

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
February 7, 2012 ~ REGULAR SESSION ~7:30 P.M.  
AGENDA**

**ATTENDANCE**

PRESENT:	Melissa Hofmann, Chairman	Darcy Battye, Vice Chairman
	James Mello, Secretary	Lori Jahoda
	Stephen Nelson	Donna Skaats
	Sandra Tremblay	Judd Wardell
	Keith Wentworth	

ABSENT: Morgan Meese, Student Representative

**ALSO PRESENT:** Superintendent of Schools Janet Tyler; Lebanon Middle School Principal Robert Laskarzewski; Lyman High School Principal Stephen Salisbury; Lyman High School Assistant Principal Carol Moore; Lebanon Elementary School Interim Principal Bonnie Hanna

**I. CALL TO ORDER**

Melissa Hofmann called the meeting to order at 7:30 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT. The Pledge of Allegiance was led by all in attendance.

**II. CELEBRATION OF EXCELLENCE**

Superintendent Tyler recognized Alicia Swinehart, LMS 8<sup>th</sup> grade student, for her contributions to the maintenance of the scrolling board and implementation of the "Random Acts of Kindness" program.

Also, the following students were recognized for their selection to participate in the Eastern Region Festival competition: Madison Doucette (Clarinet), Steven Gervase (Baritone Sax), Nicole Handfield (Flute), Abbott Hooper (Tuba), Annalee Mears (Alto Sax), Lauren Pomerleau (Trumpet), Tyler Langworthy (Snare Drum), Lucinda Davis (Choir – Alto), Rosetta Tuccitto (Choir-Soprano) and Victoria Nelson (Choir).

**III. COMMUNICATION**

Melissa Hofmann reminded the board members about Lebanon Regional Vo-Ag reception on February 22 at 3:00 PM. A letter was submitted by David Kotomski, Lebanon resident, regarding the Windham Tuition Exchange. Melissa Hofmann thanked the Board of Education members, as well as Lebanon Administrators, for the flowers that she received.

**IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300**

Public participation – 30 minutes; Individual speaker – 2 minutes

Mr. Lohbush, who is requesting out-of-district tuition for his children, informed the board that he will be providing transportation.

Denise Mello, Lebanon resident, approached the board regarding the letter that was sent home reducing art time to increase instructional time. Ms. Mello showed examples of the art that is created in the classroom vs. art projects created with the art teacher. She demonstrated how students taking art utilize motor skills as well as learning about Math and Geography. This presentation was not for the purpose of endorsing full-time kindergarten, but instead not reducing art instructional time for students.

**V. CONSENT AGENDA/DISCUSS AND ACT UPON**

A. Approval of minutes

1. Regular Meeting – 1/24/12 with the correction "Wentworth left ~~the for~~ Board meeting prior to discussion of Item #1 of Executive Session
2. Special Meeting – 1/25/12, Special Meeting 1/31/12

**Motion by L. Jahoda, seconded by D. Battye, motion passed unanimously.**

## **VI. REPORTS OF COMMITTEES**

### **1. Physical Plant/Facilities Subcommittee**

J. Mello gave the Board of Ed members the three handouts regarding the boiler bids, well #2 timeline and Capital requests.

### **2. Policy Subcommittee**

D. Skaats reported that the committee has finished reviewing the 12 new policies and they are on the action items for this evening.

## **VII. STUDENT REPRESENTATIVE'S REPORT / ADMINISTRATORS' REPORTS**

S. Salisbury reported that 65 students participated in the American High School Math Exam last Friday. One of the students from Lyman placed second.

## **VIII. REPORT OF SUPERINTENDENT/DISCUSS AND ACT UPON**

### **1. Parent request for out of district tuition**

Mr. Lohbush is requesting out-of-district tuition for both of his children. He will provide transportation.

### **2. Windham High School Exchange Partnership**

Discussion followed for establishing contract parameters for student exchange. A concern was raised about the newness of the program and having a third-party manage funds. The Board of Education gave the Superintendent the directive to continue talks with Dr. Adamowski regarding this program and to wait to receive specific parameters from him.

