

**LEBANON BOARD OF EDUCATION  
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER  
MARCH 10, 2020 ~ REGULAR MEETING ~ 7:30 P.M.**

**MINUTES**

**ATTENDANCE:**

<b>PRESENT:</b> William Meese, Chair	Sarah Haynes, Vice-Chair
Maureen McCall, Secretary	John Konow
Alexis Margerelli-Hussey	Nicole McGillicuddy
Matthew Smith	Dawn Whitcher
Mark DeCaprio	Ani Rose Johnson, Student Representative

**ALSO PRESENT:** Superintendent Angeli, Kathleen Mozak-Pezza, Curriculum Director, Robert Laskarzewski, Principal, Jay Apicelli, Principal, Rita Quiles-Glover, Principal, Robert Sirpenski, Business Manager.

**I. CALL TO ORDER**

Chairman W. Meese called the meeting to order at 7:30 p.m. and led the audience in the Pledge of Allegiance.

**II. COMMUNICATION**

Resignation Letter

Superintendent Angeli summarized a letter of resignation from Myriah Mike, instructional assistant, effective immediately.

**III. LMHS MUSICAL PERFORMANCE**

LMHS students performed "Grow with Me" from the play Little Shop of Horrors. W. Meese called a short recess. Meeting was called back to order by W. Meese at 7:45p.m.

**IV. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324**

Public participation – 30 minutes; Individual speaker – 2 minutes

Jeannette Picard, representing the middle school teachers, presented a letter thanking the Board of Ed for their efforts to balance budgetary restrictions with the needs of the children of Lebanon. W. Meese read the letter.

**V. CONSENT AGENDA**

A. Approval of minutes

1. Enrollment/Communication/Goals Subcommittee Meeting – 02/04/2020
2. LBOE Special Meeting – 02/07/2020
3. Strategic Plan/Curriculum Subcommittee Meeting – 02/11/2020
4. Finance/Facilities Subcommittee Meeting – 02/11/2020
5. Enrollment/Communication/Goals Subcommittee Meeting – 02/11/2020
6. LBOE Regular Meeting – 02/11/2020
7. Strategic Plan/Curriculum Subcommittee Meeting – 02/25/2020
8. Safety & Security Subcommittee Meeting – 02/25/2020
9. Finance/Facilities Subcommittee Meeting – 02/25/2020
10. LBOE Special Meeting – 02/27/2020
11. Budget Transfers

**Motion made by N. McGillicuddy and seconded by M. McCall to approve the Consent Agenda as presented. The motion passed unanimously.**

**VI. REPORTS OF COMMITTEES**

- Governance – W. Meese said the retreat is starting to take some shape, looking at the last Monday and Tuesday in June, 6-9 p.m. is looking like what most people are favoring. They will work towards straightening those plans up. They will also be working towards the agenda for that and it will most likely be done a month ahead of time.

- Safety/Security - Safety and Security met on 2/25/2020 to confirm that the project for the camera system was upgraded and complete with positive feedback. They discussed their policies and they are ready to be passed along to the Policy Subcommittee. The committee went to an executive session and discussed overall safety and security of all the school systems.
- Superintendent's Evaluation - Did not meet this month and there is nothing to report.
- Negotiations - Negotiations met on 3/2/2020, there are two contracts in the Queue for the instructional assistants and secretaries. They have a meeting schedule with both of the bargaining units on 3/30/20.
- Strategic Plan/Curriculum - Met a couple of times this month. The big discussion is the middle school schedule. Received signed letters from all grade levels at the middle school as well as special Ed teams opposing the original schedule that had been shown to the subcommittee and the board last month. The subcommittee spoke about it briefly but was unprepared to make a recommendation to the full board, so the middle school scheduling committee is coming up with a schedule that the staff feels best serves the students. The subcommittee met tonight to talk about the Next Generation Accountability report and about what the needs are at all three buildings and overall in general. The 3 year trend at LES is still moving upward but math is in need of growth. LMS is consistent but still needs progress. LMHS has similar reports, but noticed a district wide issue with chronic absenteeism, which the district is going to be focusing on. Updates for the school based strategic plans were discussed. Strategic plans were received 3/10/20 and will need more time for review and discussion.
- Policy - Policy committee has not met, subcommittees have been reviewing policies. The policy committee will be scheduling a meeting for review.
- Enrollment/Communications/Goals - The subcommittee discussed board goals, policies and enrollment.
- Finance/Facilities - The subcommittee has been meeting on a weekly basis to discuss health care cost and early retirement incentive plans. The subcommittee proposed a 2.85% increase to the board of finance on 3/3/2020 and are waiting for the BOF to take action. The subcommittee met on 3/10/2020 to discuss the operating budget, the Lyman oil tank and the library renovations.
- EASTCONN – M. Smith was able to attend his first meeting. Student education initiatives for a hands on approach focused for 7<sup>th</sup> and 8<sup>th</sup> graders. This could be a beneficial program for future enrollment. More to come.

