

**LEBANON BOARD OF EDUCATION
REGULAR MEETING
LYMAN MEMORIAL HIGH SCHOOL LIBRARY
OCTOBER 10, 2023 - 7:30 PM
MINUTES**

IN ATTENDANCE:

Sarah Haynes (Chair)

Alexis Margerelli-Hussey (Vice-Chair)

Maureen McCall (Secretary)

Dawn Whitcher

Danelle Person

John Konow

Nicole McGillicuddy

Bruce Calef

Brian Green

Avery Brooks (Student Rep.)

ALSO PRESENT: Andrew Gonzalez (Superintendent), Valerie Belles (Business Manager), Jessica Scorso (LES Principal), Chad Johnson (LMS Principal), James Apicelli (LMHS Principal), Jacques Dulac (IT Director), Dawn DeLia (Director of Pupil Services/Title IX), Tiffany Anderson (LES Special Education)

I. Call to Order

Chair Sarah Haynes called the meeting to order at 7:30 PM and led the Pledge of Allegiance.

II. Recognition

A. ISTE Certified Teachers - Jen Olson, John Klosowski, and Genevieve Nowosad were recognized for obtaining ISTE certification.

B. 100 Year Celebration Coordinator – Barbara Wengloski was honored for her efforts coordinating Lyman’s 100th Year celebrations.

C. Student Event Coordinator – LMHS student Sadie Seagrave raised \$695 for LES kindergarten classes via a Family Movie night as part of her senior project.

III. Communication

A. Letters of Resignation

1. **Jessica Biekert (LMS Science)**

2. **Christopher Moore (LMHS Special Education)**

IV. Public Participation (Bylaws of the Board #9011)

None.

V. Consent Agenda

A. Approval of minutes

1. Curriculum Subcommittee Meeting – 09/12/2023

2. Policy Subcommittee Meeting - 09/12/2023

3. Facilities Subcommittee Meeting - 09/12/2023

4. BoE Regular Meeting – 09/12/2023

5. BoE Special Meeting - 09/21/2023, 4:30 p.m.

6. BoE Special Meeting - 09/21/2023, 5:00 p.m.

7. Policy Subcommittee Meeting - 09/26/2023

8. Finance Subcommittee Meeting – 09/26/2023

B. Approval of Budget Transfers

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Motion by J. Konow and seconded by N. McGillicuddy to approve the consent agenda. The motion passed unanimously.

VI. Student Representative's Report – A. Brooks reported. LES held Open House and a Mini Mudder event. Students earned a Spirit Day for good behavior. Twelve 8th graders were inducted into LJHS. Lyman also held Open House, and work on the fall drama production is ongoing. The ASTE program has welcomed a new pig named Mabel.

VII. Committee Reports

- A. Finance** – B. Green reported recent discussions on emergency/repair work, the non-lapsing transfer request, next year's audit, minimum wage increases, and operating vs. capital expenses.
- B. Facilities** – N. McGillicuddy stated they met tonight, with updates provided on LMS gym painting, summer projects, the LMHS roof, and LES gym floor repairs.
- C. Enrollment** – Met this evening, discussing class sizes. Kindergarten and 4th grade are high, but still within the Board's acceptable range. Additional items included sending towns, full-day Pre-K (anticipated to begin 2024-2025), and development of "attracting programs."
- D. Policy** – Per M. McCall, the full policy review is nearing completion. CABE has been a useful resource.
- E. Negotiations** – An agreement with the Administrator's Association will be voted upon this evening.
- F. Superintendent's Evaluation** – No report.
- G. Curriculum** – No report; next meeting is October 24th at 4:00 p.m.
- H. Safety & Security** – D. Whitcher reported they met tonight, discussing the Safety & Security grant, and how to prioritize funds.

VIII. Administrator's Reports

- A. LES** – Over 80% of families participated in Open House. Parent-teacher conferences will be held in November, with initial student data collection and analysis available for discussion. Last Friday's PD focused on restorative practices and new Social Studies standards.
- B. LMS** – C. Johnson discussed building-wide goals, including fostering a sense of enthusiasm and excitement among students and staff, as well as emphasizing cognitive engagement of learners.
- C. LMHS** – J. Apicelli noted Lyman alumni Magda Carpenter is enjoying great success as a Division 2 soccer player. School visits from Franklin and Lisbon students are upcoming. Spirit week is next week.

IX. Superintendent's Report

- A. SEALS Presentation** – J. Scorso, D. DeLia, and T. Anderson briefed the BoE on SEALS (Special Education Alternative Learning Site). The mission, entrance criteria, and essential components of the program were outlined, as well as the roles and

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responsibilities of all involved parties, including students, general ed teachers, case managers, paras, and other support staff.

- B. Health Update** – There have been 19 student and 17 staff cases of Covid to date. A. Gonzalez continues to update the Covid dashboard.
- C. CT Safety & Security Grant** – Lebanon has been awarded \$38,775 in grant funds; with a local match responsibility of \$27,000, the total figure is \$65,800. A. Gonzalez noted the competitive nature of the grant, and that the award stipulated funds are for LES and LMHS.

X. Finance Report

- A. 2023-2024 Budget** – V. Belles reported no major updates or issues to date. A large portion of the transportation bill was paid. Facilities updates include final payments for line striping/crack sealing, electrical work, and door repair. There was discussion on athletics and technology funds, capital projects, and remaining capital funds.
- B. Non-Lapsing Account** – A projected balance of \$169,080.41 following anticipated payouts for locker room upgrades and masonry repairs was reported.
- C. Food Services Update** – A taste-testing event featuring fresh smoothies and locally grown butternut squash was a hit at LES.

