

**LEBANON BOARD OF EDUCATION
REGULAR MEETING
LYMAN MEMORIAL HIGH SCHOOL LIBRARY
OCTOBER 11, 2022 - 7:30 PM
MINUTES**

IN ATTENDANCE:

Sarah Haynes (Chair)	John Konow
Alexis Margerelli-Hussey (Vice-Chair)	Nicole McGillicuddy
Maureen McCall (Secretary)	Brian Green
Dawn Whitcher	Bruce Calef
Danelle Person	Alexis Zimnoch (Student Rep.)

ALSO PRESENT: Andrew Gonzalez (Superintendent), James Apicelli (LMHS Principal), Samantha Singleton (LMHS Assistant Principal), Jessica Scorso (LES Principal), Robert Laskarzewski (LMS Principal), Dawn DeLia (Director of Pupil Services), Rita Quiles-Glover (Director of Curriculum and Instruction), Kevin French (Supervisor of Facilities and Custodial Services), Valerie Belles (Business Manager), Jacques Dulac (Director of IT), Erica Strong (LMS ELA), Stephanie DeLucia (LES ELA)

I. Call to Order

Chair Sarah Haynes called the meeting to order at 7:30 p.m. and led the audience in the Pledge of Allegiance.

II. Communication - A. Gonzalez shared a letter of resignation from bookkeeper Lisa Clark, and welcomed several new hires.

III. Public Participation (Bylaws of the Board #9011)

None.

IV. Consent Agenda

- A. Approval of minutes
 1. Superintendent's Evaluation Subcommittee Meeting – 9/13/2022
 2. Curriculum Subcommittee Meeting – 9/13/2022
 3. LBoE Regular Meeting – 9/13/2022
 4. Finance/Facilities Subcommittee Meeting – 10/04/2022
 5. Budget Transfers

Motion by J. Konow and seconded by M. McCall to approve the consent agenda. The motion passed unanimously.

V. Student Representative's Report – L. Zimnoch reported. LES students participated in a fire safety assembly this week. Upcoming events include the Book Fair, Goodies with Grandparents, and a visit from Brody the therapy dog. Highlights from the middle school include the induction of a new class of Junior Honor Society members. There is a Halloween-themed Panther Den this week, and upcoming field trips to Project O and the Mystic Aquarium. At the high school, the girls' volleyball team participated in a showcase at Mohegan Sun, defeating Ledyard. Their record is 9-4. Boys' soccer is 3-6-1. The Cross-Country team participated in a meet at Wickham Park. Girls' soccer is undefeated, holding the best record in the CIAC at 9-0-1. Homecoming is Saturday, October 29th. Opening night of the fall production (*And Then There Were None*) is November 4th. There will be a visit from Lisbon students to LMHS this Friday. Lyman's model UN will take a field trip to the UN Building in New York City on October 20th.

VI. Committee Reports

- A. Safety & Security** – no report
- B. Curriculum** – D. Person reported they met tonight (10/11/22). Updates include the awarding of Title I and II grants in the amounts of roughly \$142,000 and \$24,000, respectively. Results for Titles III and IV should be available next month. October's PD included IAs for the first time. ServSafe accreditation for ASTE is occurring in November. A proposed course textbook for the new sports nutrition course is on public display for the next month. The state's K-3 reading program directives will be discussed further by the full board this evening. NGSS results, and a possible change in testing venue/timing at Lyman, were also discussed.
- C. Superintendent's Evaluation** – no report
- D. Negotiations** – A. Margerelli-Hussey reported negotiations are ongoing.
- E. Policy** – M. McCall noted one item scheduled for second reading tonight. Several committee members will attend a policy seminar this week, with a subcommittee meeting soon to follow.
- F. Finance/Facilities** – Minutes of the 10/4/22 meeting were included in the board packet. Additional discussion included S. Haynes noting the stringent requirements for districts applying for ventilation/HVAC improvement grants. Lebanon already has many of the requirements in-process. The deadline for paperwork submission is 12/1/22. It is a reimbursable grant, meaning the funds must be provided by the district up-front.
- G. Enrollment** – no report.
- H. Governance** – S. Haynes reported they did not meet, but conversations with the BoF, especially regarding facilities, continue.

