

**LEBANON BOARD OF EDUCATION  
LYMAN MEMORIAL HIGH SCHOOL LIBRARY MEDIA CENTER  
DECEMBER 14, 2010  
REGULAR MEETING MINUTES**

The Chairman will vote only to make or break a tie.

PRESENT: Melissa Hofmann, Chairman, Darcy Battye, Keith Wentworth, James Mello, Sandra Tremblay, Lori Jahoda, Donna Skaats, Deanna Kokoszka

ABSENT: Vanessa Gray, student representative

ALSO PRESENT: Janet Tyler, Superintendent, Sandye Simon, Rob Laskarzewski, Stephen Salisbury, Carol Moore, Dr. Bonnie Hanna, Maryanne Leichter, Mal Leichter, Jerome Walsh

- I. Call to Order: The meeting was called to order by the Chairman at 7:30 p.m.
- II. Pledge of Allegiance
- III. Celebration of Excellence – Donna Lafontaine was recognized for her 6 years of service on the Board; 11th grade students were recognized and presented with Excellence Awards as CAPT scholars for advanced placement in all four areas on the CAPT test this past March: Morgan Meese, Emily Von Edwins, Rachal Conley, Alyson Tacchi and Victoria Morin. Student Recognition for CAPSS presented to James Mello and Alynna Stober, 8th grade students and Michael Roy and Haley Cavanna, 12th grade students.
- IV. Communications:
  1. Memo from Board of Finance dated 12/6/10 re: budget of 2011/2012 request for submittal of flat budget, if possible, and copy of BOF draft of annual report document roles and responsibilities.
- V. Public Participation – none.
- VI. Consent Agenda
  1. Regular Meeting – 11/23/10 - Moved by L. Jahoda and seconded by K. Wentworth to approve the minutes of 11/23/10 with corrections: add 8:59 p.m. for entering into Executive Session. Abstaining: L. Jahoda. Motion passed.
  2. Finance/Budget Subcommittee – 10/27/10, Finance/Budget Subcommittee – 11/18/10, Finance/Budget – 12/6/10. Moved by D. Battye and seconded by J. Mello to approve subcommittee meeting minutes. Motion unanimously passed.
- VII. Reports of Committees
  1. Finance/Budget - Public Input and faculty staff meeting noted similar concerns and requests with discussion on items eliminated from last year's budget, team leaders, effects on accreditation, 4th grade music and the effects on 5th grade; special education staff; "maintaining what we have" and regionalization with other schools to save money. The subcommittee will continue to work on monthly budget expenditure for public viewing. The Board of Finance discussed at their last meeting a policy and procedures manual for the finance office at town hall.

2. Policy – There are several Action Items for first reading on tonight's meeting.
- VIII. Student Representative Report. Presented by Stephen Salisbury in behalf of Vanessa Gray: Winter sports have begun, 1st girls' basketball game is this evening, cheerleading a possibility for this year, ECL hockey on Friday; the play "Smile" will conduct auditions on Thursday, band/chorus concerts, FFA bazaar, 8th grade Open House for AG students.
- IX. Administrator's Reports - Stephen Salisbury presented: Clarification on enrollment figures from last month's report - In the Junior class, the 7 students who moved out of the district were 3 non-tuition and 4 tuition. Ag Science Advisory Committee met on November 17 and will plan to meet again in January or February, FFA Holiday Bazaar was held on December 9. Robert Laskarzewski presented: DARE Graduation was held at Lyman on December 7, chorus concert held on December 8, Student Council Food Drive on December 6-10, Scholastic Book Fair, December 8-15, Dance and Movie Night December 10, Theme Basket fundraiser is underway, 1st Top Cat presentation on November 24 with 26 students recognized, 8th grade transition process began on November 30 with tour of school, Eastern Regional Music festival took place on November 6. Sandye Simon presented: Staff meeting in December focused on SRBI, budget, and needs, an opportunity to receive \$1,000 from Pfizer for their employee who volunteers at the elementary school, a visit from WFSB, Mark Dixon on May 24 for Science Day, Coke Reward Points earned a stereo system for the gym, Primary Mental Health Grant program is up an running. Maryanne Leichter presented: a sample of data wall, focusing on CMT with special education students and the general population, a visit by the State to improve academic achievement and provide free professional development.
- X. Report of Superintendent/Possible Action
1. Enrollment - As of 12/8/10: LES - 482, LMS - 404, LMHS - 522
  2. Budget 2010-2011 - The subcommittee continues to meet to revise and review, the Board of Finance calendar will be available in January.
  3. Transportation – In lieu of providing a separate meter in the unit behind the middle school, the bus company is willing to provide a \$300 credit per month for trips. A Memorandum of Understanding will need to be generated.
  4. Facilities - Jody Walsh provided an update on: 84 items were removed from the tracker computer program, 30 items remain on the list which include electrical. These items will be taken care of during the holiday break; loop chlorination equipment system installed at the high school, water heater upgrade will need Board approval in January, EMCOR services are doing well, the State will provide information on electrical work and possible issue of yearly permits with the town building official, snowplowing, power outages, wind turbine stats will be available on CT Clean Energy website in the new year.
- XI. Action Items
1. Moved by J. Mello and seconded by L. Jahoda to approve first reading of Social Networking policy #4118.51 & 4218.51. Opposed: K. Wentworth. Motion passed.
  2. Moved by D. Skaats and seconded by L. Jahoda to approve first reading on Online Social Networking policy #6141.326. Opposed: K. Wentworth. Motion passed.
  3. Vote by paper ballot in favor of Brenda Bennett to fill the vacated Board of Education member seat.
- XII. New Business/Items for Next Agenda

1. SRBI at LES input for January meeting.
2. Goals and Self-Evaluation.
3. Establish Superintendent Evaluation Tool
4. Budget Process
5. Set dates for Policy and Facilities Subcommittee meeting.

XIII. Adjournment

Moved by L. Jahoda and seconded by K. Wentworth to adjourn Regular Meeting at 8:50 p.m. Motion unanimously passed.

Respectfully submitted,

Brenda Bennett, Recording Secretary