

BOARD OF EDUCATION  
LYMAN MEMORIAL HIGH SCHOOL MEDIA CENTER  
LEBANON, CONNECTICUT  
September 28, 2010  
**REGULAR MEETING SESSION**

The Chairman will vote only to make or break a tie.

PRESENT: Donna LaFontaine, Chairman, Darcy Battye, Keith Wentworth, James Mello, Melissa Hofmann, Lori Jahoda, Sandra Tremblay, Donna Skaats, Vanessa Gray, student representative

ABSENT: Deanna Kokoszka

ALSO PRESENT: Janet Tyler, Superintendent, Sandye Simon, Dr. Bonnie Hanna, Rob Laskarzewski, Stephen Salisbury, Carol Moore, Maryanne Leichter, Mal Leichter

I. CALL TO ORDER: The meeting was called to order by the Chairman at 7:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. CELEBRATION OF EXCELLANCE – The BOE is pleased to honor Callie, Haley, Catina and Matthew, elementary school students who participated in the LES Summer 2010 Reading Challenge and were recognized with a certificate for the most visits to the Jonathan Trumbull Library this past summer. LES students read a total of 12,345 books.

IV. COMMUNICATIONS – A copy of correspondence from 1<sup>st</sup> Selectman Joyce Okonuk to Mr. Fusco, Windham Hospital regarding Anthem Blue Cross negotiations with Windham Hospital.

V. PUBLIC PARTICIPATION -

- Kathy Smith presented on behalf of The Farmers Cow. She is here this evening to clarify information provided at last month's regular meeting. Farmers Cow is a co-op of six Connecticut dairy farms producing fresh CT milk. Cushman Farms in Franklin is a local participant. Farmers Cow is now providing 8 oz. cartons of milk for distribution in schools. Their products are all natural with no preservatives. A farm tour of Cushman Farms will be held this Saturday, 2-5 p.m.
- Dave Yeo, resident, expressed concerns with the need to communicate the BOE's plans for use of the stimulus funds coming to the district. He would like this item to be discussed and placed on next month's agenda in order to have this information available in the minutes.
- Jennifer Olsen, resident, mother, and LES teacher expressed concerns with the current class size and the elimination of teaching positions, encourage the Board to look at using the stimulus money to hire teachers.
- Ron Cowles, resident, expressed concerns about stimulus money, the loss of monies available to the district due to school performance; will the wind turbine produce enough electricity and what are Standard Accounting Practices with the wind turbine, where did monies come from, and more accountability having monthly expenditures available for public viewing at town hall. He requested that his comments made during the August Regular Meeting under Public Participation be corrected to reflect a negative 2.5% increase improvement for high school mastery test results, not 2.5% increase.

VI. CONSENT AGENDA –

A. Approval of minutes –

1. Regular Meeting – 8/24/10

2. Physical Plant/Facilities Subcommittee – 8/24/10, Special Meeting (1) 8/30/10, Special Meeting (2) – 8/30/10, Special Meeting (3) – 8/30/10, Special Meeting (1) – 9/13/10, Special Meeting (2) – 9/13/10, Finance/Budget – 9/14/10, Special Meeting (1) – 9/20/10, Special Meeting (2) – 9/20/10.

Moved by J. Mello and seconded by M. Hofmann to approve the consent agenda with the noted correction to the Regular Meeting minutes of 8/24/10 – IV. Public Participation: Ron Cowles, change 2.5% increase to negative 2.5% increase for high school CAPT test results. Motion unanimously approved.

## VII. REPORTS OF COMMITTEES

1. Finance/Budget – the subcommittee met to discuss the budget process for the fall and plans to hold a Public Input Session on October 27, at 7 p.m. at the High School. Postcards will go out to residents, an ad will be placed in Lebanon Life and there will be an Alert Now announcement.
2. Negotiations – M. Hofmann thanked the subcommittee for their time in the negotiation process with the Custodians, Instructional Assistants and Administrators. An agreement has been met and the subcommittee will continue to work with teachers in their negotiations process.
3. Physical Plant/Facilities – The Subcommittee met this evening with the Board of Selectman to discuss:
  - 1) Snow removal for the district. A joint meeting of the BOE/BOS has been scheduled for October 12 in preparation to present to the Board of Finance on October 14 for allocation of funds to either lease/purchase a truck for plowing.
  - 2) Wind Turbine - The BOE has spent approximately \$14,000 to date. The Building Official will not sign the Certificate of Completion until a fence has been installed around the turbine. Quotes have been received for the fence installation, which will cost approximately \$2,000. The Board of Selectman has agreed to pay for the fencing and the amount will be allocated from the TIP fund for this expenditure.
  - 3) Jody Walsh provided an update on the Facilities /Maintenance with EMCOR and reported that long-standing projects were being completed.
  - 4) Jasper's property - The subcommittee will sit on the negotiations team with the Board of Selectman during the negotiations process with the property owner. The property consists of 2.7 acres and is in a Commercial Zone with potential for subdivision.

