

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
October 9, 2012 ~ REGULAR SESSION ~ 7:30 P.M.
MINUTES**

ATTENDANCE

PRESENT:	Melissa Hofmann, Chairman Stephen Nelson Sandra Tremblay Judd Wardell	Darcy Battye, Vice Chairman James Mello, Secretary Donna Skaats Keith Wentworth
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ALSO PRESENT: Superintendent of Schools Janet Tyler; Lebanon Middle School Principal Robert Laskarzewski; Lyman High School Principal Stephen Salisbury; Lyman Assistant Principal Carol Moore; Lebanon Elementary School Principal Andrew Gonzalez; Lebanon Middle School Assistant Principal/ Curriculum Coordinator Kim Glazier; Special Education Director Sandye Simon; Business Director Eve Spencer; Student Representative Frank Bazzano

I. CALL TO ORDER

Melissa Hofmann called the meeting to order at 7:30 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT and led the recitation of the Pledge of Allegiance.

II. COMMUNICATION

Letters regarding Resignation

Dawn Varney – Special Education Administrative Assistant

Lynn Olson – Middle School Eighth Grade Science Teacher

Lynn Ann Felber – Magnet School Transportation request

III. PUBLIC PARTICIPATION

- Edith Prague, Senator 19th District spoke regarding Magnet School Transportation. Reimbursement rates are at a higher percentage this year. 36.56% to 36.95%. This may be a deciding factor so that kids get a solid education. Dozens of students are looking to go out of district. There are twenty (20) new school health clinics. Lebanon may want one, and Edith will get more information.
- Lynn Ann Felber requests transportation for her daughter to travel on the Norwich Tech bus and then ride on the shuttle to Three Rivers Middle College High School in Norwich. She feels her daughter is isolated at Lyman and hopes the board will consider her request.
- Betsy Petrie stated that 37 years ago she was driven to another school for a better education and concurs with the student's mother. She does not believe it to be an issue and hopes the Board will seriously consider this request.
- Danelle Person requests that the 31 students in her son's Math class be divided or given an Instructional Aide. She is not blaming the teacher; there is simply no time to teach this number of students.

IV. CONSENT AGENDA/DISCUSS AND ACT UPON

A. Approval of Minutes

1. Regular Meeting – 9/11/12

Motion made by D. Battye, seconded by S. Nelson to accept the minutes with the following change: Delete Stephen Nelson from in favor vote on wage increase for Business Manager and add James Mello to in favor vote - 0 opposed - Motion passed.

2. Special Meeting – 9/24/12

Motion made by D. Battye, seconded by S. Nelson to accept the minutes - 0 opposed - Motion passed.

V. REPOSTS OF COMMITTEES

1. Negotiations Subcommittee

LMHS Diversity Day Stipend will be discussed under Action Items.

2. Policy Subcommittee

Policies under review will be discussed under Action Items.

3. Discuss BOE/BOF Joint Meeting

Boards should handle in their own way and respect the other board. Should get things back together and address.

VI. ADMINISTRATORS' REPORTS

- Sandye Simon: Parents Special Education Survey: The Lebanon School District had the 4th highest response in the State of Connecticut. She also spoke of Student transition from high school to college.
- Andrew Gonzalez: English/Language Arts Professional Development shared.
- Robert Laskarzewski: Automated Assessment new software. Study Island overview.
- Sandra Tremblay: Evacuation lockdown drills. Reports are once per month. She would like to know information and dates monthly.

Moved by D. Skaats and seconded by J. Mello to amend Agenda to add one item.

Pump Failure due to depth. New Pipe: Shoreline needed instead of rope. 1½ well supported by PVC piping. \$4,800 new electric and new plumbing through Millennium. Permits and inspection discussed. It was thought this estimate was too much money.

Kevin French will get quotes for the next meeting.

VII. REPORT OF SUPERINTENDENT

LMS Connections Program

Janet Tyler, Mr. Brodie, Guidance Counselor at Middle School. Ms. Delong, Guidance Counselor spoke about SMART Goals and SSP implement successfully. Instructional Assistants v Teachers. Meet 30 minutes out of SRBI Team. Indicators of success, Student surveys and SMART goals working? Schedule times. Success with Students making connections with teachers.

