

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
SPECIAL MEETING
July 31, 2012
5:00 P.M.
MINUTES**

ATTENDANCE

PRESENT: Melissa Hofmann, Chairman Darcy Battye, Vice Chairman
 James Mello, Secretary Lori Jahoda
 Stephen Nelson Sandra Tremblay
 Judd Wardell

ABSENT: Donna Skaats, Keith Wentworth

ALSO PRESENT: Superintendent of Schools Janet Tyler, Business Director Eve Spencer, Facilities Director
 Kevin French

I. CALL TO ORDER

Melissa Hofmann called the meeting to order at 5:00 PM at the Lebanon Middle School Media Center at 891 Exeter Road, Lebanon, CT and led the reciting of the Pledge of Allegiance.

II. COMMUNICATION

1. Letter of Resignation received from Mrs. Laurie Bergeron, Middle School Secretary, effective immediately.
2. Letter received from Lebanon Middle School Principal Robert Laskarzewski requesting compensation for unused vacation days in the 2011-2012 school year.
3. Letter received from Mrs. Kathleen Smith regarding her concerns about staffing at LES.

III. REPORTS OF COMMITTEES

1. Physical Plant/Facilities Subcommittee
Chair J. Mello reported that the water pump skid for the high school has been ordered and should arrive between August 25-27 and should be installed before the beginning of school. If this is not possible, it will be installed on October 8-9. The subcommittee is recommending Weatherproofing Technologies for Lyman roof repairs, Barr Construction for replacement of the athletic storage building at Lyman, Barr Construction for the removal of one handicapped access ramp at the Elementary School, and Barr Construction for siding repairs at the Elementary School.
2. Negotiations Subcommittee
Chair D. Battye reported that a tentative agreement has been reached with the CSEA/SEIU (Secretaries' Union).

IV. REPORT OF THE SUPERINTENDENT

1. LES Enrollment
Superintendent Tyler reported that there has been a 5 student loss in Grade 2 since June. She is recommending that a Grade 2 position be eliminated so that a Reading Support Teacher can be reinstated.

V. ACTION ITEMS

1. Approve bid for domestic water pump skid at Lyman Memorial
No action needed.
2. Approve bid for repairs to roof at Lyman Memorial
Motion made by J. Mello, seconded by D. Battye, to award bid to Weatherproofing Technologies in the amount of \$10,670.00 for repairs from SIP funding and \$9,610 for a one-year maintenance contract to come from BOE budget. Motion passed unanimously.
3. Approve bid for replacement of roof on athletic storage building at Lyman Memorial
Motion made by J. Mello, seconded by D. Battye, to award bid to Barr Construction in the amount of \$8400.00 with funding to come from Outdoor Athletic Facilities Fund. Motion passed unanimously.
4. Approve bid for removal of handicapped access ramp and siding repairs at LES
Motion made by J. Mello, seconded by D. Battye, to award bid to Barr Construction in the amounts of \$800.00 from SIP for ramp removal and \$1100.00 from BOE General Maintenance Budget for siding repairs.
5. Reinstate LES teaching position
Motion made by D. Battye, seconded by L. Jahoda, to eliminate a Grade 2 Teacher and to reinstate a Reading Support Teacher at Lebanon Elementary School.
Motion passed unanimously.
6. Approve Administrator request for compensation
No action taken.

VI. ADJOURNMENT

Motion made by D. Battye and seconded by L. Jahoda to adjourn at 5:35 P.M.
Motion passed unanimously.

Respectfully Submitted,
James J. Mello
Secretary