VII. Administrators' Reports – Full written administrators' reports are included in the board packet.

VIII. Superintendent's Report – A. Gonzalez reported.

- A. Enrollment** – Enrollment numbers are fairly stable. An enrollment summary was included in the board packet, as well as a breakdown of Lebanon students attending tech or magnet schools for the past eight years. He also included numbers of students attending LMHS (both as ASTE and Regular Ed) from sending towns over that time.
- B. COVID Update** – There have been 30 cases among students, and 11 among staff.
- C. ASTE Barn** – J. Apicelli and K. French updated. Radar ground inspection prior to pole installation will occur this week. Groundbreaking is slated for October 17-18. Three quotes for the sitework have been received thus far. K. French noted action should occur quickly on that, as he is required to contact Call Before You Dig before sitework can begin. J. Apicelli stated Uncas Health and Planning & Zoning have given approval, and the building permit is the next required step.
- D. CT Approved K-3 Reading Programs** – Six state-approved K-3 reading programs have been announced, with an expected rollout of next year (2023-2024). A. Gonzalez noted Lebanon (as well as the majority of districts) does not use any of the six. There are budget implications in onboarding new programs, and he has applied for a one-year extension due to the lack of resources and funding currently available. He also noted participation is required, but not funded. Several BoE members dislike the limited choices provided by the state.
- E. Data Presentation** – The full presentation will be included in the Superintendent's Update and linked on the district webpage. In summary:
 - 1. Goals** - A. Gonzalez and administrators outlined four main district goals (and how they align with NEASC standards), including how each school plans to meet those goals through specific action items.
 - 2. SBAC Data** – R. Quiles-Glover shared data showing the percentage of Lebanon students performing at or above grade level in math to be higher than the state

average, as compared to pre-pandemic data. LPS students also generally showed greater growth compared to the rest of the state. Similar results were shown in ELA.

3. **NGSS Data** – This science assessment is given to grade 5, 8, and 11 students. A higher percentage of grade 5 and 8 LPS students are at or above grade level as compared to the state average.
4. **Acceleration Rates by Discipline**
 1. **ELA** – 0.6
 2. **Math** – 5.1
 3. **Science** – 3.8
5. **i-Ready (ELA and Math Assessment)**
 1. **LES** – S. DeLucia shared fall data, noting results from the beginning of the year are typically lower among younger students. 30% of LES students are at or above grade level in ELA, and 13% in math.
 2. **LMS** – E. Strong shared data showing 42% of LMS students at or above grade level in ELA, and 33% in math. She noted the rollout of the i-Ready curriculum this year, and has high expectations for growth going forward.
6. **SAT** – J. Apicelli noted improvement among students who took the PSAT in October 2021 and the SAT in April 2022.
7. **Action Plan** – R. Quiles-Glover summarized by sharing action items at each school in order to improve in specific areas.

IX. Facilities Report

- A. **Facilities Tracking List** - K. French noted he is awaiting receipt of an invoice for the replacement of two exhaust fans at LMHS, with an expected cost of \$3,500. Work continues on replacing doors and hardware. Cameras have been added to light poles at LES and LMHS, in order to provide coverage of the parking lot and driveway. Electrical work in the press box is complete, with a final invoice to be received. There is no update on the LES gym floor at this time. He is still waiting to receive quotes for a scissor lift purchase. B. Green noted other avenues for seeking quotes, including the state's DAS website. Lastly, K. French noted the non-lapsing fund balance is currently \$332,933.22.

X. Finance Report – V. Belles reported.

- A. **2022-2023 Budget** – The district received a 1% discount from M&J Transportation, which equates to just under \$9,000. A. Gonzalez noted ongoing discussions with the BoF regarding special education expenditures. V. Belles noted IT purchases as part of a staff and student device refresh plan, with D. Person asking about the process of purchasing new devices. J. Dulac stated the district goes out to bid for every purchase unless it is below the \$7,500 threshold, in which case he seeks a minimum of three quotes.
- B. **2023-2024 Budget** – Initial budget documents from building principals are expected this week, with preliminary budget preparations to begin shortly.

XI. Action Items

1. **Act on Letter of Resignation**

Motion by N. McGillicuddy and seconded by J. Konow to approve the letter of resignation with regret. The motion passed unanimously.

2. **Act on Second Reading – Policy #5028 – High School Graduation Requirements**

Motion by M. McCall and seconded by N. McGillicuddy to adopt Policy #5028. The motion passed unanimously.

3. Act on Snow & Ice Control Contract Renewal

Motion by N. McGillicuddy and seconded by J. Konow to award Pond View with snow and ice control contract renewal for the 2022-2023 school year. The motion passed unanimously.

XII. Executive Session

Motion by J. Konow and seconded by M. McCall to enter into executive session for the purpose of discussing negotiations with the Lebanon Administrator's Association, and the Superintendent Goals for the upcoming year, inviting Superintendent Gonzalez to join. The motion passed unanimously.

The meeting entered Executive Session at 9:05 p.m.

The meeting came out of Executive Session at 9:41 p.m.

XIII. Action Items

A. Act on Contract with Lebanon Administrator's Association

Motion by Alexis Margerelli-Hussey and seconded by John Konow that the board approve the Lebanon Administrators' Association contract as presented and authorize the chair to make the presentation on behalf of the Board. The motion passed unanimously.

B. Act on Superintendent Goals for Upcoming Year

Motion by Nicole McGillicuddy and seconded by John Konow that the Board approve the superintendent's goals for the coming year as discussed in executive session. The motion passed unanimously.

XIV. Items for Next Agenda

1. Text book at the library for acceptance at the next meeting.
2. Officers will be elected

XV. Adjournment

The meeting was adjourned by the chair at 9:46 p.m.

Respectfully submitted,
Hannah Walcott (Board Clerk)