

**LEBANON BOARD OF EDUCATION
REGULAR MEETING
LYMAN MEMORIAL HIGH SCHOOL LIBRARY
MAY 9, 2023 - 7:30 PM
MINUTES**

IN ATTENDANCE:

Sarah Haynes (Chair)	Danelle Person
Alexis Margerelli-Hussey (Vice-Chair)	John Konow
Maureen McCall (Secretary)	Nicole McGillicuddy
Dawn Whitcher	Brian Green
Alexis Zimnoch (Student Representative)	

ABSENT:

Bruce Calef

ALSO PRESENT: Andrew Gonzalez (Superintendent), Jessica Scorso (LES Principal), James Apicelli (LMHS Principal), Dawn DeLia (Director of Pupil Services), Jacques Dulac (IT Director), Valerie Belles (Business Manager), Kevin French (Facilities Director)

I. Call to Order

Chair Sarah Haynes called the meeting to order at 7:30 p.m. and led the audience in the Pledge of Allegiance.

II. Recognition

A. Gonzalez recognized LMHS soprano Caroline Nettleton for her selection to the CT All-State Music Festival.

III. Communication

A. Letter of Resignation

A. Gonzalez shared a letter of resignation from LES psychologist Lauren Brown.

IV. Public Participation (Bylaws of the Board #9011)

None.

V. Consent Agenda

A. Approval of minutes

1. Curriculum Subcommittee Meeting – 04/04/2023
2. Policy Subcommittee Meeting – 04/04/2023
3. LBOE Regular Meeting – 04/04/2023
4. Facilities Subcommittee Meeting – 04/18/2023
5. Finance Subcommittee Meeting – 04/18/2023
6. Curriculum Subcommittee Meeting – 04/26/2023
7. Superintendent's Evaluation Subcommittee Meeting – 04/27/2023
8. Superintendent's Evaluation Subcommittee Meeting – 05/03/2023
9. Facilities Subcommittee Meeting – 05/04/2023
10. Finance Subcommittee Meeting – 05/04/2023

11. Budget Transfers

Motion by J. Konow and seconded by N. McGillicuddy to approve the consent agenda.

A. Margerelli-Hussey made one correction to item 7 (Superintendent's Evaluation, 4/27), noting J. Konow called the meeting to order, not N. McGillicuddy.

The motion as amended passed unanimously.

VI. Student Representative's Report – A. Zimnoch reported. Recent events at LES included Family Science Night and a field trip to the Town Green. LMS saw the production of the spring play, and upcoming Project O and Bike & Hike field trips. 7th and 8th graders have a dressy dance later this week. At LMHS, AP testing is underway. Prom was held last week, and a talent show is scheduled. Students are excited for graduation.

VII. Committee Reports

- A. Finance** – B. Green noted they met April 18 and May 4, with minutes included in the agenda package. Highlights included reviews of emergency expenditures, 22-23 and 23-24 budget discussions, and bid reviews for several contracts.
- B. Facilities** – N. McGillicuddy reported they met 3 times recently. Several projects are completed, including the scoreboard and lighting at the LMS gym. Sanding of the gym floor is estimated to cost roughly \$30,000. Bids for various contracts were solicited, with subcommittee recommendations up for vote this evening. At LES, solar panels were moved and the leak successfully fixed. Further tennis court repairs will be completed after the season ends. Sullivan Paving completed parking lot repairs.
- C. Enrollment** – N. McGillicuddy reported they met this evening, discussing ASTE enrollment (72 out-of-district enrollees, compared to 45 traditional out-of-district enrollees), scheduled presentations in Canterbury and Franklin, and the results of a preschool survey regarding a full-day program, which indicated strong interest.
- D. Policy** – M. McCall noted several policies scheduled for first and second readings tonight.
- E. Governance** – S. Haynes noted several possible dates for a summer BoE retreat, including July 13th and August 3rd.
- F. Negotiations** – No report.
- G. Superintendent's Evaluation** – J. Konow noted tonight's scheduled executive session to discuss.
- H. Curriculum** – D. Person stated a proposed new textbook, *Environmental Science for the AP Course*, is on display in the library, and available digitally. The district would be purchasing a 6-year contract for roughly \$3,177.
- I. Safety & Security** – D. Whitcher stated they met in executive session.

VIII. Administrators' Reports – Administrator's reports were included in the board packet. Additional updates below:

- A. **LES** - J. Scorso noted it is Appreciation Week for teachers and nurses. Smarter Balance testing began this week. Kindergarten enrollment is this week, with 30-50 families expected.
- B. **LMHS** – J. Apicelli shared *Twisted Tales* with the BoE, which features several pieces from LMHS creative writing students. He also highlighted a recent Emotion into Art assembly, attended by both LMS and LMHS students. AP Testing is finishing, with 60 students taking roughly 94 tests.

