

LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
AUGUST 13, 2013 – REGULAR SESSION – 7:30 P.M.  
MINUTES

**ATTENDANCE:**

**PRESENT:** Darcy Battye, Chairperson      Stephen Nelson  
Sandra Tremblay, Secretary      James Mello  
Lori Jahoda      Judd Wardell

**ABSENT:** Donna Skaats, Keith Wentworth

**ALSO PRESENT:** Superintendent of Schools Janet Tyler, Business Manager Eve Spencer, Cheryl Biekert Director of Pupil Services, Wesley Shaver, IT Director, Jay Apicelli LMHS Principal

**I. CALL TO ORDER**

Darcy Battye called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

**II. COMMUNICATION**

**1. Letters of Resignation**

Debra Whitty, Central Office  
Jessica Cruz, Central Office  
Marissa McCarthy, School Psychologist, Lyman High School

Superintendent Tyler welcomed Kathy Chapman as our new Board of Education Recording Secretary.

Superintendent Tyler welcomed Cheryl Biekert, Director of Pupil Services.

James Mello questioned the time frame for resignations. Superintendent Tyler responded that there is an understanding of a 30 day release time between superintendents.

**III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes

No one in the audience wished to speak.

**IV. CONSENT AGENDA/DISCUSS AND ACT UPON**

**A. Approval of minutes**

**1. Regular Meeting 7/19/13**

Motion by Lori Jahoda to approve the minutes of 7/9/13 (Regular Meeting), seconded by Sandra Tremblay.

Vote: All in favor: 5 yes 1 abstention, Judd Wardell. Motion passes.

**2. Special Meeting 7/9/13**

Motion made by Lori Jahoda to approve the minutes of 7/9/13 (Special Meeting), seconded by James Mello.

Vote: All in favor: 5 yes 1 abstention, Judd Wardell. Motion passes.

Physical Plant/Facilities Subcommittee

Motion made by Lori Jahoda to approve the minutes of 7/23/13 (Special Meeting), seconded by Sandra Tremblay.

Vote: All in favor : 5 yes 1 abstention, Judd Wardell. Motion passes.

**V. REPORTS OF COMMITTEES**

**1. BOE Negotiations Subcommittee**

Sandra Tremblay reported that they have met twice. We will be meeting many more times. Things are going well.

**VI. REPORT OF SUPERINTENDENT**

**1. Introduction of new Administrator**

Superintendent Tyler introduced new Director of Pupil Services; Cheryl Biekert. Ms. Biekert is looking forward to her new position and the new school year.

**2. 2012 – 2013 Budget**

Eve Spencer distributed updated Preliminary Monthly Budget Status Report. This report has been amended. A total of \$596,655.00 remained from last year's budget. The audit will begin around Labor Day.

**3. 2013-2014 Budget**

Eve Spencer reported no report for July.

**VII. ACTION ITEMS**

**DISCUSS AND ACT UPON**

**1. Request permission to apply for Technology Grant**

Wesley Shaver and Superintendent Tyler gave information on the Technology Grant; State Department of Education Investments to Implement Common Core State Standards and Administer Common Core aligned Assessments, Specifically Smarter Balanced Assessments 2013 – 2014. Wesley discussed that this would be to purchase laptops. There would be 50% reimbursement if we get this grant. Also need to buy carts, tables and other equipment. This would integrate the Common Core. The deadline for applying for the grant is next week. Different grade testing for the coming year was noted by Superintendent Tyler.

Motion by Sandra Tremblay to apply for the State Department of Education Investments to Implement Common Core State Standards and Administer Common Core aligned Assessments, Specifically Smarter Balanced Assessments 2013 – 2014, technology grant. Seconded by Lori Jahoda.

Vote: All in favor. Motion passes.

**2. Approve non-affiliated pay raises**

Motion made by James Mello to approve non-affiliated pay raises. Seconded by Lori Jahoda.

Discussion – Superintendent Tyler distributed a list of non-affiliated personnel who would receive the proposed pay raises. The positions that would receive the raises would be; IT Director, Computer Tech, Administrative Assistant to the Superintendent, Occupational Therapist (.5), Certified Occupational Therapist Assistant, LES Nurse, LMS Nurse, LMHS Nurse.

Discussion -- Steve Nelson asked if annual reviews have been done? Superintendent Tyler replied they have been done. There is a range in the district. Rationale for suggesting a 2% raise for these personnel was given.

Vote: All in favor. Motion passes.

**VIII. EXECUTIVE SESSION**

Motion made by Judd Wardell to enter into Executive Session and to invite Superintendent Tyler at 7:50 p.m. for the purposes of discussing pending litigation Leichter vs. Lebanon Board of Education and discussion on Superintendent's evaluation. Seconded by Stephen Nelson.

Vote: All in favor. Motion passes.

Return to Regular Session at 8:40 p.m.

**IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA**

1. BOE Vice Chair discussion
2. Franklin Partnership Update
3. Facilities Update
4. Smarter Balanced testing
5. CMT/CAPT scores

**X. ADJOURNMENT**

Motion made by Judd Wardell, seconded by Jim Mello to adjourn at 9:09.

Vote: All in favor. Motion passes.

Submitted by,

Kathleen E. Chapman  
Board Clerk