

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
SPECIAL MEETING
FEBRUARY 13, 2019 - 7:30 P.M.**

MINUTES

Present: Jason Nowosad, Dawn Whitcher, Maureen McCall, William Meese, Alan Dunnack, Matt Smith, Alexis Margerelli-Hussey, John Konow, Sarah Haynes

Also Present: Superintendent Robert Angeli, Bob Sirpenski, Business Manager, Kathleen Mozak-Pezza, Curriculum Coordinator, Jacques Dulac, IT Director. James Apicelli, LMHS Principal, Robert Laskarzewski, LMS Principal, Rita Quiles-Glover, LES Principal, Cheryl Biekert, Director of Pupil Services, Jeannette Picard, Teacher, Kathleen Smith, Teacher, Virginia DeLong, School Counselor

I. CALL TO ORDER

J. Nowosad called the meeting to order at 7:32 p.m. and led the audience in the Pledge of Allegiance.

II. RECOGNITION

Kathleen Smith recognized the 6 students selected to attend the CAS Elementary Leadership Conference: Tilden Reinkens, Grace Dunnack, Cayleigh Petrucci, Shawn Wales, Isabelle Christina, and Tyler Gendron. Grace, Tilden and Cayleigh were present at the Board meeting and each spoke briefly about something they learned at the Conference. Jacqueline Amberg was introduced to the Board in recognition for receiving the CAS Art Award. Shawn Wales (not present) was recognized as the other CAS Art Award recipient.

III. PUBLIC PARTICIPATION – BYLAWS OF THE BOARD #9324

Public participation – 30 minutes; Individual speaker – 2 minutes
None

IV. CONSENT AGENDA

Motion made by A. Margerelli-Hussey and seconded by M. McCall to approve the Consent Agenda with Item #7 removed by request of D. Whitcher. Motion passed unanimously.

Item #7 - Discussion on how budget transfers are done and why some lines are touched more than once. Discussion on Special Services and high costs involved. **Motion to accept Item #7 of Consent Agenda made by W. Meese and seconded by J. Konow. Motion passed unanimously.**

V. REPORTS OF COMMITTEES

S. Haynes reported Curriculum met tonight and 2 new courses and new textbooks will be brought to the full Board for the March meeting. Sequencing of High School Science Courses was discussed. Curriculum of SRO was presented by K. Mozak-Pezza. The Board discussed content and approval of curriculum presented by the SRO. The curriculum is from the West Hartford School District.

D. Whitcher reported Communication/SP/Goals met tonight and asked the District to move forward for recording meetings beginning in March. An update on the 2019 Strategic Plan was provided.

VI. ADMINISTRATOR'S REPORT

Provided in Board Packet. S. Haynes recognized R. Quiles-Glover for assisting with the presentation from LES Students earlier in the evening.

VII. STUDENT REPRESENTATIVE'S REPORT

J. Apicelli reported O. Glazier is absent due to illness.

VIII. REPORT OF SUPERINTENDENT

1. Enrollment – Overall enrollment increase by 1. Magnet School enrollment remained the same.
2. Safety Audit – The LES Safety Audit will be completed in the morning of February 26th. The Town Fire Marshall, Fire Chief, SRO, and Resident Trooper are all invited to attend.
3. Food Service – To date, the Lunch Program is in the positive at \$5,528. Contract needs to be approved by the State prior to being brought to the Board.

IX. FINANCE REPORT

1. 2018-2019 Budget
Superintendent Angeli reported the District is only ordering imminently needed items until more budget numbers become concrete. Special Ed Transportation will change in March and a cost savings is expected.
2. 2019-2020 Budget
The 2019-2020 Budget process started with a Staff and Public Input Meetings with a proposed 6.84% Budget. New information led the budget to be bumped up to 7.2% following those meetings. The Board requested the Superintendent to come up with a 2% Budget to bring to the Board of Finance. The Subcommittee then added back in a few items to result in 2.38% Budget increase. After Monday's Subcommittee meeting, the proposed Budget to the BOE represents a 2.52% increase. Factors that were necessary to consider when building the budget were declining enrollment, health insurance increases, and salary increases. Superintendent Angeli further discussed the budget process and the current proposed Budget. The 2.52% Budget includes eliminating 2 FTE Teachers from LMS, 1 FTE Music Teacher, 3 IA Positions, and reducing the HS Assistant Principal to 0.6 FTE.

X. DISCUSSION ITEMS

1. Policy #6114.7, Safe Schools
Superintendent Angeli discussed School Safety Committee and who is involved. Provided a model policy from Shipman and Goodwin. Committee is currently discussing Overall Community Hazard. Discussion on the potential need for forming a Board Committee regarding Safety. Recommendation for Policy #6114.7 be followed and will be placed on next month's agenda.
2. Route 207 Traffic School Zone Signs
Vendors the Town and the State use for Road Signs were first looked in to. Found purchasing directly from the manufacturer TapCo to be the most affordable route. The District will be responsible for installation and programming. The Board members are in agreement to move forward with the purchase of the signs directly from TapCo for \$7,600. Once the signs are ordered and received, the District will hire a contractor for installation.

XI. ACTION ITEMS

1. Act on 2019-2020 Budget

Motion made by W. Meese and seconded by A. Dunnack to accept the 2019-2020 BOE Budget with a 2.52% increase, at \$19,661,446. Discussion on change from 3 part time IT Techs to 2 full time IT Techs. Discussion on anticipated cost savings with EMCOR. Concern about not having another Public Input Session and the deadline for the final budget. Discussion on eliminating teaching positions. Enrollment is a defining factor. Middle School will model a Junior High Structure, with an approximate class size of 21-26 students. Discussion of classes sizes at Lyman and scheduling concerns. Concerns about math test scores and cuts in teachers negatively affecting scores. Discussion of adding back in 1 FTE Teacher in the Middle School, which would bring the budget to about a 2.89% Increase.

Amendment made by S. Haynes and seconded by A. Margerelli-Hussey to add \$70,000 for 1 FTE Teacher at the Middle School to the 2.52% proposed budget. Motion to accept the 2019-2020 BOE Budget, with Amendment, passed 6-3. In Favor – A. Dunnack, S. Haynes, J. Konow, A. Margerelli-Hussey, D. Whitcher, J. Nowosad. Opposed – M. McCall, W. Meese, M. Smith.

Motion made by S. Haynes and seconded by A. Margerelli-Hussey to extend the meeting time until 10:30. Motion passed, with M. Smith Abstaining.

XII. ANTICIPATED EXECUTIVE SESSION

Motion made by W. Meese and seconded by A. Dunnack to enter into Executive Session at 9:58 p.m. for the purpose of discussing Security Protocol and LMS Security Report, and including the Superintendent. Motion passed, with M. Smith Abstaining.

Board returned from Executive Session at 10:23 p.m.

XIII. ANTICIPATED EXECUTIVE SESSION

Motion made by M. McCall and seconded by W. Meese to enter into Executive Session at 10:24 p.m. for the purpose of discussing Superintendent's Evaluation. Motion passed unanimously.

Board returned from Executive Session at 10:35 p.m.

XIV. ITEMS FOR NEXT AGENDA

XV. ADJOURNMENT

J. Nowosad adjourned the meeting at 10:35 p.m.

Submitted by,

Chelsea Williams
Acting Board Clerk