IX. Superintendent's Report – A. Gonzalez reported.

- A. **COVID/Health Update** – The public health emergency officially ends this week. This will likely be the final COVID update to the Board, though A. Gonzalez will continue to provide updates to state reporting agencies and via district-wide notifications through the end of the year. He is awaiting an update from the State Department of Education regarding Continuity of Service plans.
- B. **2023-2024 Budget** – The budget passed at Town Meeting, with the BoE receiving an increase of 4.32% over the current year. A. Gonzalez noted the collaborative and supportive effort of all involved.
- C. **End of Year Events** – A full list of events at all schools was included in the Board Packet. Further highlights include Get Outside for Children's Mental Health Day (May 26th), LMS Job Shadow Expo (May 19th), and Graduation (June 13th).

X. Finance Report

- A. **2022-2023 Budget** – V. Belles noted historical comparisons show district financials are healthy. Expected overages in heating oil and fuel continue. ECS reimbursement calculation changes have resulted in the district now owing roughly \$1,300. There was discussion on legal expenses, and areas for potential savings, including assistance from CAFE in policy matters. Non-lapsing balance is projected at \$113,000. There was discussion on non-lapsing policy, and minimum balances. The BoE will seek clarification from the BoF.

XI. New Business

1. **First Reading – New Textbook, *Environmental Science for the AP Course***
2. **First Reading – Update – Policy #6141.1/6010, Curricular Exemptions**
3. **First Reading – Update – Policy #6141/6011, Curriculum Development and Lesson Plan Policy**
4. **First Reading – Update – Policy #6161/6012, Selection and Adoption of Learning Materials**
5. **First Reading – Update – Policy #5123 & 5123.1/5035, Promotion and Retention**
6. **First Reading – Delete – Policy #5111.1, High School Enrollment**
7. **First Reading – Delete – Policy #5112, Student Admission Requirements**

XII. Action Items

Motion by A. Margerelli-Hussey and seconded by J. Konow to add Action Item 14, Act on utilizing non-lapsing funds for additional supports for Special Education equipment. The motion passed unanimously.

1. Act on letter of resignation

Motion by J. Konow and seconded by N. McGillicuddy to accept the letter of resignation with regret. The motion passed unanimously.

- 2. Second Reading – Delete – Policy #6111, School Year**
- 3. Second Reading – Delete – Policy #6112, School Day**
- 4. Second Reading – Delete – Policy #5141.2, Emergency Procedures**
- 5. Second Reading – Delete – Policy #5145.2, Affirmative Action & Student Rights**

Motion by M. McCall and seconded by N. McGillicuddy to approve items 2-5 for deletion. The motion passed unanimously.

6. Second Reading – New – Policy #3009, Cybersecurity

Motion by M. McCall and seconded by D. Person to approve the adoption of Policy #3009, Cybersecurity. The motion passed unanimously.

7. Act on Bid for Turf & Landscape

Motion by N. McGillicuddy and seconded by M. McCall to accept the bid from Powers Outdoor Services in the amount of \$63,792 for the turf and landscape contract. The motion passed unanimously.

8. Act on Bid for District Copiers/Printers

Motion by B. Green and seconded by M. McCall to award the copier/printer contract to Prism in the amount of \$2,922. The motion passed unanimously.

9. Act on Bid for Preventive Maintenance Program for District's HVAC equipment

Motion by N. McGillicuddy and seconded by A. Margerelli-Hussey to award EMCOR for preventive maintenance programs at all three schools in the amount of \$22,104 per year. The motion passed unanimously.

10. Act on Bid for Full Service Maintenance Program

Motion by N. McGillicuddy and seconded by M. McCall to award the bid for full service maintenance on the boilers to EMCOR in the amount of \$17,496 per year. The motion passed unanimously.

11. Act on Bid for Asbestos Abatement

No action taken.

12. Act on June BoE Special Meeting Date

Motion by B. Green and seconded by D. Person to set June's Special Meeting for June 8th at 5:30 p.m in the Lyman library. The motion passed unanimously.

13. Act on CABA Membership Renewal

Motion by A. Margerelli-Hussey and seconded by N. McGillicuddy to approve CABA membership renewal for 2023-2024 in the amount of \$5,661. The motion passed unanimously.

14. Act on non-lapsing funds for Special Education Equipment

Motion by A. Margerelli-Hussey and seconded by J. Konow to approve \$1,140 in non-lapsing funds for special education equipment. The motion passed unanimously.

XIII. Executive Session

Motion by J. Konow and seconded by N. McGillicuddy to enter into executive session for the purpose of discussing the Superintendent's Evaluation and Superintendent's Contract. The motion passed unanimously.

The meeting entered Executive Session at 8:31 p.m.

The meeting came out of Executive Session at 9:55 p.m.

XIV. Action Item

1. Act on Superintendent's Contract

Motion by Nicole McGillicuddy and seconded by John Konow that the board renew the superintendent's contract as discussed in executive session and authorize the board chair to act on behalf of the board. The motion passed unanimously.

XV. Items for Next Agenda

Prepare school garden for spring planting

XVI. Adjournment

The meeting was adjourned by the Chair at 9:59 p.m.

Respectfully submitted,
Hannah Walcott (Board Clerk)