

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
March 22, 2011 ~ REGULAR SESSION ~7:30 P.M.
MINUTES**

ATTENDANCE

Present:	Melissa Hofmann, Chairman Darcy Battye, Vice Chairman Keith Wentworth Lori Jahoda Vanessa Gray, student representative	Brenda Bennett James Mello, Secretary Sandra Tremblay Deanna Kokoszka
Absent:	Donna Skaats	

ALSO PRESENT: Superintendent of Schools Janet Tyler; Lebanon Elementary School Principal Sandye Simon; Lebanon Middle School Principal Robert Laskarzewski; Lyman High School Principal Stephen Salisbury; Lebanon Elementary and Lebanon Middle Schools Assistant Principal Bonnie Hanna; Lyman High School Assistant Principal Carol Moore

I. CALL TO ORDER

M. Hofmann called the meeting to order at 7:37 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT. She then led the audience in The Pledge of Allegiance.

II. CELEBRATION OF EXCELLENCE

Superintendent Tyler stated that March is Board of Education Appreciation Month. Board of Education members received floral bouquets from Vo-Ag, students from LES and LMS presented each Board of Education member with cards made by the students. Emma and Thomas Melia handed out the cards from the elementary students. James Mello, President of Student Council, presented the cards from the LMS students. M. Hofmann expressed a thank you to the students and District employees from the Board of Education members.

III. COMMUNICATIONS

1. Letter of resignation

A letter of resignation was submitted by Curtis Youngdahl, Math teacher at Lyman. Superintendent Tyler reported that she has accepted the resignation and the position has been filled.

IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9300

Public participation – 30 minutes; Individual speaker – 2 minutes

Members of the Lebanon community are encouraged to share their thoughts with the Board of Education and are invited to do so during this segment of the meeting. However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

George Gray, Lebanon Education Association, spoke to the Board of Education about the

tough times for the Board, but he would like to have the academic programs kept in tact. Department heads and team leaders have been cut and these are areas that are hit hard.

Glen Pianka, who lives on Sisson Road, raised the concern that for there should be transportation consideration for residents who live on dirt roads to provide busing. It was recommended that Mr. Pianka send a letter with the facts and it will be given to the Policy Subcommittee for their review.

V. CONSENT AGENDA/DISCUSS AND ACT UPON

A. Approval of minutes

1. Special Meeting – 2/15/11, Special Meeting -3/3/11

Motion by D. Battye, seconded by L. Jahoda, 6 in favor, 1 abstention, motion passed

2. Finance/Budget Subcommittee – 2/16/11

Motion by D. Battye, seconded by L. Jahoda, motion passed unanimously

VI. REPORTS OF COMMITTEES

1. Curriculum

L. Jahoda reported that the Curriculum Subcommittee met with the English teachers from Lyman High School regarding their proposal for updating the list of current novels. They wish to give students exposure to different layers of culture and updated materials. Also, the Art teachers and Physical Education teachers shared their curriculum and how it varies throughout the three schools.

2. Physical Plant/Facilities

K. Wentworth reported that the Facilities Subcommittee discussed the drafting of a 5-year plan of building needs, communication over maintenance projects completion and the maintenance contract regarding the boilers.

VII. STUDENT REPRESENTATIVE REPORT/ADMINISTRATORS' REPORTS

Vanessa Gray reported that Lyman is bustling with activities and some of the events upcoming are: a musical presentation of *Smile* and Mr. Lyman will be held on April 8th. Senior Projects have been completed and now the Juniors are doing their presentations, CAPT testing is finished.

Stephen Salisbury, Principal of Lyman, reported that this is a very busy time at the high school and there are many activities that are going on. The Board of Education was provided with a schedule in the packet.

Robert Laskarzewski, Principal of Lebanon Middle School, reported that CMT testing is done as well as the makeup testing for students that were absent. The trip to Quebec was a huge success and he received positive parent feedback. The Student Council held a field trip for students who made honor roll and the Student Council Talent Show will be held on April 1st. Also, some LMS music students qualified for the Eastern Region Festival. The Lebanon Middle School Parent Association purchased a new sound system for movie nights for the students. Also, the LMSPA gave funding to the Climate Committee so that the committee would have postage for sending post cards to students for positive reinforcement. The 8th grade students

leave for Washington, D.C. on April 12th and return on April 15th.

Dr. Bonnie Hanna, Acting Principal of Lebanon Elementary School, reported that the Science Fair was a big hit and the PTA sponsored an African Acrobats for the students. Upcoming events include parent conferences, Sturbridge Village field trip, Kindergarten pre-screening. The ECC will reapply for the grant funded programs for Pre-Kindergarten at LES. Dr. Hanna reported that she is enjoying her role as Principal and everything is running smoothly.