Magnet School Transportation

Janet Tyler, Eve Spencer: No state mandate to provide transportation for students that attend Magnet schools. If we cannot provide for all, we cannot just do one. Transportation revenue for town, not Lebanon Board. If we were to take on Magnet School transportation, we would have to add a line item to the budget. Magnet school transportation grant available: \$2,000 per student to the district. The cost is much more than the grant allows. Parent can transport and receive \$5 per day.

Consolidated Grant

An overview: funds for professional development, substitutes and reading teacher.

Enrollment

PreK accepted 13 additional students since report was generated. Would like to see Magnet numbers added to document. Mr. Salisbury was asked why some kids leave? He responded that they moved out of town.

Budget

We are maintaining. All is on track and getting prepared for starting the process for next year. Excess cost reimbursement has a line in the current budget.

VIII. ACTION ITEMS - DISCUSS AND ACT UPON

1. Approve Out of State Field Trips

Motion by K. Wentworth and seconded by D. Battye in favor of field trip out of state to the United Nations. Motion passed unanimously.

2. Approve 2013 BOE Meeting Schedule

- Motion by D. Battye and seconded by K. Wentworth in favor approving the schedule. Motion passed unanimously.**
3. Approve LMHS Diversity Day Stipend
Amended to remove increase to high school diversity contract from A to C. Change from one day to ongoing event. (Cost = increased responsibilities)
Motion by D. Battye and seconded by S. Tremblay in favor approving the schedule. Motion passed unanimously.
 4. Approve Magnet School transportation
Motion by S. Nelson, no 2nd to approve Magnet Transportation. Motion died.
 5. Approve Consolidated Grant Application
Motion by D. Battye and seconded by S. Tremblay in favor approving. Motion passed unanimously.
 6. Approve first reading of Policy #3281 Fundraising Activities
First reading with change to illuminate the last sentence in the first paragraph.
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 7. Approve first reading of Policy #3511 Section 504 of the Rehabilitation Act of 1973
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 8. Approve first reading of Policy #3543.31 Retention of Electronic Records and Information
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 9. Approve first reading of Policy #4118.51 & 4218.51 Social Networking
There was a question about Facebook
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 10. Approve first reading of Policy #5113 & 5113.1 Student Attendance and Truancy
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 11. Approve first reading of Policy #5114 Student Discipline
Third paragraph: "If the district" Eliminate from bracket [erase] p. 7, K1, 2B and leave in 3.
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 12. Approve first reading of Policy #5125 Confidentiality and Access to Education Records
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 13. Approve first reading of Policy #5131.8 Use of Private Technology Devices by Students
Amend and delete second page [optional additional sections stay in.]
Motion by D. Skaats and seconded by D. Battye in favor as presented. Motion passed unanimously.
 14. Approve first reading of Policy #5141.21 Administration of Student Medications in the Schools
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 15. Approve first reading of Policy #5141.27 Automatic External Defibrillators
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 16. Approve first reading of Policy #5144.1 Administrative Regulations Concerning Restraint and Seclusion of Persons at Risk. Passed – These are regulations.
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 17. Approve first reading of Policy #5145.12 Search and Seizure
Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.
 18. Approve first reading of Policy #5145.4 Non-Discrimination (Students)

Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.

- 19. Approve first reading of Policy #6146 High School Graduation Requirements**

Graduation Requirements will be considered at the next Board meeting.

- 20. Approve first reading of Policy #6162.51 Student Privacy**

Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.

- 21. Approve first reading of Administrative Regulations Regarding Employee Use of The District's Computer Systems and Electronic Communications #4118.4 (a) & 4218.4 (a)**

Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.

- 22. Approve first reading of Administrative regulations Regarding Bloodborne Pathogens #5141.22 This is for the Nurses.**

Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.

- 23. Approve first reading of Management and Guidelines for Students With Food Allergies and/or Glycogen Storage Disease (Diabetes) This is for the Nurses.**

Motion by D. Skaats and seconded by K. Wentworth in favor as presented. Motion passed unanimously.

IX. NEW BUSINESS/ITEMS FOR NEXT AGENDA

Finance subcommittee needs to take a bigger responsibility. They will meet prior to the regular Board meeting on November 20th at 6:30pm.

X. ADJOURNMENT

Moved by K. Wentworth and seconded by D. Battye to adjourn the Regular Meeting at 9:10 PM

Motion passed unanimously.

Respectfully Submitted,
Lynn Mastrangelo
Recording Secretary