

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
April 10, 2012 ~ REGULAR SESSION ~7:30 P.M.
Minutes**

ATTENDANCE

PRESENT:	Melissa Hofmann, Chairman	Darcy Battye, Vice Chairman
	James Mello, Secretary	Lori Jahoda
	Stephen Nelson	Donna Skaats
	Sandra Tremblay	Judd Wardell
	Keith Wentworth	

ABSENT: Morgan Meese, Student Representative

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lebanon Middle School Principal Robert Laskarzewski; Lyman High School Principal Stephen Salisbury; Lyman High School Assistant Principal Carol Moore; Lebanon Elementary School Interim Principal Bonnie Hanna, Lebanon Public Schools Director of Special Services Sandye Simon, and Lebanon Public Schools Business Manager Eve Spencer.

I. CALL TO ORDER

Melissa Hofmann called the meeting to order at 7:30 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT. The Pledge of Allegiance was led by all in attendance.

II. CELEBRATION OF EXCELLENCE

Superintendent Tyler recognized A. Birrell and students from the “Little Shop of Horrors” production at LMHS. Students explained their role in the play.

III. COMMUNICATION

None

IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes

Barbara Comstock-King ~ spoke in support of the multi-age program at the Elementary School.

Beth Pavlich ~ spoke in support of the world language program at the Middle School, supporting clubs, activities, sports and the district wide Curriculum Coordinator position.

Deborah Kotomoski ~ “echoed” Ms. Pavlich's statement and would like the Food Allergy Guidelines adopted as a formal policy by the Board.

V. CONSENT AGENDA/DISCUSS AND ACT UPON

A. Approval of minutes

1. Regular Meeting – 03/13/2012, with an amendment to include June 15, 2012 as the date of Graduation.

**Motion made by D. Battye and seconded by L. Jahoda, 8:0:1 (S. Nelson abstaining).
Motion passed.**

2. Special Meeting – 03/26/12, Special Meeting – 03/29/12, Special Meeting – 04/03/12, Finance/Budget Subcommittee – 03/7/12, Policy Subcommittee – 03/13/12, Physical Plant/Facilities Subcommittee – 03/13/12, Finance/Budget Subcommittee – 03/19/12.

Motion by D. Battye, seconded by L. Jahoda, motion passed unanimously.

VI. REPORTS OF COMMITTEES

1. Policy Subcommittee

D. Skaats reported that the committee reviewed policies with recommendations for formal adoption as Action Items.

VII. STUDENT REPRESENTATIVE'S REPORT / ADMINISTRATORS' REPORTS

Dr. Hanna shared the Community/Student Garden Project hosted by the Reed Farm, 20 students (17 Elementary and 3 Middle School) participate in gardening on Thursday's from 3 – 5pm.

VIII. REPORT OF SUPERINTENDENT/DISCUSS AND ACT UPON

1. Enrollment
Superintendent Tyler provided a monthly enrollment update.
2. 2011-2012 Budget
Superintendent Tyler updated the Board in regards to Well #2 at LMS. In an email dated 04/09/12 from James Majewski, President LaFramboise Water Services:
 - * the coupling located 6' below the surface appeared to have never been welded creating a gap and when hit by the piece of equipment it created a larger gap allowing surface water to enter the well due to the gap.
 - * Mr. Majewski is stating that the cause of bacteriological contamination has plagued this well.
 - * subsequently, the 'new' coupling was welded and back filled to the casing.
 - * pump was placed back in the well and connected to the pump house
 - * Millenium Water, LLC will continue weekly water samplings (work was performed over the previous weekend).
3. 2012-2013 Capitol Budget
Superintendent Tyler explained the BOE Tip Fund as proposed by the Board of Finance. The BOE is proposing \$150,000 for a Tip Fund and \$90,000 for technology for FY 2012-2013.
4. 2012-2013 Budget
Chair shared the Public Hearing flyer information to be distributed via email to the parents of LMHS and LMS students and sent home with Elementary School student through the Friday folders.

A motion was made by S. Tremblay and seconded by J. Mello to suspend the rules to amend the agenda and add an action item. 6:2:0 (S. Nelson and D. Battye opposed). Motion passed.

IX. ACTION ITEMS

DISCUSS AND ACT UPON

1. **Motion made by D. Battye and seconded by K. Wentworth to approve the Lawn Cutting Contract for 2012-2013 for C. Audette, LLC in the amount of \$19,950.00 and an alternate #1 bid of \$2500.00 for 2nd cuttings of the athletic fields (April 15th-November 1st). Motion passed unanimously.**
2. **Approve second reading of policies:**
Motion was made by D. Skaats and seconded by K. Wentworth to approve #4111.1 Plan for Minority Staff Recruitment. 7:1:0 ~ (J. Wardell opposed). Motion passed.

Motion was made by D. Skaats and seconded by D. Battye to approve #4118.23/4218.23 Staff Conduct Personnel – Certified/Non-Certified. Motion passed unanimously.

Motion was made by D. Skaats and seconded by S. Nelson to approve #4118.4/4218.4 Employee Use of the District's Computer Systems and Electronic Communications. Motion passed unanimously.

Motion was made D. Skaats and seconded by K. Wentworth to approve #5113/5113.1 Student Attendance and Truancy. Motion passed unanimously.

Motion was made by D. Skaats and seconded by S. Nelson to approve #5123/5123.1 Promotion and Retention. Motion passed unanimously.

Motion was made by D. Skaats and seconded by D. Battye to approve #9121 Officers with the following changes: unbold Vice Chair, insert 1 year for term and delete note. Motion passed unanimously.

Motion was made by D. Skaats and seconded by S. Tremblay to approve #9272 Code on Conduct for Board Members. Motion passed unanimously.

Motion was made by D. Skaats and seconded by J. Wardell to approve #9300 Committees. Motion passed unanimously.

Motion was made by D. Skaats and seconded by K. Wentworth to approve #9311 Formulation, Adoption, Amendment and Deletion of Policies. Motion passed unanimously.

Motion was made by D. Skaats and seconded by S. Nelson to approve \$9313 Formulation, Adoption, Amendment of Deletion of Administrative Regulations. Motion passed unanimously.

Motion was made by D. Skaats and seconded by J. Wardell to approve #9314 Suspension of Policies, Bylaws or Administrative Regulations. Motion passed unanimously.

3. **Motion was made by S. Tremblay to approve the 2012-2013 proposed budget reflecting the insurance savings with an 8.2% increase.
Motion was not seconded therefore died.**

XI. NEW BUSINESS/ITEMS FOR NEXT AGENDA

None at this point.

*J. Mello requested further discussion on the 2012-2013 proposed budget. Inquired as to why the BOF was provided an 8.2% budget increase vs. 9.47% as originally voted by the Board. Discussion evolved with various members participating in dialogue; reflection of insurance savings, the Board should/should not reduce the proposed number, who made the decision to change the number, is the \$90,000 for technology still reflected in the proposed BOE budget. The Board has made their position clear for the Public Hearing on 04/16/2012. The budget is to be presented as adopted at a 9.47% increase.

XII. ADJOURNMENT

**A motion was made by D. Skaats and seconded by K. Wentworth to adjourn.
4:4:0 ~ (S. Nelson, J. Mello, S. Tremblay and J. Wardell opposed). Chair broke the tie, meeting adjourned at 8:35PM.**

Respectfully Submitted,
Melissa Hofmann, Chair