

LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
SPECIAL SESSION – 5:30 P.M.
MINUTES

ATTENDANCE:

PRESENT: Stephen Nelson , Chairman
Sandra Tremblay
Berthier Bosse
Keith Wentworth
Jason Nowosad
James Mello, Vice Chairman
Albert Vertefeuille, Secretary

ABSENT: Lori Jahoda, Donna Skaats

ALSO PRESENT: Superintendent of Schools Janet Tyler, James Apicelli, LMHS, Principal, Wesley Shaver, Director of Technology, Kevin French, Facilities Director, Elizabeth Arrigoni, Manager School Lunch Program.

I. CALL TO ORDER

Stephen Nelson called the meeting to order at 5:30 PM and led the audience in the Pledge of Allegiance.

II. REPORT OF SUPERINTENDENT

1. ASTE Grant

Superintendent Tyler distributed state statutes that she had received from the CSDE in regard to this grant. The Town has received the increase in the previous year's grant in the amount of \$116,189.00. Superintendent Tyler has corresponded with Harold Mackin, Education Consultant for the State of Connecticut regarding receiving the increase in funds. All these funds must be spent on the Vocational Agricultural Program. An accounting to the State of how the money was spent is required. Information on the statutes regarding this increase in this grant award have been shared with the Chairman of the Board of Finance. Stephen Nelson and Sandra Tremblay both attended the Board of Finance meeting last month. There was a discussion about this issue and how to account for it may have to go to a Town Meeting process. Stephen Nelson was prepared to further discuss with the Board of Finance this evening, but their meeting was cancelled and rescheduled for January 7, 2014. Discussion of paying bills from that account, how do we get these funds to the Board of Education. There are projects that are needed for the Vocational Program, and these funds could be used. Discussion of obtaining a legal opinion. Suggested to have some board members meet with First Selectmen to discuss this issue, and to attend the January 7th 2014 Board of Finance meeting.

2. 2014-2015 Capital Budget 2014-2015 projects. Discussion of minor changes to this report. Specific line items and requests for these projects were explained by Kevin French. The list will be updated.

Wesley Shaver discussed the IT Capital Budget request for 2014-2015. The yearly replacement of 20% of the computer fleet was discussed. Discussion of \$90,000.00 IT plan. The purchase of 6 mobile computer carts financed from CSDE grant was discussed. There are 30 laptops per cart, there is AC power on each cart. These are used in classrooms making their use more flexible.

Inventory of all computers is done electronically by Wesley Shaver. Continued purchase of new computers is necessary for Smarter Balance testing. Discussion of the computers in the media center at the Middle School which are available to teachers and students for use.

James Apicelli discussed the athletic portion of the 2014-2015 budget. Lyman High School lockers were discussed. The gym floor at the high school is slippery and needs to be maintained. A request for the phase two of installation of lockers at the Middle School was discussed. These items will be further discussed at the Facilities Subcommittee.

3. 2014-2015 BOE Budget

Superintendent Tyler reported that the administrators have already begun discussing next year's budget and will continue to meet, discuss and formulate the budget request after the holidays.

Jason Nowosad excused himself at 6:47 to attend another meeting.

**III. ACTION ITEMS
DISCUSS AND ACT UPON**

1. Approve Cafeteria Lunch Pricing

Betsy Arrigoni explained pricing for both breakfast and lunch. The paperwork for the State is being reviewed and an error in the formulation was discovered. She is requesting an increase in per meal prices.

Keith Wentworth made a motion to increase breakfast price by 25 cents, and lunch by 10 cents effective January 1, 2014. Berthier Bosse seconded.

Discussion of surrounding towns prices and should know projected cost of meals in July for next year. Discussion of salaries of employees in the lunch program are voted on by the Board of Education, and that workers have not received raises for two years.

Keith Wentworth amended the motion to increase breakfast price by 15 cents per meal and to increase lunch price by 10 cents per meal effective January 1, 2014. Seconded by Berthier Bosse. Motion passed unanimously.

2. Approve 2014 BOE Meeting Dates

Albert Vertefeuille made a motion to rescind the 2014 meeting dates that were approved previously. Seconded by Keith Wentworth. Motion passed unanimously.

Albert Vertefeuille made a motion to approve the corrected meeting dates for 2014. Seconded by Berthier Bosse. Motion passed unanimously.

3. Approve Faculty Member's Request for Leave

Keith Wentworth made a motion to approve the request for a leave of absence of Ashley Millerd. Seconded by James Mello.

Discussion of this staff member being selected for the Fulbright Distinguished Awards in Teaching Program.

Keith Wentworth withdrew his motion, and James Mello withdrew his second of the motion.

Keith Wentworth made a motion to approve the leave of absence of Ashley Millerd to participate in the Fulbright Distinguished Awards in Teaching Program, with ample notification to the district if she is selected for this program. Seconded by Albert Vertefeuille. Motion passed unanimously.

4. Approve company to provide LES water remediation

Superintendent Tyler reported that two companies made a presentation today and had met with Dr. Powitz, Kevin French and Superintendent Tyler. The State Department of Public Health has to approve any repairs. The two companies are revising their plans, and they will meet again. No action taken.

IV. Adjournment

Keith Wentworth made a motion to adjourn. Seconded by Berthier Bosse. Meeting adjourned at 7:10 p.m.

Submitted by,

Kathleen E. Chapman

Board Clerk