VIII. STUDENT REPRESENTATIVE – Freshman dance held on September 24, girls' soccer team will hold a fundraiser for cancer research on October 1; School photographs on September 21, LMS and LMHS Open House have been held; High school guidance counselors each working with approximately 80 seniors students and there's a need to hire an additional counselor.

IX. ADMINISTRATOR'S REPORT - Handouts to be available for viewing on the website of administrator's report for each school.

## X. REPORT OF SUPERINTENDENT

1. Enrollment figures are as follows: LES - 487 students, PreK - 60, K - 70, 1<sup>st</sup> grade - 84, 2<sup>nd</sup> grade - 88, 3<sup>rd</sup> grade - 90, 4<sup>th</sup> grade - 95; LMS - 403 students, 5<sup>th</sup> grade - 97, 6<sup>th</sup> grade - 98, 7<sup>th</sup> grade - 108, 8<sup>th</sup> grade - 100; LMHS - 526, 9<sup>th</sup> grade - 120, 10<sup>th</sup> grade - 114, 11<sup>th</sup> grade - 135, 12<sup>th</sup> grade - 157.
2. CMT/CAPT Results and Action Plans - Presentations by Sandye Simon, LES, Robert Laskarzewski, LMS, Stephen Salisbury, LMHS and Maryanne Leichter, Special Education test results, Action Plans, developing and implementing assessments and Professional Development Day opportunities to look at specifics for accomplishing goals.
3. Budget 2010-2011 - Handouts of Budget Summary Status for 2010-2011.
4. Purchase Order Process - The Standard Operating Procedure has use the guidelines for purchasing created in August 2007. The Finance subcommittee will review the document at their meeting.

## XI. NEW BUSINESS/POSSIBLE ACTION

1. Moved by D. Battye and seconded M. Hofmann to authorize the Superintendent to hire 6 part-time Instructional Assistants for the elementary school and a .5 Guidance Counselor position at the high school. Motion unanimously passed.
2. Moved by K. Wentworth and seconded by D. Battye to approve out-of-state field trips as listed. Abstaining: D. Skaats. Motion passed.
3. Moved by M. Hofmann and seconded by D. Battye to approve the Board of Education Meeting schedule for 2011. Motion unanimously passed.

Moved by K. Wentworth and seconded by S. Tremblay to adjourn the Regular Meeting at 9:05 p.m. and enter into Executive Session and invite the Superintendent, Janet Tyler to attend. Motion unanimously passed.

## XII. EXECUTIVE SESSION - Negotiations

Moved by K. Wentworth and seconded by S. Tremblay to adjourn the Executive Session at 9:55 p.m. and enter into the Regular Meeting at 9:56 p.m. Motion unanimously passed.

Moved by D. Skaats and seconded by L. Jahoda to approve the Custodians, C.S.E.A Local 760, July 1, 2010 – June 30, 2014 contract. Motion unanimously passed.

Moved by D. Skaats and seconded by L. Jahoda to approve the Instructional Assistants, SEIU Local 2001 July 1, 2010 – June 30, 2014 contract. Motion unanimously passed.

Moved by D. Skaats and seconded by L. Jahoda to approve the Lebanon Administrators Association, July 1, 2011 – June 30, 2014 contract. Motion unanimously passed.

Moved by D. Skaats and seconded by K. Wentworth to accept settlement of lawsuit proposal from Columbia Public Schools as reviewed by Lebanon Board of Education Council. Motion passed unanimously.

#### XIII. NEW BUSINESS/ ITEMS FOR NEXT AGENDA –

#### XIV. ADJOURNMENT

Moved by D. Battye and seconded by D. Skaats to adjourn the Regular Meeting Session at 10:24 p.m. Motion unanimously passed.

Respectfully submitted,  
Brenda Bennett, Recording Secretary