## **VII. ADMINISTRATORS' REPORTS**

These were included in the Board packets.

## **VIII. STUDENT REPRESENTATIVE'S REPORT**

AniRose gave her school report since our last meeting. LES - February 12<sup>th</sup> was the evening with the Arts at Lyman. On February 12<sup>th</sup> the first grade class enjoyed Winter Wonderland. On February 20<sup>th</sup> the second grade class had Goodies and Game Night. February 21<sup>st</sup> was the 2<sup>nd</sup> grade snow date and CT Invention Convention. The winners that will represent LES at UCONN were announced as well as honorable mentions. February 27<sup>th</sup> was read in night. March 3<sup>rd</sup> was Read Across America Day. LMS - February 19-21 was girls volley ball tryouts. February 27<sup>th</sup> was the art show. February 27<sup>th</sup> and 28<sup>th</sup> the talent show auditions were held. March 6<sup>th</sup> was the Panther Den. LMHS - March 2-6 was spirit week, March 6<sup>th</sup> was the pep rally and March 10<sup>th</sup> was supposed to be the boy's basketball first states game against Killingly.

## **IX. REPORT OF SUPERINTENDENT**

1. Enrollment - Maintaining steady throughout the course of year so far. 995 students for the district. Gained two students at LES, lost one at LMS and LMHS has stayed the same.
2. Food Service Update - The food service program has a net profit of \$485 as of 2/28/20. Total revenue has increased by 2.6% compared to last year while expenses are 3.8% higher. Average meals served per day are 12.7% higher than last year. The largest area of increase is paid (54.8%) and free (26.5%) breakfast meals. A student choice contest was held at LMHS on 1/30/20 and the competition was between the Nashville chicken sandwich and the chicken tikka masala (Indian dish). Nashville chicken won. Both items have been featured on the lunch menu. When featured, the Nashville sandwich nearly triples the sandwich volume for the day. Food advisory meeting will be held for LMS and LMHS in March.
3. COVID-19 - Rapidly changing dynamic within the state and country. The Governor declared a public health emergency. CIAC has canceled all winter tournaments. The state recommends no out of state field trips from now until the end of April. Superintendent Angeli is implementing no out of state field trips from now until the end of April and then he will reassess at that time. The state is recommending if the schools need to shutdown, they should shut down everything. The Superintendent and the facility is

working hard to put a plan in place for education for students in some other mechanism such as online learning and putting together packets of information for at home. There is no plan in place as of right now if the schools were to shut down. We have only had to make up 4 days as of right now so that gives us 9 days left to make up at the end of June if necessary. There are waivers that can be applied for if there is a shut down. We have bought different cleaning supplies and the custodians are cleaning more frequently. Superintendent Angeli has been in contact with M&J bus companies about the bus cleaning protocols. At this point Superintendent Angeli is monitoring COVID-19 day by day.

#### **X. FINANCE REPORT**

##### **1. 2019-2020 Budget**

Anticipating there to be a surplus but there is still 3 months left of school so there is no final projection.

##### **2. 2020-2021 Budget**

The subcommittee went to the board of finance on 3/3/20 and asked for a 2.85% increase.

#### **XI. ACTION ITEMS**

##### **1. Act on letter of resignation**

**Motion made by N. McGillicuddy and seconded by J. Konow to accept the letter of resignation. The motion passed unanimously.**

##### **2. Act on Second Reading, Policy #1006 – Prohibition Against Smoking**

**Motion made by M. McCall and seconded by N. McGillicuddy to approve the updated policy prohibition against smoking the new number #1006. The motion passed unanimously.**

##### **3. Act on compliance with the Connecticut Nutrition Standards for the 2020 -2021 school year**

**Motion by A. Margerelli-Hussey and seconded by M. McCall Pursuant to C.G.S. Section 10-215f, the Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2020, through June 30, 2021. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fund raising activities on school premises sponsored by the school or non-school organizations and groups. The motion passed unanimously.**

##### **4. Act on exclusion of selected foods from the Connecticut Nutrition Standards and selected beverages from Section 10-221q of the Connecticut General Statutes for the 2020-2021 school year**

**Motion made by A. Margerelli-Hussey and seconded by M. McCall The Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:**

- 1) The sale is in connection with an event occurring after the end of the regular school day or on the weekend;**
- 2) The sale is at the location of the event; and**
- 3) The food and beverage items are not sold from a vending machine or school store.**

**The motion passed unanimously.**

#### **XII. ITEMS FOR NEXT AGENDA**

- 1. Update to the middle school schedule.**
- 2. Update on the climate of the middle school.**

#### **XIII. ADJOURNMENT**

The meeting adjourned at 9:19 p.m.

Respectfully Submitted,  
Melissa Hashem