Sandy Simon, Acting Special Education Director, reported that special education students have been involved with Invention Convention at LES, participating in the musical presentation at Lyman and the Talent Show at LMS. Mrs. Simon shared a Special Education 101 PPT information and is awaiting a report for Focus Monitoring. There is a possibility that a Special Education PTA will be developed across the district. A Lyman special education teacher attended training for transition planning for students at the age of 15 and students who are 18 and the responsibilities of the PPT's. Mrs. Simon has facilitated 60 PPT's in the past month and is caught up on the minutes for those PPT's.

VIII. REPORT OF SUPERINTENDENT/DISCUSS AND ACT UPON

1. Enrollment

Since the last report, the district has remained consistent with the enrollment numbers. Three students have enrolled at LES and three have withdrawn from LMS. There was no change at Lyman for enrollment. The Board of Finance is scrutinizing the enrollment numbers in regards to staffing. The Board of Education went to the Board of Finance meeting where there was discussion over the Town of Columbia's enrollment dwindling in Lebanon.

2. Budget 2010-2011

Superintendent Tyler provided the Board of Education members with revised budget printouts. On page 3 under the budget line of 730, there was an over expenditure of \$77,000.00. The auditor revised the 6/30/10 expenditures to the current year budget which put the budget line over. The money had been spent on instructional equipment. The Board of Finance is aware of this situation.

IX. ACTION ITEMS

Approval of Policy - RECOMMENDED MOTION

1. A motion was made by K. Wentworth and seconded by L. Jahoda to suspend the rules to add an agenda item for discussion.
2. Motion was made to add building use discussion regarding a letter that was received asking for homeschooled students to have use of the gymnasium.
Motion by D. Battye, seconded by L. Jahoda, motion passed unanimously
3. Approve second reading of Alternative Assessments for Students with Disabilities for Statewide and District-wide Assessments policy #6159
Motion by K. Wentworth, seconded by J. Mello, motion passed unanimously

DISCUSS AND ACT UPON

2. Approve out of state field trip for Lyman Memorial
Principal Salisbury reported that this trip is for the girl's soccer team being held

in Newport, Rhode Island in September. It is being held on the weekend so it will not interfere with school. This event will help with team building.

Motion by D. Battye, seconded by K. Wentworth, motion passed unanimously

3. Approve 2011-2012 Special Education rates for tuition students
The increase is a 4% increase. This is the standard increase for sending towns.
Motion by L. Jahoda, seconded by D. Battye, motion passed unanimously

4. Approve 2011 graduation date
Motion by L. Jahoda, seconded by D. Battye to approve graduation date of June 14th, motion was withdrawn and amended

Motion to authorize Superintendent Tyler to set graduation date April 1st to meet 180 school day requirement. **Motion by K. Wentworth, seconded by D. Battye, motion passed unanimously**

5. Approve non-renewal of non-tenure teachers
M. Hofmann stated that this would be addressed after executive session.
6. Approve 2011 -2012 revised budget
Superintendent Tyler reported that the health insurance percentage came down to 10.49%, dental percentage was a -6% and CIRMA was 5%. The paycheck service needed to be added into the budget. The budget came to a 2.31 increase for the 2011-2012 year.
Motion by D. Battye, seconded by L. Jahoda, 6 in favor, 1 abstention
7. Building Use Letter
In regards to the letter received regarding home school students using the gymnasium, M. Hofmann contacted Alison Goldstein, but has yet to receive a response back from her.

A motion was made by D. Battye and seconded by L. Jahoda to suspend the rules to add an item for Executive Session. **Motion passed unanimously**

A motion was made by D. Battye and seconded by L. Jahoda to add to discuss negotiation with Eagle Rivet Roofing. **Motion passed unanimously**

X. EXECUTIVE SESSION

Motion was made to enter Executive Session at 8:30 PM

Motion by K. Wentworth, seconded by L. Jahoda, motion passed unanimously

Motion was also made to add discussion of Eagle Rivet Roofing Company invoice.
Motion by D. Battye, seconded by L. Jahoda, motion passed unanimously

The Board of Education came out of Executive Session at 8:55 PM.

Moved by D. Battye and seconded by L. Jahoda to approve the non-renewal of contract of non-tenure teachers: Janine Cone, June Dunn, Heather Lyon, Melissa Orlando, Heather Graybill, Ashley Millerd, Megan Parr-Huntington, Jillian Cavanna,

Erica Graff, Megan Grogan, Rebecca Flannery, Rebecca Marocchini, Marissa McCarthy, Valerie Nettleton, Geoffrey Picard, Scott Stanton

XI. NEW BUSINESS/ITEMS FOR NEXT AGENDA

1. Graduation format
2. School safety within District

Subcommittees

1. Transportation and Policy subcommittee, combined
2. Negotiation subcommittee
3. Physical Plant/Facilities subcommittee

XII. ADJOURNMENT

Motion by L. Jahoda, seconded by S. Tremblay to adjourn the meeting at 9:08 PM

Respectfully Submitted,
Deborah L. Saucier
Recording Secretary