

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
January 8, 2013 ~ REGULAR SESSION ~ 7:30 P.M.**

MINUTES

ATTENDANCE

PRESENT: Darcy Battye, Chairman
Stephen Nelson
Judd Wardell
Keith Wentworth
Melissa Hofmann, Vice Chairman
Sandra Tremblay, Secretary
James Mello

ABSENT: Frank Bazzano, Lori Jahoda, Donna Skaats

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lyman High School Principal Stephen Salisbury; Lebanon Elementary School Principal Andy Gonzalez; Director of Special Services Sandye Simon; Business Manager Eve Spencer, Facilities Director Kevin French; Athletic Director Scott Elliott, Lebanon Historical Society Education Coordinator Laurie Pasteryak

I. CALL TO ORDER

Darcy Battye called the meeting to order at 7:40PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT and led the recitation of the Pledge of Allegiance.

II. COMMUNICATION

1. Retirements: A heartfelt thank you was provided by Darcy Battye to Lynn Morehouse-Diaz, Linda Wagner, Stephen Salisbury and Carol Moore for their years of dedicated service.
2. Board of Finance Budget Schedule: A current schedule of meetings was provided.

III. PUBLIC PARTICIPATION

None

IV. CONSENT AGENDA/DISCUSS AND ACT UPON

A. Approval of Minutes

Regular Meeting – 12/11/12

Motion made by S. Nelson, seconded by J. Mello to accept the minutes with modifications - 5 in favor, 1 abstained (J. Wardell). Motion was passed.

Motion made by S. Nelson, seconded by J. Mello to accept the minutes of 11/13/12 with modifications - 0 opposed – 1 Abstained (J. Wardell) - Motion passed.

Curriculum Subcommittee – 12/11/12, Finance/Budget Subcommittee – 12-19-12

Motion made by M. Hofmann, seconded by K. Wentworth to accept the minutes - 0 opposed – 1 Abstained (J. Wardell) – Motion passed.

V. REPORTS OF COMMITTEES

1. Finance/Budget: M. Hofmann reported that meetings are scheduled for 2/21/13.
2. Physical Plant/Facilities: J. Mello reported on and discussed the following:
 - Surplus equipment available
 - Room signs at Lyman High School
 - Capital maintenance issues
 - Establishing a roundtable with stakeholders in the community regarding School Safety Assessments

3. Transportation: K. Wentworth shared information on Lebanon's draft bus RFP.

VI. ADMINISTRATORS' REPORTS/STUDENT REPRESENTATIVE REPORT

- There was no Student Representative report.
- Mr. Gonzalez complimented his staff for their actions following the Newtown tragedy. Superintendent Tyler stated that all district staff was exemplary in their support of students and staff.

VII. REPORT OF SUPERINTENDENT

1. **Historical Museum Partnership:** Lebanon Historical Society Education Coordinator Laurie Pasteryak presented ways the Board and students in Lebanon Public Schools can participate in activities at the Society. Partnership with the schools and community are available.
2. **Athletic Trainer Contract:** Athletic Director Scott Elliott, with assistance from Stephen Salisbury, presented and summarized the proposed agreement regarding the increased costs to Norwich Orthopedic and why it is necessary for continuity of services that the contract be signed. Superintendent of Schools Janet Tyler was given direction by the BOE to sign the contract.
3. **Enrollment:** Superintendent Tyler noted that since September there are 13 new students in the district. Breakdowns by grade level for Magnet schools were requested and will be provided next month.
4. **2012-2013 Budget:** Business Manager Eve Spencer reported that the budget is on track. She is waiting on Excess Costs reimbursement dollar amounts. Tuition expenditures for out of district Magnet Schools and Adult Education were discussed.

VIII. ACTION ITEMS - DISCUSS AND ACT UPON

1. Approve adoption of Advanced Algebra with Financial Applications Textbook
Motion by K. Wentworth and seconded by M. Hofmann in favor as approving. Motion passed unanimously
2. Approve adoption of Exprésate! Spanish II Textbook
Motion by M. Hofmann and seconded by K. Wentworth in favor as approving. Motion passed unanimously

Motion by M. Hofmann and seconded by K. Wentworth to enter Executive Session at 8:30PM to include members of the BOE (D. Battye, M. Hofmann, S. Tremblay, J. Mello, J. Wardell, S. Nelson, K. Wentworth) and Superintendent Tyler to discuss the pending litigation – J. Walsh vs. BOE and the Superintendent's mid-year evaluation. – Motion passed unanimously.

IX. EXECUTIVE SESSION

1. Discuss pending litigation: J. Walsh vs. BOE
2. Discuss Superintendent's mid-year evaluation

Return to Regular Session at 9:55 PM.

Motion by K. Wentworth and seconded by M. Hofmann to suspend the rules and add an action item. - Motion passed unanimously.

Motion by K. Wentworth and seconded by M. Hofmann to add action item to purchase lockdown locks for LES and LMS. – Motion passed unanimously.

Motion by K. Wentworth and seconded by M. Hofmann to suspend the bid process to authorize the Superintendent to spend up to \$20,000 for lockdown locks from Professional Lock Co. and to transfer \$20,000 for the Unemployment account to the Maintenance account to cover the cost of the purchase. - Motion passed unanimously.

X. NEW BUSINESS/ITEMS FOR NEXT AGENDA

XI. ADJOURNMENT

Moved by K. Wentworth and seconded by S. Nelson to adjourn the Regular Meeting at 10:02 PM.. Motion passed unanimously.

Respectfully Submitted,
Lynn Mastrangelo
Recording Secretary