### **3. Wind Turbine**

R. Laskarzewski provided the Board with a handout regarding wind turbine data.

### **4. 2012-2013 School Calendar**

Superintendent Tyler provided the Board a draft copy of 2012-2013 calendar.

### **5. Enrollment**

Lyman and LMS enrollment has remained the same. LES has had an increase of 3 students.

### **6. 2011-2012 Budget**

Superintendent Tyler discussed the status of current line items.

### **7. 2012-2013 Proposed Budget**

Superintendent Tyler provided the Board with revised pages for the 2012-2013 budget.

### **8. 2012-2013 Capital Budget**

Superintendent Tyler provided the Board with a handout of expenditures for repairs/replacement of items at all three schools.

## **IX. ACTION ITEMS**

### **DISCUSS AND ACT UPON**

#### **1. Approve second reading of new policies:**

Motion by D. Skaats, seconded by D. Battye

Motion amended D. Skaats, seconded by D. Battye to approve second reading of new policies with revisions, 8: 1 (M. Hofmann) : 0; motion passed.

**#1250-Visitors** - Amend "in accordance with administrative guidelines for each building".

**#3511- Section 504 of the Rehabilitation Act of 1973** - With change of language to "Director of Special Services"

**#3520.10 - Parental Access to Instructional Material**

**#9110- Oath of Office**

**#9221- Filling Vacancies on the Board**

**#9222- Removal of Board Officers** - Clarification added of "14 days notice of meeting"

**#9270- Conflict of Interest**

**#9321- Time, Place and Notice of Meetings** - Add the following language "November 30<sup>th</sup>", remove brackets and add "ending time of 10:00 PM"

**#9322-Public Meetings and Executive Session**

**#9323- Construction and Posting of Agenda** - Delete the following "1a, 1b and 2." Delete the remaining bold print.

**#9324-Meeting Conduct** - Addition the following language "30 minutes"

**#9326 Minutes**

2. Approve out of state field trip for Lebanon Elementary School  
**Motion by S. Nelson, seconded by K. Wentworth, 7 : 1 (J. Mello) : 1 (D. Skaats), motion passed**
3. Approve parent request for out of district tuition.  
No action
4. Approve 2012-2013 Proposed School Calendar  
**Motion by D. Battye, seconded by L. Jahoda, 7 : 0 : 2 (S. Nelson & D. Skaats) motion passed**
5. Approve 2012-2013 Proposed Budget  
No action
6. Approve 2012-2013 Capital Budget  
No action

**Motion to enter executive session at 9:22 PM by D. Battye, seconded by L. Jahoda, motion passed unanimously. To include the following individuals: M. Hofmann, D. Battye, L. Jahoda, K. Wentworth, D. Skaats, S. Tremblay, J. Wardell, S. Nelson, J. Mello, and Superintendent Tyler.**

#### **X. EXECUTIVE SESSION TO DISCUSS**

1. Personnel matter for possible appointment of Director of Special Services
2. Discussion of strategy re: pending litigation claim; Schoeber v. Lebanon BOE, FIC 2011-471

⤴ **K. Wentworth exited the Board meeting at 9:27 PM prior to beginning of discussion of Item # 2 in Executive Session.**

⤴ **The Board re-entered Regular Session at 9:31 PM.**

#### **XI. NEW BUSINESS/ITEMS FOR NEXT AGENDA**

- ⤴ Windham exchange contract.
- ⤴ Review Middle School walk-through results performed by the Fire Marshall.
- ⤴ BoE Special meeting on 02/15/2012 ~ review 2012-2013 budget & capital.
- ⤴ Facility subcommittee meeting on 02/16/2012.
- ⤴ Policy subcommittee meeting on 02/22/2012 at 6:00PM ~ review 15 revised policies and field trip policy.

#### **XII. ADJOURNMENT**

A motion was made by L. Jahoda and seconded by D. Battye to adjourn at 9:45PM. Motion passed unanimously.

Respectfully Submitted,

Deborah L. Saucier  
Recording Secretary