XI. New Business

- 1. **First Reading - Delete - Policy #1260, Educational Foundations**
- 2. **First Reading - Delete - Policy #1312.1, Complaints About Instructional Materials**
- 3. **First Reading - Delete - Policy #3542.1, School Lunch Services Management**
- 4. **First Reading - Delete - Policy #4115, Teacher & Administrator Evaluations**
- 5. **First Reading - Delete - Policy #4118.23/4218.23. Staff Conduct**
- 6. **First Reading - Delete - Policy #4118.4. Resolution of Employee Problems or Complaints**
- 7. **First Reading - Delete - Policy #4218.4. Resolution of Problems or Complaints for Non-unionized Personnel**
- 8. **First Reading - Delete - Policy #4131, Professional Development**
- 9. **First Reading - Delete - Policy #4150, Certified Staff Leaves and Absences**
- 10. **First Reading - Delete - Policy #4253, Non-Certified Staff Leaves and Absences**
- 11. **First Reading - Delete - Policy #6000, Goals and Objectives**
- 12. **First Reading - Delete - Policy #4112, Contracts**
- 13. **First Reading - Delete - Policy #4117.5, Nonrenewal or Termination of Certified Employee Contracts of Employment**
- 14. **First Reading - Delete - Policy # 4237, Non-School Employment**
- 15. **First Reading - Delete - Policy #4135.1, Negotiations - Certified Employees**

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- 16. First Reading - Delete - Policy #4147.1, Bloodborne Pathogens**
- 17. First Reading - Delete - Policy #6159, Individuals with Disabilities Education Act – Alternative Assessments for Students with Disabilities for Statewide and District-Wide Assessments**
- 18. First Reading - Delete - Policy #6164.12, Instruction on Acquired Immune Deficiency Syndrome (AIDS)**
- 19. First Reading - Delete – Policy #4112.9, Physician’s Statement for Extended Absences**
- 20. First Reading - Delete - Policy #4147.22, Return to Work Program**
- 21. First Reading - Update – Policy #9300/9016, Committees**
- 22. First Reading - Update – Policy #9321/9017, Time. Place and Notice of Meetings**
- 23. First Reading - Update – Policy #4133/4018, Travel**
- 24. First Reading - Update – Policies #4112.4 and #4212.4/4019 Health Examinations**
- 25. First Reading - Update – Policy #4153.1/4020, Family and Medical Leave**
- 26. First Reading - Update – Policy #6141.311/6017, Limited English Proficiency Program**
- 27. First Reading - Update – Policy #1312/1015, Procedure for Handling Citizen Complaints**
- 28. First Reading - Update – Policy #6141.312/6018, Migrant Students**
- 29. First Reading - Update – Policy #6162.6/6019, Copyright Law Compliance**
- 30. First Reading - Update – Policy #9010/9018. Bylaws of the Board – Limits of Authority**
- 31. First Reading - Update – Policy #9160/9019, Student Representative to the Board of Education**
- 32. First Reading - Update – Policy #9250/9020, Remuneration and Reimbursement**
- 33. First Reading - Update – Policy #9270/9021, Conflict of Interest**
- 34. First Reading - Update – Policy #9271/9022, Code of Ethics**
- 35. First Reading - Update – Policy #9326/9024, Minutes**
- 36. First and Only Reading – Policy #4112.6/4017, Records - Professional Personnel**
- 37. First and Only Reading – Policy #6163.3/6016, Animals in the Agricultural Science Program and General Classrooms**
- 38. First and Only Reading – Policy #3541.7/3010, Special Use of School Transportation**
- 39. First and Only Reading – Policy #4151.71/4021, Family Violence Leave**
- 40. First and Only Reading – Policy #9272/9023, Code of Conduct for Board Members**

Motion by M. McCall and seconded by J. Konow to amend the agenda to add the following Action Items:

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- 3. Act on Policy Deletions of First Readings (New Business, Items 1-20)**
- 4. Act on First and Only Readings (New Business, Items 36-40)**

The motion passed unanimously.

XII. Action Items

- 1. Act on Letters of Resignation**

Motion by N. McGillicuddy and seconded by D. Person to approve the letters of resignation with regret. The motion passed unanimously.

- 2. Act on out of state field trip for FFA National Convention**

Motion by N. McGillicuddy and seconded by M. McCall to approve the out of state field trip for FFA Nation Convention to Indianapolis. The motion passed unanimously.

- 3. Act on Policy Deletions of First Readings (New Business, Items 1-20)**

Motion by M. McCall and seconded by N. McGillicuddy to remove items 1-20. The motion passed unanimously.

- 4. Act on First and Only Readings (New Business, Items 36-40)**

Motion by M. McCall and seconded by N. McGillicuddy to pass items 36-40 on first reading. The motion passed unanimously.

XIII. Executive Session

Motion by A. Margerelli-Hussey and seconded by B. Green to move into executive session for the purpose of discussing negotiations with the Lebanon Administrator's Association, inviting Superintendent Gonzalez to join. The motion passed unanimously.

The meeting entered Executive Session at 8:50 PM.

The meeting came out of Executive Session at 9:02 PM.

XIV. Action Item

- A. Act on Contract with the Lebanon Administrator's Association**

Motion by Nicole McGillicuddy and seconded by Maureen McCall that the board accept the contract with the Lebanon Administrators' Association as

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discussed in executive session and authorize the board chair to act on behalf of the board.

The motion passed unanimously.

XV. Items for Next Agenda

Celebrations

XVI. Adjournment

The meeting was adjourned by the chair at 9:03 PM.

Respectfully submitted,
Hannah Walcott (Board Clerk)