the “budget in progress” document was provided to the board members for their review and comments.
3. Superintendent Evaluation Subcommittee – The new Evaluation Subcommittee met for the 1st time with the Superintendent, reviewed documents and will arrange another meeting.

VII. ADMINISTRATORS’ REPORT – The reports were provided to the Board prior to the meeting. There were no further reports.

VIII. STUDENT REPRESENTATIVE’S REPORT – LMHS graduates - Pat Parnell has been nominated to the US Paralympics alpine skiing team and Tim Godaire was featured on the cover of Unity College Alumni magazine; Senior Ball was well attended, Spirit Week had great participation with a end of the week pep rally; Random Acts of Kindness Week is next week and Ms. Escott will submit an essay entitled ‘This I Believe’ to NPR for consideration; Mr. Strohm, science class is conducting a crime scene investigation; New technology with Ms. Hartzell for Adobe CS6 Design Software, Wi-Fi is open to the school which helps those students with on-line classes; 87% of sophomore who took the NWEA Map assessment in November scored at or above average; SRBI study hall has 23 students participating with another 13 identified; tonight is Senior Night for Girls Basketball, Senior Night for Boys Basketball is on Friday which could be rescheduled due to weather; girls in-door track is wrapping up; French Cabaret is Wednesday and involves food and poetry; students are getting involved in the Footloose Play.

IX. REPORT OF SUPERINTENDENT

1. Keefe Property – Continued discussions from January meeting. An email dated 12/16/13 from 1st Selectman, Joyce Okonuk regarding purchase of 1 acre parcel of Keefe property. Traditionally the parcel has been used as over flow parking for the school athletic events as well as Town Recreational athletics.

Phil Chester, Town Planner presented a zoning history of the 2.5 acre parcel which currently is zoned as "Neighborhood/Business Zone". This zone identification has been in existence since the 1980s for this parcel. The \$100,000 appraisal value comes from the February 2013 evaluation and due to little or no commercial land in town, this only increases the property's value. Mr. Chester stated that the Board of Selectman is looking for an endorsement for the 1 acre purchase from the BOE, PZC and Recreation Commission. PZC and Rec had unanimously endorsed the purchase. "This is a group effort" and is important to the campus of the school district for the 60 parking spaces it provides and access to the athletic fields. The Board of Selectman will seek funding, hold a Public Hearing at the next Town Meeting and will ask the BOE to participate at that Public Hearing.

Mr. Chester provided new Board members with a copy of the Plan of Conversation and Development and highlighted 3 of the BOE responsibilities.

2. Franklin Update – S. Nelson provided an update on the partnership with Franklin Public Schools. He stated he and Superintendent Tyler have met with the Franklin BOE Chairman and their Superintendent and he anticipates receiving, in the near future, their submittal of the "draft" Tuition Agreement. Lyman would be an "option" to Franklin students, not an "exclusive".

3. Board of Education Retreat – Tuesday, March 18th, 6-9 p.m. at the Community Center.

4. Enrollment – There has been a slight change in the enrollment, 5 losses, 3 gains and 1 student has left a magnet school and has moved out of state. J. Nowosad would like a 10-20 year history: 1) AG tuition/participation 2) Current tuition students for the "general" population.

5. 2013-2014 Budget – Eve Spencer reported on the status of the budget as of today's date. As stated at the January meeting there have been no major changes in any accounts other than the Out-of-District Transportation Account for placement students for an additional PreK bus, a larger bus for the Tech School and an added bus for the mid-day run. All encumbrances have been made and there are no unforeseen shortfalls in any accounts; Reviewed State Grants – Excess Cost Reimbursement is at \$549,025 and budgeted for 326,090, ECS funds are received in February and May; Monthly Budgets have been sent to Administration and "no problems" were reported.

X. ACTION ITEMS – DISCUSS AND ACT UPON

1. Approve 2014-2015 School Calendar –
Moved by K. Wentworth and seconded by B. Bosse to approve the 2014-2015 School Calendar as presented. Voting Aye:
S. Nelson, J. Mello, A. Vertefeuille, S. Tremblay, B. Bosse, L. Jahoda, J. Nowosad.
Opposed: K. Wentworth. Motion passes.

Moved by B. Bosse and seconded by K. Wentworth to move Item XII New Business/Items for Next Agenda prior to Item XI for discussion. Motion unanimously approved.

XI. NEW BUSINESS/ITEMS FOR NEXT AGENDA – 1) Agenda for BOE Retreat on March 18th from 6-9 p.m., Community Center ; 2) Keefe Property for Action Item for next Regular

Meeting; 3) Agenda for Special Meeting on Tuesday, February 25th at 7:00 p.m. to discuss 2014-2015 Budget and an Executive Session to discuss mid-year Superintendent Evaluation.

Moved by J. Nowosad and seconded by B. Bosse to add an item to the agenda – To Accept the Letter of Resignation of Peter Larson. Motion unanimously approved.

Moved by J. Nowosad and seconded by B. Bosse to add Item #2 to Executive Session – Discuss and Act on Personnel Matter for additional sick leave in 2013-2014. Motion unanimously approved.

Moved by B. Bosse and seconded by S. Tremblay to enter Executive Session at 9:25 and invite the Superintendent for the purpose of discussing a confidential student matter and personnel request for additional sick leave. Motion unanimously approved.

XII. EXECUTIVE SESSION –

1. Discuss confidential student matter
2. Personnel Action for additional sick leave in 2013-2014

Returned to Regular Session at 9:42 p.m.

XIII. ACTION ITEMS

1. **Moved by B. Bosse and seconded by A. Vertefeuille to accept the resignation of Peter Larson. Vote: Unanimous. Motion passes.**
2. **Moved by B. Bosse and seconded by A. Vertefeuille to approve employee request of an additional twenty (20) sick days from the Board of Education and five (5) personal days requested from the Superintendent. VOTE: Unanimous. Motion passes.**

XIV. ADJOURNMENT

Moved by B. Bosse and seconded by K. Wentworth to adjourn at 9:45 p.m. Motion unanimously approved.

Submitted by,

Brenda Bennett
Interim Recording Secretary