

**LEBANON BOARD OF EDUCATION**  
**LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER**  
**July 9, 2013 ~ REGULAR SESSION ~7:30 P.M.**  
**MINUTES**

**ATTENDANCE**

**PRESENT:**     Darcy Battye, Chairperson                     Stephen Nelson  
                     Sandra Tremblay, Secretary                 James Mello  
                     Lori Jahoda     Donna Skaats

**ABSENT:**       Keith Wentworth, Judd Wardell,

**ALSO PRESENT:**     Superintendent of Schools Janet Tyler; Lyman Memorial High School Principal James Apicelli; Lyman Memorial High School Assistant Principal Ann Birrell; Business Manager Eve Spencer.

**I.        CALL TO ORDER**

Darcy Battye called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

**II.       COMMUNICATION**

1. Letters of Resignation  
    Jennifer Olson. LES teacher, resigned.  
    Melissa Hofmann, BOE member, resigned.
2. Letter from Linda Russo, teacher.

**III.      PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes

Kathleen Smith questioned the Choral position at the LMHS - .6 vs .8.

**1V.      CONSENT AGENDA/DISCUSS AND ACT UPON**

A. Approval of minutes

1. Regular Meeting - 6/11/13  
    Physical Plant/Facilities Subcommittee– 6/11/13, Special Meeting – 6/18/13

Motion by Donna Skaats, seconded by Jim Mello to approve the minutes of 6/11/13 (Regular meeting) and 6/11/13 (Physical Plant/Facilities Subcommittee Meeting) with changes: to MINUTES and not the word AGENDA.

Vote: All in favor. Motion passes.

Motion by Lori Jahoda, seconded by Steve Nelson to approve the minutes of 6/18/13 with the following revisions: Lori Jahoda and Keith Wentworth were absent, the choral position should read .6 LMHS Choral teacher. Vote: All in Favor. Motion passes.

**V.        REPORTS OF COMMITTEES**

1. BOE Negotiations Subcommittee

S. Tremblay shared that the Subcommittee met to review the current contracts and will begin negotiations with the LEA later this month. Also, a letter was sent to the BOF asking if a member would like to attend negotiation meetings.

**VI.       REPORT OF SUPERINTENDENT**

1. 2012-2013 Budget

2. 2013-2014 Budget

**Superintendent Tyler introduced Ann Birrell, LMHS Assistant Principal and Jay Apicelli, LMHS Principal.**

**Business Manager Eve Spencer reviewed the 2012-2013 year end budget noting that it reflects a preliminary \$591,638 surplus. She explained that the excess cost reimbursement was lower than anticipated, Special education tuition, transportation services, maintenance and security costs impacted the amount of surplus.**

**Superintendent Tyler distributed the revised 2013-2014 budget reflecting the .42% increase.**

- VII. Motion made by Donna Skaats, seconded by Sandy Tremblay to suspend the rules and add an Action Item. Vote: All in favor. Motion passes.**

**Motion made by Donna Skaats, seconded by Sandy Tremblay to approve the Superintendent appointing a LMHS Choral teacher to a .8 position. Vote: All in favor. Motion passed.**

**Motion by Donna Skaats, seconded by Lori Jahoda to enter into Executive Session and invite Superintendent Tyler at 7:52 PM for the purpose of discussing the Superintendent's evaluation. Vote: All in favor. Motion passes.**

**VIII. EXECUTIVE SESSION**

**1. Discussion of Superintendent Evaluation**

**The BOE returned to the regular session at 9:25**

**IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA**

**None**

**X. ADJOURNMENT**

**Motion by Donna Skaats, seconded by Lori Jahoda to adjourn the meeting at 9:26 PM.**

**Vote: All in favor. Motion passes.**

Submitted by,  
Sandy Tremblay, BOE Secretary